

Haringey Council

NOTICE OF MEETING

Overview and Scrutiny Committee

MONDAY, 17TH JUNE, 2013 at 18:00 HRS – CIVIC CENTRE, HIGH ROAD,
WOOD GREEN, N22 8LE.

MEMBERS: Councillors Bull (Chair), Winskill (Vice-Chair), Adamou,
McNamara and Newton

Co-Optees: Ms Y. Denny (Church of England representative), 1 Catholic
Diocese vacancy, Mr E. Reid (Parent Governor) and Mrs M.
Ezeji (Parent Governor)

To: All Members of the Overview & Scrutiny Committee

Dear Member,

I attach a copy of the following reports for the above-mentioned meeting
which were not available at the time of collation of the agenda:

**6. OVERVIEW AND SCRUTINY COMMITTEE AND SCRUTINY PANELS -
TERMS OF REFERENCE AND PROTOCOL (PAGES 1 - 34)**

To note the terms of reference and protocol for the Overview and Scrutiny
Committee and Scrutiny Panels.

**7. OVERVIEW AND SCRUTINY COMMITTEE AND SCRUTINY PANELS -
MEMBERSHIP AND WORK PROGRAMME (PAGES 35 - 80)**

To approve the work programme for the Overview & Scrutiny Committee
and the Scrutiny Panels.

To approve the panel membership for the Scrutiny Panels.

9. COUNCIL PRIORITIES 2013/14 (PAGES 81 - 82)

An opportunity for the Committee to question the Leader and Chief Executive on the Council Priorities for 2013/14

10. FINANCIAL POSITION OF THE COUNCIL (PAGES 83 - 120)

To receive an update on the Council's financial position and the budget going forward to 2014/15, from the Cabinet Member for Finance and Carbon Reduction.

13. SCRUTINY PANEL REPORT BACK (PAGES 121 - 148)

To receive and note the minutes of:

Environment & Housing Scrutiny Panel – 16 April 2013

To receive and note the Overview & Scrutiny Annual Report.

17. SCRUTINY COMMITTEE ACTIONS REQUESTED (PAGES 149 - 156)

To note the actions completed since the last meeting.

Yours sincerely

Felicity Parker
Principal Committee Co-ordinator

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Head of Local Democracy and
Member Services
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Friday 14 June 2013



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Report for:	Overview and Scrutiny Committee	Item Number:	
Title:	Overview and Scrutiny Committee and Scrutiny Panels – Terms of Reference and Protocol and Scrutiny Panel Membership		
Report Authorised by:	Cllr Gideon Bull Chair, Overview and Scrutiny Committee		
Lead Officer:	Christine Piscina, Strategic Support Manager Christine.piscina@haringey.gov.uk		
Ward(s) affected: ALL	Report for Key/Non Key Decisions:		

1. Describe the issue under consideration

- 1.1. Within the new Overview & Scrutiny structure, there is one overarching Overview and Scrutiny Committee and four scrutiny panels. Panels will have responsibility for scrutinising their own discrete areas of work, which are:
- Adults and Health
 - Children & Young People
 - Communities
 - Environment and Housing
- 1.2. It is important to note that the work of the four Panels is overseen by the main Overview and Scrutiny Committee and recommendations made by these Panels must be approved by the main Overview and Scrutiny Committee.
- 1.3. This report includes the terms of reference and areas of responsibility for the scrutiny panels as well as the Panel membership for approval by the Overview and Scrutiny Committee.
- 1.4. The Overview and Scrutiny Committee determines the terms of reference of each Scrutiny Panel. If there is any overlap between the business of the Panels, it is the responsibility of the Overview and Scrutiny Committee to resolve this issue.
- 1.5. Areas which are not covered by the 4 Scrutiny Panels shall be the responsibility of the main Overview and Scrutiny Committee.



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2. Cabinet Member introduction

N/A

3. Recommendations

The Committee is asked to

- 3.1 Note the Terms of Reference and Protocol for the Overview and Scrutiny Committee.
- 3.2 Establish the following Scrutiny Review Panels:
 - Adults and Health Scrutiny Review Panel
 - Children and Young People Scrutiny Review Panel
 - Communities Scrutiny Review Panel
 - Environment and Housing Scrutiny Review Panel
- 3.3 Approve the Terms of Reference for the Panels as set out in Paragraph 5.2 below; and
- 3.4 Approve the Panel Membership as set out in Paragraph 5.3 below.

4. Other options considered

N/A

5. Scrutiny Panels

5.1. As a subcommittee, scrutiny panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each panel produces must be approved by the Overview & Scrutiny Committee. Such reports can then be referred to Cabinet or Council under agreed protocols.

5.2. Terms of Reference for Scrutiny Panels

Policy Development and Review

- 5.2.1. Any Scrutiny Panels established by the Overview and Scrutiny Committee may, in accordance with Part Two, Article 6.03 (b) of the constitution:
 - i. Assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
 - ii. Conduct research, community and other consultation in the analysis of policy issues and possible options;
 - iii. Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
 - iv. Question members of the Cabinet and chief officers about their views on issues and proposals affecting the area; and



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- v. Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

Scrutiny

5.2.2. Any Scrutiny Panels established by the Overview and Scrutiny Committee may, in accordance with Part Two, Article 6.03 (c) of the constitution:

- i. Review and scrutinise the decisions made by and performance of the Cabinet and council officers both in relation to individual decisions and over time;
- ii. Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- iii. Question members of the Cabinet and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- iv. Make recommendations to the Cabinet or relevant nonexecutive Committee arising from the outcome of the scrutiny process;
- v. Review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee and local people about their activities and performance; and
- vi. Question and gather evidence from any person (with their consent).

Approval of findings and recommendations

5.2.3. Scrutiny Panels must refer their findings/recommendations to the main Overview and Scrutiny Committee for approval prior to referral to Cabinet or the Council as appropriate.

Policy Areas

5.2.4. Areas of policy for each panel are laid out below:

Adults and Health Scrutiny Panel

- Adult social care
- Public Health
- Link with CCG
- Health and Wellbeing Board
- Adult health services
- Children's health services
- Transition
- Changes to service provision
- Voluntary Sector

Environment and Housing Scrutiny Panel

- Recycling and waste management
- Highways



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- Sustainable transport
- Parking
- Parks and Open spaces
- Planning & Licensing
- Enforcement
- Strategic housing policy, social housing, housing allocations.

Children and Young People Scrutiny Panel

- Looked after Children
- Fostering and adoption
- Education e.g. exam results & school improvements
- Youth offending
- Safeguarding
- Effectiveness of partnership working

Communities Scrutiny Panel

- Crime and disorder
- Libraries
- Culture
- Leisure
- Equalities
- Domestic violence
- Area Forums and Committees

5.3. Membership of the Panels

5.3.1. As laid out in the Overview and Scrutiny Protocol and as agreed at Full Council on 16th July 2012 individual panels will be chaired by a Member of the Overview & Scrutiny Committee. The total membership of the panel will consist of between 3 and 7 non executive members and be politically proportional as far as possible (including the Chair), and that apart from the Chair, the other Panel members to be non-executive members.

5.3.2. Each Scrutiny Panel is entitled to appoint up to three non-voting co-optees. The Children and Young People's Scrutiny Panel membership, shall include the statutory education representatives of OSC. It is intended that the education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Panel are considered.

5.3.3. The proposed Panel membership for each of the Panels is as follows:

- **Adults and Health Scrutiny Panel**

Cllr Adamou (Chair) - Labour

Cllr Stennett - Labour

Cllr Bull – Labour

Cllr Erskine – Liberal Democrat

Cllr Winskill – Liberal Democrat



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- **Environment and Housing Scrutiny Panel**

Cllr McNamara (Chair) - Labour

Cllr Gibson – Labour

Cllr Alexander – Liberal Democrat

Cllr Bloch – Liberal Democrat

Cllr Weber - Independent

Cllr Stanton – Independent

Any further membership to be confirmed.

- **Children and Young People Scrutiny Panel**

Cllr Newton (Chair) – Liberal Democrat

Cllr Engert – Liberal Democrat

Cllr Bull – Labour

Cllr Christophides - Labour

Cllr Brabazon – Labour

- **Communities Scrutiny Panel**

Cllr Winskill (Chair) – Liberal Democrat

Cllr Reid – Liberal Democrat

Cllr Bull - Labour

Cllr Basu - Labour

Cllr Adje - Labour

5.4. Cycle of meetings

5.4.1. As per the Overview and Scrutiny Protocol, each of the scrutiny panels will meet five times per year, one of which will be a dedicated budget scrutiny meeting.

6. Comments of the Chief Finance Officer and financial implications

To follow

7. Head of Legal Services and legal implications

7.1. Under Section 21 (6) of the Local Government Act 2000, an Overview and Scrutiny Committee has the power to appoint one or more sub-committees to discharge any of its functions. The establishment of Scrutiny Review Panels by the Committee falls within this power and is in accordance with the requirements of the Council's Constitution.

7. Equalities and Community Cohesion Comments

7.1. Overview and scrutiny has a strong community engagement role and aims to regularly involve local residents in its work. It is anticipated that the new structure will enable local residents to have greater involvement in the work of Scrutiny by making engagement a more integral part of the scrutiny process.



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7.2. Scrutiny promotes openness and transparency. All meetings and documents are public and therefore open to local people.

8. Head of Procurement Comments

8.1. N/A

9. Policy Implication

9.1. Scrutiny has a role in policy development and review across the Council and Partnership as well as to act as a direct link to the local community. It is therefore anticipated that Overview and Scrutiny will, during the course of its work, make recommendations which will have an impact on Council and partnership policy.

9.2. The work of both the main Overview and Scrutiny Committee and the Scrutiny Panels is intended to add value to the work of the Council and its partners. It is not intended that the work of Scrutiny duplicates work being undertaken elsewhere.

10. Use of Appendices

- Scrutiny bodies: role and service areas.
- Part 4, Section G, OSC Procedure Rules, Haringey Constitution
- Overview and Scrutiny Committee Protocol
- Part 4, Section H, Call In Procedure Rules, Haringey Constitution

11. Local Government (Access to Information) Act 1985



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Scrutiny bodies: role and service areas.

Scrutiny body	Exec Lead	Scrutiny role	Policy service /areas covered
Overview and Scrutiny Committee Chair: Cllr Bull	<u>Cabinet</u> Leader & portfolio holder Cllr Goldberg Cllr Strickland Chief Executive <u>Directors:</u> Stuart Young Zina Etheridge Julie Parker	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Scrutiny work programme ▪ Ratifying reports of Panels ▪ Budget Scrutiny ▪ Borough wide/cross cutting topics ▪ Call-in ▪ CCFA ▪ Updates on previous reviews ▪ Updates from scrutiny panels 	<ul style="list-style-type: none"> ▪ Corporate Policy & Strategy ▪ Council Budget ▪ Council performance ▪ Corporate property ▪ IT ▪ Customer Services ▪ Benefits ▪ Legal services ▪ Regeneration ▪ Employment/worklessness ▪ Community cohesion ▪ Tottenham Regeneration Project ▪ St Ann's redevelopment ▪ Partnership arrangements ▪ Child poverty ▪ Carbon reduction
Adults and Health Chair: Cllr Adamou	<u>Cabinet</u> Cllr Vanier Cllr Waters <u>Directors:</u> Mun Thong Phung Libby Blake Jeanelle de Gruchy	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews ▪ Substantial variations (health) 	<ul style="list-style-type: none"> ▪ Adult social care ▪ Public Health ▪ Link with CCG ▪ Health and Wellbeing Board ▪ Adult health services ▪ Children's health services ▪ Transition ▪ Changes to service provision ▪ Voluntary sector
Children and Young People Chair: Cllr Newton	<u>Cabinet</u> Cllr Waters Cllr Goldberg <u>Directors:</u> Libby Blake	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Looked after Children ▪ Fostering and adoption ▪ Education e.g. exam results & school improvements ▪ Youth offending ▪ Safeguarding ▪ Effectiveness of partnership working
Environment And Housing Chair: Cllr McNamara	<u>Cabinet</u> Cllr Bevan Cllr Canver <u>Directors:</u> Mun Thong Phung Lyn Garner	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Recycling and waste management ▪ Highways ▪ Sustainable transport ▪ Parking ▪ Parks and Open spaces ▪ Planning & Licensing ▪ Enforcement ▪ Strategic housing policy, social housing, housing allocations.
Communities Chair: Cllr Winskill	<u>Cabinet</u> Cllr Watson <u>Director/ACE:</u> Zina Etheridge Lyn Garner	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Crime and disorder ▪ Libraries ▪ Culture ▪ Leisure ▪ Equalities ▪ Domestic violence ▪ Area Forums and Committees

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Part Four, Section G

Overview and Scrutiny Procedure Rules

OVERVIEW AND SCRUTINY PROCEDURE RULES

1. The arrangements for Overview and Scrutiny

- 1.1 The Council will have one Overview and Scrutiny Committee, which will have responsibility for all overview and scrutiny functions on behalf of the Council.
- 1.2 The terms of reference of the Overview and Scrutiny Committee will be:
- (i) The performance of all overview and scrutiny functions on behalf of the Council.
 - (ii) The appointment of Scrutiny Review Panels, with membership that reflects the political balance of the Council.
 - (iii) To determine the terms of reference of all Scrutiny Review Panels.
 - (iv) To receive reports from local National Health Service bodies on the state of health services and public health in the borough area.
 - (v) To monitor the effectiveness of the Council's Forward Plan.
 - (vi) To receive all appropriate performance management and budget monitoring information.
 - (vii) To approve a programme of future overview and scrutiny work so as to ensure that the Overview and Scrutiny Committee's and Scrutiny Review Panels' time is effectively and efficiently utilised;
 - (viii) To consider all requests for call-in and decide whether to call-in a decision, how it should be considered and whether to refer the decision to the Cabinet or to Council.
 - (ix) To monitor the effectiveness of the Call-in procedure.

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- (x) To review and scrutinise action taken by partner authorities in discharge of crime and disorder functions and to make reports and recommendations to Cabinet and Council on these.
- (xi) To make arrangements which enable any Councillor who is not a Committee Member to refer any local government matter, or any crime and disorder matter, to the Committee under the Councillor Call for Action Procedure.
- (xii) To ensure that referrals from Overview and Scrutiny Committee to the Cabinet either by way of report or call-in are managed efficiently, and
- (xiii) To ensure community and voluntary sector organisations, users of services and others are appropriately involved in giving evidence to the Overview and Scrutiny Committee or relevant Scrutiny Review Panel.

1.3 The Overview and Scrutiny Committee may establish a number of Scrutiny Review Panels:

- (i) Scrutiny Reviews Panels are appointed to examine designated Council services. Scrutiny Review Panels will refer their findings/recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to the Cabinet and/or the Council as appropriate.
- (ii) Scrutiny Review Panels will analyse submissions, request and analyse any additional information, and question the Cabinet Member(s), relevant Council officers, local stakeholders, and where relevant officers and/or board members of local NHS bodies or NHS funded bodies.
- (iii) Subject to the approval of the Overview and Scrutiny Committee, Scrutiny Review Panels will be able to appoint external advisors and/or to commission specific pieces of research if this is deemed necessary.
- (iv) Scrutiny Review Panels should make every effort to work by consensus; however, in exceptional circumstances Members may submit minority reports.
- (v) Prior to publication, draft reports will be sent to the relevant Chief Officers or where relevant officers of the National Health Service for checking for inaccuracies and the presence of exempt and/or confidential information; Scrutiny Review Panel members will revisit any conclusions drawn from disputed information;

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- (vi) Following approval by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting together with an officer report where appropriate. The Cabinet will consider the reports and formally agree their decisions.
 - (vii) Following approval by the Overview and Scrutiny Committee, reports on NHS, non-executive or regulatory matters will be copied to the Cabinet for information.
 - (viii) At the Cabinet meeting to receive the final report and recommendations, the Chair of the Overview and Scrutiny Committee or the Chair of the Scrutiny Review Panel may attend and speak.
 - (ix) After an appropriate period, post implementation, Overview and Scrutiny Committee will carry out a follow up review to determine if the recommendations had the intended outcomes and to measure any improvements.
- 1.4 When Scrutiny Review Panels report on non-executive or regulatory functions the above rules apply, except the references to The Cabinet shall be taken as reference to the relevant non-executive body.
- 1.5 The Overview and Scrutiny Committee shall undertake scrutiny of the Council's budget through a Budget Scrutiny process. The procedure by which this operates is detailed in the Protocol covering the Overview and Scrutiny Committee.
- 1.6 All Overview and Scrutiny meetings shall take place in public (except where exempt or confidential matters are considered).
- 1.7 The Overview and Scrutiny function should not be seen as an alternative to established disciplinary, audit or complaints mechanisms and should not interfere with or pre-empt their work.
- 2. Membership of the Overview and Scrutiny Committee and Scrutiny Review Panels**
- 2.1 All Councillors (except members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no member may be involved in scrutinising a decision in which he/she has been directly involved.
- 2.2 The membership of the Overview and Scrutiny Committee and Scrutiny Review Panels shall, as far as is practicable, be in proportion to the representation of different political groups on the Council.
- 3. Co-optees**

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- 3.1 Each Scrutiny Review Panel shall be entitled to appoint up to three people as non-voting co-optees.
- 3.2 Statutory voting non-Councillor members of Overview and Scrutiny Committee will be paid an allowance in accordance with the Members' Allowances Scheme in Part 6 of this Constitution.

4. Education representatives

- 4.1 The Overview and Scrutiny Committee and the Scrutiny Review Panel whose terms of reference relate to education functions that are the responsibility of the Cabinet, shall include in its membership the following representatives:

- (i) At least one Church of England diocesan representative (voting).
- (ii) At least one Roman Catholic diocesan representative (voting).
- (iii) 3 parent governor representatives (voting).

These voting representatives will be entitled to vote where the Overview and Scrutiny Committee or the Scrutiny Review Panel is considering matters that relate to relevant education functions. If the Overview and Scrutiny Committee or Scrutiny Review Panel is dealing with other matters, these representatives shall not vote on those matters though they may stay in the meeting and speak at the discretion of the Chair. The Overview and Scrutiny Committee and Scrutiny Review Panel will attempt to organise its meetings so that relevant education matters are grouped together.

5. Meetings of the Overview and Scrutiny Committee and Scrutiny Review Panels

- 5.1 In addition to ordinary meetings of the Overview and Scrutiny Committee, extraordinary meetings may be called from time to time as and when appropriate. An Overview and Scrutiny Committee meeting may be called by the Chair of the Overview and Scrutiny Committee after consultation with the Chief Executive, by any two members of the Committee or by the proper officer if he/she considers it necessary or appropriate.
- 5.2 In addition to ordinary meetings of the Scrutiny Review Panels, extraordinary meetings may be called from time to time as and when appropriate. A Scrutiny Review Panel meeting may be called by the Chair of the Panel after consultation with the Chief Executive, by any two members of the Committee or by the proper officer if he/she considers it necessary or appropriate.

6. Quorum

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The quorum for the Overview Scrutiny Committee and for each Scrutiny Review Panel shall be at least one quarter of its membership and not less than 2 voting members.

7. Chair of the Overview and Scrutiny Committee and Scrutiny Review Panels

7.1 The Chair of the Overview and Scrutiny Committee will be appointed by the Council.

7.2 The Chair of the Overview and Scrutiny Committee shall resign with immediate effect if a vote of no confidence is passed by the Overview and Scrutiny Committee.

7.3 Chairs of Scrutiny Review Panels will be drawn from among the Councillors sitting on the Overview and Scrutiny Committee. Subject to this requirement, the Overview and Scrutiny Committee may appoint any person as it considers appropriate as Chair having regard to the objective of cross-party chairing in proportion to the political balance of the Council. The Scrutiny Review Panels shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

7.4 The Chair of the Budget Scrutiny Review process will be drawn from among the opposition party Councillors sitting on the Overview and Scrutiny Committee. The Overview and Scrutiny Committee shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

8. Work programme

Overview and Scrutiny Committee will determine the future scrutiny work programme and will establish Scrutiny Review Panels to assist it to perform its functions. The Committee will appoint a Chair for each Scrutiny Review Panel.

9. Agenda items for the Overview and Scrutiny Committee

9.1 Any member of the Overview and Scrutiny Committee shall be entitled to give notice to the proper officer that he/she wishes an item relevant to the functions of the Committee to be included on the agenda for the next available meeting of the Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.

9.2 The Overview and Scrutiny Committee shall also respond, as soon as its work programme permits, to requests from the Council and, if it considers it appropriate, from the Cabinet to review particular areas of Council activity. Where they do so, the Overview and Scrutiny

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Committee shall report their findings and any recommendations back to the Cabinet within an agreed timescale.

10. Policy review and development

10.1 The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in the Budget and Policy Framework Procedure Rules in Part 4 of this constitution.

10.2 In relation to the development of the Council's approach to other matters not forming part of its policy and budget framework, the Overview and Scrutiny Committee and its Scrutiny Review Panels may make proposals to the Cabinet for developments insofar as they relate to matters within their terms of reference. The Scrutiny Review Panels must do so via the Overview and Scrutiny Committee.

11. Reports from the Overview and Scrutiny Committee

Following endorsement by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting. The procedure to be followed is set out in paragraphs 1.3 or 1.4 above.

12. Making sure that overview and scrutiny reports are considered by the Cabinet

12.1 The agenda for Cabinet meetings shall include an item entitled 'Issues arising from Scrutiny'. Reports of the Overview and Scrutiny Committee referred to the Cabinet shall be included at this point in the agenda unless either they have been considered in the context of the Cabinet's deliberations on a substantive item on the agenda or the Cabinet gives reasons why they cannot be included and states when they will be considered.

12.2 Where the Overview and Scrutiny Committee prepares a report for consideration by the Cabinet in relation to a matter where decision making power has been delegated to an individual Cabinet member, a Committee of the Cabinet, an Area Committee, or an Officer, or under Joint Arrangements, then the Overview and Scrutiny Committee will also submit a copy of their report to that body or individual for consideration, and a copy to the proper officer. If the member, committee, or officer with delegated decision making power does not accept the recommendations of the Overview and Scrutiny Committee, then the body/he/she must then refer the matter to the next appropriate meeting of the Cabinet for debate before making a decision.

13. Rights and powers of Overview and Scrutiny Committee members

13.1 Rights to documents

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- (i) In addition to their rights as Councillors, members of the Overview and Scrutiny Committee and Scrutiny Review Panels have the additional right to documents, and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of this Constitution.
- (ii) Nothing in this paragraph prevents more detailed liaison between the Cabinet and the Overview and Scrutiny Committee and Scrutiny Review Panels as appropriate depending on the particular matter under consideration.

13.2 Powers to conduct enquiries

The Overview and Scrutiny Committee and Scrutiny Review Panels may hold enquiries into past performance and investigate the available options for future direction in policy development and may appoint advisers and assessors to assist them in these processes. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations, within available resources. They may ask witnesses to attend to address them on any matter under consideration and may pay any advisers, assessors and witnesses a reasonable fee and expenses for doing so. Scrutiny Review Panels require the support of the Overview and Scrutiny Committee to do so.

13.3 Power to require Members and officers to give account

- (i) The Overview and Scrutiny Committee and Scrutiny Review Panels may scrutinise and review decisions made or actions taken in connection with the discharge of any Council functions (Scrutiny Review Panels will keep to issues that fall within their terms of reference). As well as reviewing documentation, in fulfilling the scrutiny role, it may require any member of the Cabinet, the Head of Paid Service and/or any senior officer (at second or third tier), and chief officers of the local National Health Service to attend before it to explain in relation to matters within their remit:
 - (a) any particular decision or series of decisions;
 - (b) the extent to which the actions taken implement Council policy (or NHS policy, where appropriate); and
 - (c) their performance.

It is the duty of those persons to attend if so required. At the discretion of their chief officer, council officers below third tier may attend, usually accompanied by a senior manager. At the discretion of the relevant Chief Executive, other NHS officers may also attend overview and scrutiny meetings.

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- (ii) Where any member or officer is required to attend the Overview and Scrutiny Committee or Scrutiny Review Panel under this provision, the Chair of that body will inform the member or proper officer. The proper officer shall inform the member or officer in writing giving at least 10 working days notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account and whether any papers are required to be produced for the Overview and Scrutiny Committee or Scrutiny Review Panel. Where the account to be given to Overview and Scrutiny Committee or Scrutiny Review Panel will require the production of a report, then the member or officer concerned will be given sufficient notice to allow for preparation of that documentation.
- (iii) Where, in exceptional circumstances, the member or officer is unable to attend on the required date, then the Overview and Scrutiny Committee or Scrutiny Review Panel shall in consultation with the member or officer arrange an alternative date for attendance, to take place within a maximum of 10 days from the date of the original request.

14. Attendance by others

The Overview and Scrutiny Committee or Scrutiny Review Panel may invite people other than those people referred to in paragraph 13 above to address it, discuss issues of local concern and/or answer questions. It may for example wish to hear from residents, stakeholders and Members and officers in other parts of the public sector and may invite such people to attend. Attendance is optional.

15. Call-in

The call in procedure is dealt with separately in this Part of the Constitution, immediately following the Overview and Scrutiny Procedure Rules.

16. Councillor Call for Action (CCfA)

The Council has adopted a Protocol for handling requests by non-Committee Members that the Committee should consider any local government matter which is a matter of significant community concern. This procedure should only be a last resort once the other usual methods for resolving local concerns have failed. Certain matters such as individual complaints and planning or licensing decisions are excluded.

Requests for a CCfA referral should be made to the Head of Local Democracy & Member Services who will check with the Monitoring

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Officer that the request falls within the Protocol. The Councillor making the referral will be able to attend the relevant meeting of the Committee to explain the matter. Among other actions, the Committee may: (i) make recommendations to the Cabinet, Directors or partner agencies, (ii) ask officers for a further report, (iii) ask for further evidence from the Councillor making the referral, or (iv) decide to take no further action on the referral.

The Protocol is not included within this Constitution but will be subject to regular review by the Committee.

17. Procedure at Overview and Scrutiny Committee meetings and meetings of the Scrutiny Review Panels.

(a) The Overview and Scrutiny Committee shall consider the following business as appropriate:

- (i) apologies for absence;
- (ii) urgent business;
- (iii) declarations of interest;
- (iv) minutes of the last meeting;
- (v) deputations and petitions;
- (vi) consideration of any matter referred to the Committee for a decision in relation to call in of a decision;
- (vii) responses of the Cabinet to reports of the Committee;
- (viii) business arising from Area Committees;
- (ix) the business otherwise set out on the agenda for the meeting.

(b) A Scrutiny Review Panel shall consider the following business as appropriate:

- (i) minutes of the last meeting;
- (ii) declarations of interest;
- (iii) the business otherwise set out on the agenda for the meeting.

(c) Where the Overview and Scrutiny Committee or Scrutiny Review Panel has asked people to attend to give evidence at meetings,

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these are to be conducted in accordance with the following principles:

- (i) that the investigation be conducted fairly and all members of the Overview and Scrutiny Committee and Scrutiny Review Panels be given the opportunity to ask questions of attendees, to contribute and to speak;
 - (ii) that those assisting the Overview and Scrutiny Committee or Scrutiny Review Panel by giving evidence be treated with respect and courtesy;
 - (iii) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis; and
 - (iv) that reasonable effort be made to provide appropriate assistance with translation or alternative methods of communication to assist those giving evidence.
- (d) Following any investigation or review, the Overview and Scrutiny Committee or Scrutiny Review Panel shall prepare a report, for submission to the Cabinet and shall make its report and findings public.

17A. Declarations Of Interest Of Members

- (a) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a disclosable pecuniary interest or a prejudicial interest as referred to in Members' Code of Conduct in any matter under consideration, then the member shall declare his or her interest at the start of the meeting or as soon as the interest becomes apparent. The member may not participate or participate further in any discussion of the matter or participate in any vote or further vote taken on the matter at the meeting and must withdraw from the meeting until discussion of the relevant matter is concluded unless that member has obtained a dispensation from the Council's Standards Committee.
- (b) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a personal interest which is not a disclosable pecuniary interest nor a prejudicial interest, the member is under no obligation to make a disclosure at the meeting but may do so if he/she wishes.

18. The Party Whip

Scrutiny is intended to operate outside the party whip system. However, when considering any matter in respect of which a member of scrutiny is subject to a party whip the member must declare the

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existence of the whip and the nature of it before the commencement of the Committee/Panel's deliberations on the matter. The Declaration, and the detail of the whipping arrangements, shall be recorded in the minutes of the meeting.

The expression "party whip" can be taken to mean: "Any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Council or any committee or sub-committee, or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote in any particular manner."

19. Matters within the remit of more than one Scrutiny Review Panel

Should there be any overlap between the business of any Scrutiny Review Panels, the Overview and Scrutiny Committee is empowered to resolve the issue.

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HARINGEY GOVERNANCE REVIEW

PROTOCOL COVERING OVERVIEW AND SCRUTINY COMMITTEE (OSC)

1 INTRODUCTION

- 1.1 A key objective of Haringey's Governance Review 2010/11 was to ensure that the Overview and Scrutiny function can help the Council to make key decisions and develop policy in a useful and effective manner.
- 1.2 The Terms of Reference for the OSC is stated in the Council's Constitution (Part 3 Section C). The purpose of this protocol is to set out in detail the process by which the OSC will function.
- 1.3 This document will be subject to regular review along with other governance arrangements, to ensure that it remains updated in the light of experience.

2 AIMS OF THE OVERVIEW AND SCRUTINY COMMITTEE

- 2.1 To provide a framework within which the work of the Council can be scrutinised in a constructive way that adds value to the Council's performance.
- 2.2 To help the Council to achieve its objectives by identifying areas for achieving excellence, and to carry out a scrutiny which identifies what needs to be done to improve the situation.
- 2.3 Not to duplicate work carried out by the Council, but provide an objective view of what needs to be done to improve the quality and cost effectiveness of services provided to local people.

3 RESPONSIBILITIES

- 3.1 The OSC can scrutinise any matter which affects the authority's area or its residents' wellbeing.
- 3.2 The Local Government Act 2000, the Health and Social Care Act 2001, the Local Government & Public Involvement in Health Act 2007, and the Police and Justice Act 2006 give the OSC the power to:
 - (i) Review and scrutinise decisions made or actions taken in connection with the discharge of any of the functions of the Executive or Full Council;
 - (ii) Review and scrutinise local NHS-funded services, and to make recommendations to reduce health inequalities in the local community;
 - (iii) Review and scrutinise Crime Reduction Partnerships;¹
 - (iv) Make reports and recommendations on any issue affecting the authority's area, to the Full Council, its Committees or Sub-Committees, the Executive, or other appropriate external body;
 - (v) "Call In" for reconsideration a decision made by the Executive;
 - (vi) Require information from relevant partner authorities;²

¹ Section 19 of the Police and Justice Act 2006

² Section 121 of the Local Government and Public Involvement in Health Act 2007

- (vii) Give notice to a relevant partner authority that they must have regard to scrutiny reports and recommendations on any local improvement targets.³
- 3.3 Scrutiny recommendations shall be responded to by the appropriate body within 2 months of receiving the recommendations.⁴ Where a response is requested from NHS-funded bodies, the response shall be made within 28 days.⁵
- 3.4 The OSC shall be responsible for scrutinising the draft Treasury Management Strategy Statement (TMSS) annually before its adoption by full Council, in accordance with the Council's Constitution (Part 4 Section I).
- 3.5 The OSC shall respond to a Councillor Call for Action (CCfA) referral, which will be handled in accordance with the Council's Constitution (Part 4 Section G).

Scrutiny Review Panels

- 3.6 The Overview and Scrutiny Committee shall establish 4 standing Scrutiny Review Panels, to examine designated public services.
- 3.7 The Overview and Scrutiny Committee shall determine the terms of reference of each Scrutiny Review Panel. If there is any overlap between the business of the Panels, it is the responsibility of the Overview and Scrutiny Committee to resolve this issue.
- 3.8 Areas which are not covered by the 4 standing Scrutiny Review Panels shall be the responsibility of the main Overview and Scrutiny Committee.

4 MEMBERSHIP AND CHAIR

- 4.1 The Overview and Scrutiny Committee shall comprise 5 members, and be politically proportionate as far as possible. The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters. The membership shall be agreed by the Group Leaders, Chief Executive and Monitoring Officer, and ratified each year at the Annual Council Meeting.
- 4.2 The chair of the OSC shall be a member of the majority group. The vice-chair shall be a member of the largest minority group. These appointments shall be ratified each year at the Annual Council Meeting.

Scrutiny Review Panels

- 4.3 The chair of each Scrutiny Review Panel shall be a member of the OSC, and shall be determined by the OSC at their first meeting.
- 4.4 It is intended that each Scrutiny Review Panel shall be comprised of between 3 and 7 members, and be politically proportionate as far as possible. It is intended that other than the chair, the other members are non-executive members who do not sit on the OSC.

³ Section 122(21C) of the Local Government and Public Involvement in Health Act

⁴ Ibid section 122 (21B)

⁵ Regulation 3 of Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002

- 4.5 Each Scrutiny Review Panel shall be entitled to appoint up to three non-voting co-optees.
- 4.6 If there is a Children and Young People's Scrutiny Review Panel, the membership shall include the statutory education representatives of OSC. It is intended that the education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Review Panel are considered.

5 MEETING FREQUENCY AND FORMAT

- 5.1 The intention is that OSC shall hold 6 scheduled meetings each year. One meeting, at the start of the civic year, shall agree the annual work programme of the OSC. One meeting, in January, shall consider the budget scrutiny reports from each Scrutiny Review Panel. The remaining meetings shall undertake the work programme and consider the reports from the Scrutiny Review Panels.
- 5.2 An extraordinary meeting of the OSC may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.3 The agenda and papers for OSC shall be circulated to all members and relevant partners at least 5 clear days before the meeting.
- 5.4 There shall be a standing item on OSC meeting agendas to receive feedback from Area Committees. Area Committee Chairs shall be able to attend OSC meetings, and ask questions.
- 5.5 Members of the Council may Call In a decision of the Executive, or any Key Decision made under delegated powers, within 5 working days of the decision being made. The full procedure is given in the Council's Constitution (Part 4 Section H).
- 5.6 Pre-decision scrutiny on forthcoming Cabinet decisions shall only be undertaken at scheduled OSC meetings, in adherence with the Council's Forward Plan.

Scrutiny Review Panels

- 5.7 It is intended that each Scrutiny Review Panel shall hold 4 scheduled meetings each year.
- 5.8 An extraordinary meeting of a Scrutiny Review Panel may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.9 The agenda and papers for Scrutiny Review Panels shall be circulated to all members and relevant partners at least 5 clear days before the meeting.

6 PROCESS FOR CABINET INVOLVEMENT

- 6.1 The OSC shall develop recommendations for arrangements to focus its resources and time available on effective scrutiny of the Cabinet, within the guidance of this protocol. It is not intended that this will include submitting written questions to Cabinet members, in advance of an OSC meeting. The recommended arrangements shall be jointly discussed with the Cabinet prior to the first meeting of OSC.
- 6.2 The Leader of the Council and Chief Executive shall be invited to OSC once a year, at the meeting when the Committee's work programme is set. This shall be an opportunity to jointly discuss the Council's priorities for the next year.
- 6.3 The Leader/ Cabinet Member attending an OSC or Scrutiny Review Panel meeting may be accompanied and assisted by any service officers they consider necessary. The Member may invite an officer attending to answer a question on their behalf.

7 THE OSC WORK PROGRAMME

- 7.1 The Council's Policy, Intelligence and Partnerships Unit shall coordinate the work programme of the OSC at the beginning of each civic year.
- 7.2 Any partner, member or service user may suggest an item for scrutiny. The OSC shall have regard to all such suggestions when they decide their work programme.
- 7.3 The OSC and Scrutiny Review Panels are able to request reports from the following areas to enable its scrutiny role, which shall be identified in the OSC's work programme:
 - (i) **Performance Reports;**
 - (ii) **One off reports** on matters of national or local interest or concern;
 - (iii) Issues arising out of **internal and external assessment;**
 - (iv) Issues on which the Cabinet or officers would like **the Committee's views or support;**
 - (v) Reports on **strategies and policies** under development;
 - (vi) **Progress reports** on implementing previous scrutiny recommendations accepted by the Cabinet or appropriate Executive body.
- 7.4 In deciding their work programme for the year, the OSC and Scrutiny Review Panels shall determine how partnership bodies shall be scrutinised within the boundaries of scheduled meetings.

8 BUDGET SCRUTINY REVIEW

- 8.1 The budget shall be scrutinised by each Scrutiny Review Panel, in their respective areas. Their reports shall go to the OSC for approval. The areas of the budget which are not covered by the Scrutiny Review Panels shall be considered by the main OSC.

8.2 A lead OSC member from the largest opposition group shall be responsible for the co-ordination of the Budget Scrutiny process and recommendations made by respective Scrutiny Review Panels relating to the budget.

8.3 To allow the OSC to scrutinise the budget in advance of it formally being set and convey those recommendations to the Cabinet, the following timescale is suggested:

- **Scrutiny Review Panel Meetings: May to November**
Each Scrutiny Review Panel shall undertake budget scrutiny in their respective areas, to be overseen by the lead member referred to in paragraph 9.2. Between May and November, this shall involve scrutinising the 3-year Medium Term Financial Plan approved at the budget-setting full Council meeting in February.
- **Cabinet report on the new 3-year Medium Term Financial Plan to members of the OSC: December**
The Cabinet shall release their report on the new 3-year Medium Term Financial Plan to members of the OSC, following their meeting to agree the proposals in December.
- **Scrutiny Review Panel Meetings: January**
Overseen by the lead member referred to in paragraph 9.2, each Scrutiny Review Panel shall hold a meeting following the release of the December Cabinet report on the new 3-year Medium Term Financial Plan. Each Panel shall consider the proposals in this report, for their respective areas, in addition to their budget scrutiny already carried out. The Scrutiny Review Panels may request that the Cabinet Member for Finance and Sustainability and/or Senior Officers attend these meetings to answer questions.
- **OSC Meeting: January**
Each Scrutiny Review Panel shall submit their final budget scrutiny report to the OSC meeting in January containing their recommendations/proposal in respect of the budget for ratification by the OSC.
- **Cabinet Meeting: February**
The recommendations from the Budget Scrutiny process, ratified by the OSC, shall be fed back to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/proposals made by the OSC in relation to the budget.

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Call-In Procedure Rules

1. When a decision is made by the Cabinet, an individual member of the Cabinet or a committee of the Cabinet, or an executive decision is made by an officer with delegated authority from the Cabinet, or under joint arrangements, the decision shall be published and shall be available for inspection at the Civic Centre and on the Council's website, normally within 2 working days of being made. The right to Call-In does not apply to a decision by way of an appeal hearing or a quasi-judicial procedure.
2. The notice of the decision will be dated and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless a valid request has been received objecting to the decision and asking for it to be called-in. This does not apply to "urgent" decisions.
3. The Monitoring Officer will deem valid a request that fulfils all of the following 6 criteria:
 - (a) it is submitted by any five Members of the Council.
 - (b) it is received by the Proper Officer by 10am on the fifth day following publication.
 - (c) it specifies the decision to which it objects.
 - (d) it specifies whether the decision is claimed to be outside the policy or budget framework.
 - (e) it gives reasons for the call-in and outlines an alternative course of action.
 - (f) it is not made in relation to a decision taken in accordance with the urgency procedures in paragraph 18 below.
4. The Proper Officer will forward all timely and proper call-in requests, once deemed valid by the Monitoring Officer, to the Chair of the Overview and Scrutiny Committee and the Overview and Scrutiny Manager and will notify all Cabinet Members including the decision maker and the relevant Chief Officer.
5. A decision will be implemented immediately after a call-in request is deemed invalid by the Monitoring Officer or after the expiry of ten working days following the receipt of a valid call-in request by the Chair

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Section H– Call-In Procedure Rules

of the Overview and Scrutiny Committee, unless a meeting of the Overview and Scrutiny Committee takes place during the 10-day period.

6. If a call-in request is deemed valid, the Proper Officer will forward the call-in request to the Monitoring Officer and/or Chief Financial Officer for a report to be prepared for the Overview and Scrutiny Committee advising whether the decision does fall inside or outside the policy or budget framework.
7. Unless a decision is designated "urgent" pursuant to paragraph 18, when it shall be implemented immediately, no action shall be taken to implement the decision until 5 working days have elapsed after the date of the publication of the decision. In the event that a call-in request has been received, no action shall be taken until the Monitoring Officer has determined the validity of the request.
8. Subject to paragraph 5, when a request for call-in is deemed valid, all action to implement the decision is suspended until the Overview and Scrutiny Committee has met to decide what action to take. The Committee must meet no later than 10 working days after the Chair has received a valid call-in request.
9. Discussion of any called-in decisions shall precede all other substantive items on the agenda of the Overview and Scrutiny Committee. Any reports of the Monitoring Officer and Chief Financial Officer shall be part of that agenda.
10. The Committee shall consider any report of the Monitoring Officer / Chief Financial Officer as to whether a called-in decision is inside or outside the policy / budget framework. The Overview and Scrutiny Committee shall have regard to that report and any advice but Members shall determine whether the decision is inside or outside the policy / budget framework. If the Overview and Scrutiny Committee determine that the decision was within the policy / budget framework, the Committee has three options:
 - (a) The Overview and Scrutiny Committee may decide not to take any further action, in which case the decision is implemented immediately.
 - (b) The Overview and Scrutiny Committee may decide to refer the decision back to the decision maker, in which case the decision maker has 5 working days to reconsider the decision before taking a final decision.
 - (c) The Overview and Scrutiny Committee may decide to refer the decision to Full Council.

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11. When the Overview and Scrutiny Committee refers a decision to Council (when the decision is deemed to fall within the policy / budget framework), any Council meeting must be held within 10 working days (with an extraordinary meeting being called if necessary) of the date of the Overview and Scrutiny Committee's referral.
12. When considering a called-in decision (when this decision is deemed to fall within the policy / budget framework) the Council has two options:
 - (a) The Council may decide not to take any further action, in which case the decision is implemented immediately.
 - (b) The Council may refer the decision back to the decision maker, in which case the decision maker has 5 working days to reconsider the decision before taking a final decision.
13. Once a final decision has been made there is no further right of call-in. This decision or any decision having the same effect may not be called-in again for a period of six months following the date at which the final decision was taken.
14. If the Overview and Scrutiny Committee determines that the decision is outside the policy / budget framework, the Committee shall refer the decision to the decision maker and with a request to reconsider it on the grounds that it is incompatible with the policy / budget framework. The decision maker shall have 5 working days in which to reconsider the decision.
15. The decision maker has two options:
 - (a) Amend the decision in line with the Overview and Scrutiny Committee's determination, in which case the decision is implemented immediately.
 - (b) Reaffirm the original decision, in which case the decision goes to a Council meeting which must convene within 10 working days of the reaffirmation of the original decision.
16. When considering a called-in decision where a decision maker fails to amend a decision in line with the Overview and Scrutiny Committee's determination, that it falls outside the policy / budget framework, the Council has two options:
 - (a) Amend the policy / budget framework to accommodate the called-in decision, in which case the decision is implemented immediately.
 - (b) Require the decision maker to reconsider the decision again and refer it to a meeting of the Cabinet to be held within 5 working days of the Council meeting. The Cabinet's decision is final.

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17. Abuse of Call-in

- (a) Members are expected to ensure that call-in is not abused, or causes unreasonable delay to the functioning of the Cabinet.
- (b) The call-in procedure is to be reviewed annually (see paragraph 18 g), if such a review leads to the conclusion that the call-in procedure is being abused, the Constitution may be amended to include greater limitations.

18. Call-In and Urgency

- (a) The call-in procedure set out above shall not apply when the action being taken is urgent or time-critical in terms of (b) below.
- (b) A decision will be urgent if any delay in implementation likely to be caused by the call-in procedure would seriously prejudice the Council's or the public's interests.
- (c) A decision which has not been given the requisite publicity for a key decision or a private meeting and which the Chair of Overview and Scrutiny Committee has agreed is 'urgent and cannot reasonably be deferred' is not regarded as urgent for the purposes of call-in unless it fulfils the criteria of paragraph (b) above.
- (d) If a decision is urgent and therefore not subject to call-in, this will be stated on the record.
- (e) In order for a decision to be deemed urgent, the Chair of the Overview and Scrutiny Committee must agree that the decision is both reasonable in all circumstances and that it should be treated as a matter of urgency. In the absence or unavailability of the Chair the consent of the Mayor is required. In the absence of both, the consent of the Deputy Mayor shall be required.
- (f) Decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.
- (g) The operation of the provisions relating to call-in and urgency shall be monitored annually and a report submitted to Council with proposals for review if necessary.

19. Call-In and the Forward Plan

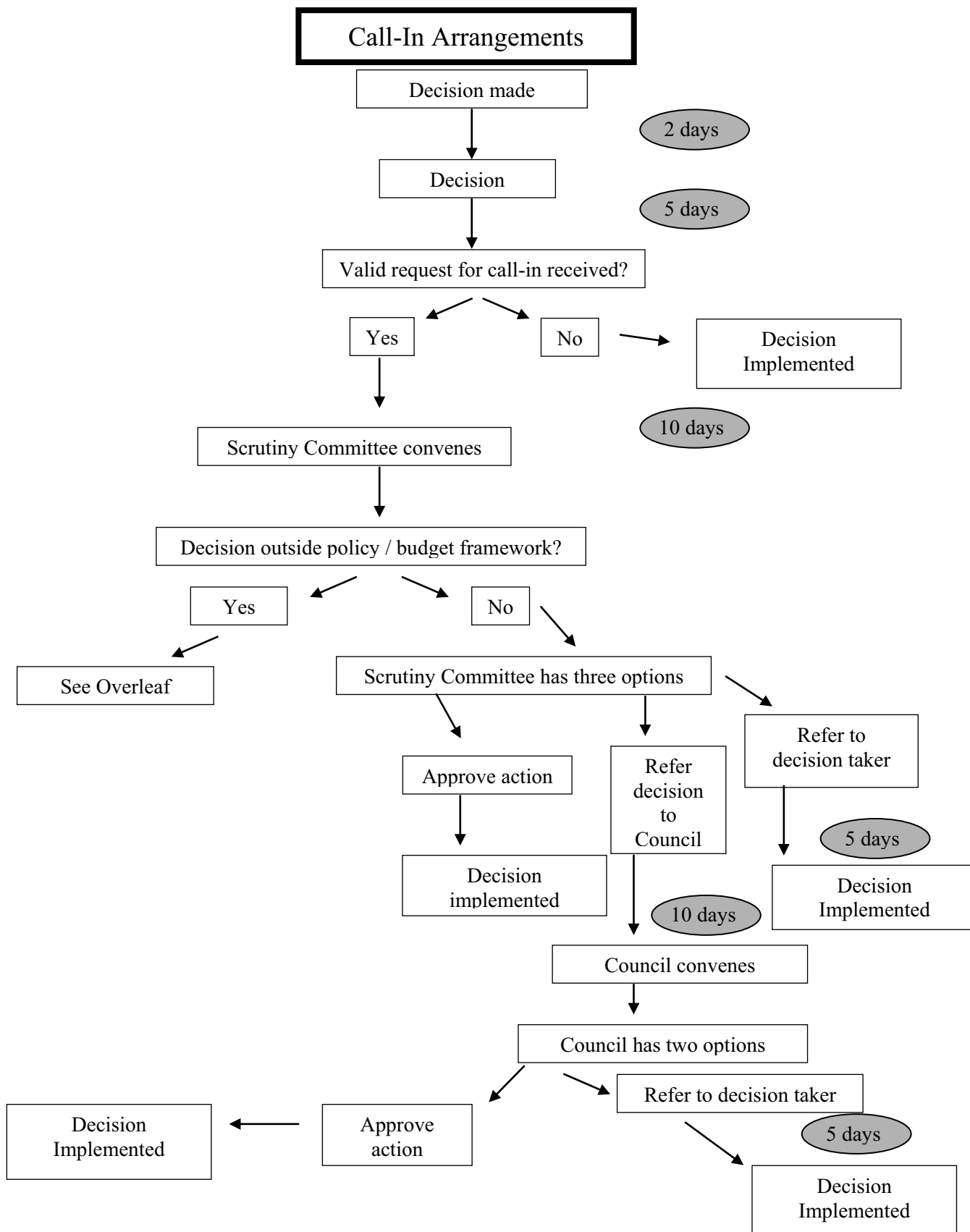
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- (a) The Overview and Scrutiny Committee should consider the Forward Plan as its chief source of information regarding forthcoming Cabinet decisions.
- (b) The Overview and Scrutiny Committee may select a forthcoming decision and examine the issues around it.
- (c) In order not to obstruct the Council in its business, the Overview and Scrutiny Committee may call-in a decision in advance of its actually being taken. In such a situation all the time-limits apply as above, except that a decision cannot actually be implemented any sooner than it would have been had the Overview and Scrutiny Committee not called it in.
- (d) Where the Overview and Scrutiny Committee has called-in a decision from the Forward Plan before its due date, the decision cannot be called-in again after the final decision has been taken.

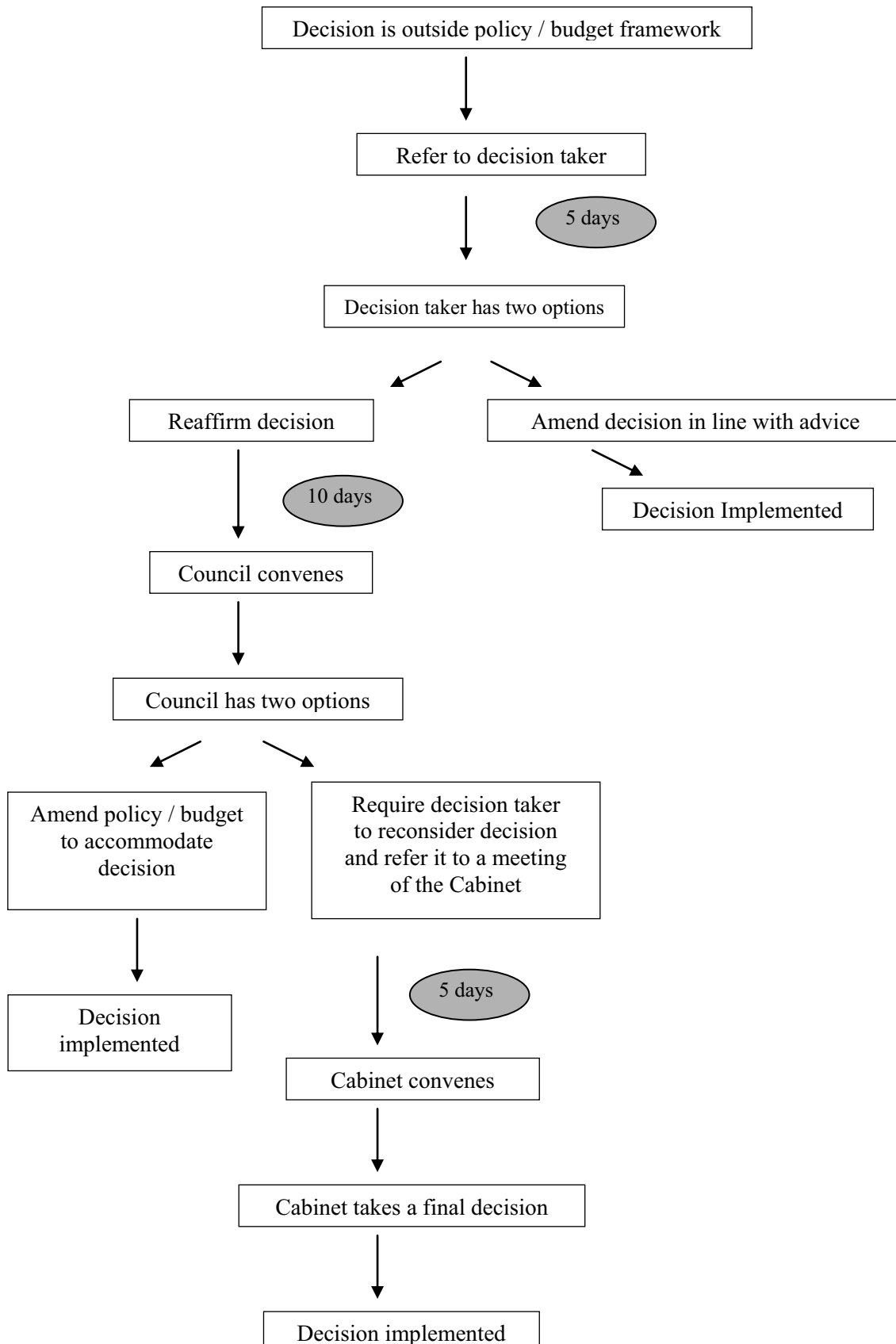
20. Monitoring Arrangements

The operation of the provisions relating to call-in and urgency shall be monitored by the proper officer, and a report submitted to Council annually with proposals for review if necessary.

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Report for:	Overview & Scrutiny Committee 17th June 2013	Item number	
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Title:	Overview & Scrutiny Work Programme 2013/14
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Report authorised by :	Cllr Bull, Chair Overview & Scrutiny Committee
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Lead Officer:	Christine Piscina, Strategic Support Manager Chrsitne.piscina@haringey.gov.uk
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Ward(s) affected: ALL	Report for Key/Non Key Decision:
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1. Describe the issue under consideration

1.1 This report outlines the indicative scrutiny work programme for 2013/14 for approval by the Overview & Scrutiny Committee.

2. Cabinet Member Introduction

2.1 N/A

3. Recommendations

3.1 That the Overview & Scrutiny Committee discuss and agree their work programme for 2013/14 based on the list of possible areas in section 4 of the attached report.

3.2 That the Overview and Scrutiny Committee approve the list of possible areas for the Panels to scrutinise in 2013/14. (These lists will then be discussed by each of the Panels to ensure that the work programme for each Panel is manageable.)

4. Other options considered

4.1 Not applicable.

5. Background information

- 5.1 The Overview & Scrutiny Committee is required to produce and agree a plan of work that it intends to carry out in the forthcoming Municipal Year 2013/14.
- 5.3 A local consultation process has been undertaken in the development of the work programme for all scrutiny bodies. In developing the work programme it is intended that suggested items for possible scrutiny in the year ahead:
- Complement the priorities and work of the Council and its partners;
 - Reflect the concerns of local communities; and,
 - Identifies those issues where scrutiny can add value and have most impact.
- 5.4 The proposed work programme is indicative, as items will need to be scoped and agreed by the relevant scrutiny body prior to commencement of any scrutiny work.
- 5.5 As outlined in the Council Constitution (Part 4, Section G, 1.2 OSC Terms of Reference) the Overview and Scrutiny Committee is responsible for approving the work programme for the Overview and Scrutiny Committee and Panels in order to ensure that time is effectively and efficiently utilised. Therefore:
- Any scoping reports for project work to be undertaken by Scrutiny Panels will be approved by the Overview and Scrutiny Committee at a future meeting;
 - Any additions to the work programme outlined in this report will be approved by the Overview and Scrutiny Committee prior to commencement.

6. Comments of the Chief Financial Officer and Financial Implications

To follow

7 Head of Legal Services and Legal Implications

- 7.1 The consideration and approval of the work programme for 2013/14 complies with Rule 8 of the Overview and Scrutiny Procedure Rules and Paragraph 5.1 of the Overview and Scrutiny Protocol. There are no immediate legal implications arising from the report.

8. Equalities and Community Cohesion Comments

- 8.1 Overview and scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It undertakes this in a number of ways;
- It seeks and articulates the views of members of the local community and their representatives on issues of local concern. It also provides a means of bringing these to the attention of decision makers and incorporate them into policies and strategies;
 - It identifies and engages with hard to reach groups;
 - It helps to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward;

- the evidence generated by scrutiny helps to identify the kind of services wanted by local people;
- It promotes openness and transparency; all meetings are held in public and documents are available to local people.

9. Head of Procurement Comments

9.1 Not applicable.

10. Policy Implications

10.1 It is intended that the work of the Overview & Scrutiny Committee and its Panels will contribute and add value to the work of the Council and its partners in meeting locally agreed priorities.

11. Use of Appendices

Appendix A - Scrutiny bodies: roles and service areas.

Appendix B – OSC Work Programme development report

Appendix C - Meeting dates of scrutiny bodies

12. Local Government (Access to Information) Act 1985

Overview & Scrutiny 2012/13: Structure and Work Programme

1. Introduction

- 1.1 The Overview & Scrutiny Committee is required to produce and agree an annual plan of work.
- 1.3 The following report outlines the work programmes for the main Overview & Scrutiny Committee as well as scrutiny panels. It is intended that this will provide a preliminary guide to the work of all these scrutiny bodies throughout 2013/14.

2. The role, function and service areas covered by scrutiny bodies

- 2.1 Within the Overview & Scrutiny structure, there is one overarching Overview and Scrutiny Committee and four scrutiny panels. Scrutiny panels will have responsibility for scrutinising their own discrete areas of work, which are:
 - Adults & Health;
 - Children & Young People;
 - Communities; and
 - Environment & Housing.
- 2.2 The scrutiny role and policy areas that will be scrutinised by Overview & Scrutiny Committee and individual scrutiny panels are described in Appendix A.
- 2.3 All scrutiny bodies will perform similar scrutiny roles within their area of responsibility, which will include:
 - Holding the Cabinet and other local decision making bodies to account (e.g. Cabinet Question and Answer sessions, North London Waste Authority);
 - Performance monitoring;
 - Assisting in the development or review of policies; and
 - Budget scrutiny.

3. Development of the scrutiny work programme 2013/14

- 3.1 It is important that the work of the Overview & Scrutiny Committee and Scrutiny Panels assists the Council and its partners in meeting agreed local priorities. In this context, the work of scrutiny bodies should complement (and not duplicate) any work being undertaken elsewhere to help achieve local priorities.
- 3.2 In determining the issues to be considered by scrutiny bodies, priority should also be given to those areas where the scrutiny process has potential to add value¹ to the work of the Council or its partners through making achievable recommendations for improvement.

¹ For example through public engagement, stakeholder involvement or non party political scrutiny (political consensus).

- 3.3 In order to ensure that issues selected for scrutiny are consistent with the priorities of the Council and its partners *and* reflect the concerns of the community, key stakeholders have been consulted in the development of the scrutiny work programme. These have included:
- Cabinet Members and senior Council officers;
 - Chairs of Area Committees;
 - All other non executive Members;
 - Local partner agencies (e.g. health, housing, police, fire brigade, voluntary sector); and
 - Local residents associations, community groups.
- 3.4 An analysis of the consultation process including a breakdown of areas identified as a priority for scrutiny and specific topic suggestions can be found at Appendix B.
- 3.5 In developing the work programme Cabinet Members and senior officers have been asked to help identify suitable items for scrutiny involvement, which have included:
- Forthcoming strategies or policies which may benefit from scrutiny involvement;
 - Performance reports;
 - Progress reports on key council priorities; and
 - Annual service reports or inspection reports.
- 3.6 There may also be issues or topics which may benefit from more in-depth scrutiny by the Overview and Scrutiny Committee or individual Scrutiny Panels. Where such issues have been identified, these will be need to be scoped and a necessary project plan put in place which can then be managed by the relevant scrutiny body and support officer.
- 3.7 Occasionally events occur which may necessitate an urgent report to Overview and Scrutiny Committee or Scrutiny Panel. Whilst such reports cannot be planned, there is a need to allocate sufficient time within the scrutiny work programme for consideration of unforeseen events or topical issues as and when they arise.

4. The work programme for Overview & Scrutiny 2013/14

- 4.1 The Scrutiny protocol indicates that the Overview & Scrutiny Committee shall meet 6 times per annum, one meeting which is dedicated to budget scrutiny. Ordinarily, Scrutiny Panels shall meet 5 times each year, one of which is dedicated to scrutinising the budget in their areas of responsibility. The programme of scheduled meetings for all scrutiny bodies is contained in Appendix C.
- 4.2 Following the consultation processes outlined above, the following provides an outline of issues which have been identified for inclusion within the various work programmes of scrutiny bodies. At this stage, many of the following are proposals and will need to be scoped and agreed prior to commencement of any scrutiny work.

Overview & Scrutiny Committee

Theme/Topic	Focus of scrutiny involvement
Impact of welfare benefit changes	Area of focus to be scoped for discussion at OSC
St Ann's Hospital Site	Redevelopment of site
Lee Valley Regeneration Park Authority	Coordination of plans for regeneration of Tottenham and links with other Authorities
Jobs Support Market	Fragmentation of support Care leavers
Customer Services	Area of focus to be scoped for discussion at OSC
North London Waste Authority	To follow on from initial conversations in 2012/13
One off reports	
High Streets	TBA
Treasury Management Strategy Statement	Part 4, Section G of the Council Constitution states that "The OSC shall be responsible for scrutinising the draft Treasury Management Strategy Statement (TMSS) annually before its adoption by full Council, in accordance with the Council's Constitution (Part 4 Section I)."
Review updates	<ul style="list-style-type: none"> • Corporate parenting • Breast Screening • Men's Health • Registered Social Landlords • Children missing from care and home

Adults and Health Scrutiny Panel

One off reports	
111 and Out of Hours services	Roll out and performance
Francis Report	'Quality Assurance' on CCG plans to ensure Trusts are meeting recommendations
GP access	To consider work being done by the Haringey CCG on improving access to GPs.
Voluntary Sector Commissioning Framework	Support to the voluntary sector
Care and Support Bill	
Healthwatch	
Whittington Health – Integrated Care Strategy	
Primary Care Strategy	
Winterbourne View	Safeguarding
NHS Health checks	Progress update

Project work	
Mental Health	Possible areas of focus: <ul style="list-style-type: none"> • Proposed changes to the way the 'front end' works within BEHMHT • Residential / supported living provision in the borough • Access to primary care for people with MH issues • Physical health for people with MH • Recovery College at Clarendon, how it fits into with the multiagency recovery pathway
Dementia	<ul style="list-style-type: none"> • Joined up care pathways and partnership arrangements
Ongoing	
Francis Report	
St Ann's site redevelopment	Health services aspects

Children and Young Peoples Scrutiny Panel

<i>Strategies:</i>	School Improvement Early Years (inc. Children Centres) Strategic Place Planning Early Help Services to Schools/Outstanding for All Action Plan Children and Young People's Plan School Expansion
<i>Other Issues:</i>	Advice to Young People in Schools School Improvement – Academies and Role of Sponsor Judicial Review - Safeguarding Case and Action Arising Early Help Offer/Troubled Families Haringey 54000 Social Work Training and Recruitment Development of Fostering Service Adoption C&YPS Restructuring
<i>Project</i>	Services to Schools Fostering/iMPower
<i>Items for 16 July Meeting</i>	Action Plan for Child Poverty Draft Early Help Policy (to be confirmed) Haringey 54000 Update on Social Work Training and Recruitment – Briefing on Frontline

	Judicial Review - Safeguarding Case and Action Arising C&YPS - Changes Education Commission – Outstanding for All – progress with recommendations
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Communities Scrutiny Panel

Cabinet Member and Chair of Panel are due to meet on Wed 19th June to discuss work of the Panel.

Environment and Housing Scrutiny Panel

Theme	Objectives
Strategic enforcement	<ul style="list-style-type: none"> • Audit of enforceable functions • Establish principles for enforcement (e.g. risk, cost, public interest) • Actions to support coordinated enforcement (e.g. data sharing protocols, partnership working)
Registered Social Landlords	<ul style="list-style-type: none"> • Performance (repairs /voids) • Update on previous review
Community engagement with planning process	<ul style="list-style-type: none"> • Best practice • What happens in other authorities?

4.3 A more detailed work programme, based on the above list and detailing issues to be covered within the timetable of each scrutiny body will be produced in discussion with the Chair and membership of relevant scrutiny bodies.

4.4 As outlined in the Council Constitution (Part 4, Section G, 1.2 OSC Terms of Reference) the Overview and Scrutiny Committee is responsible for approving the work programme for the Overview and Scrutiny Committee and Panels to ensure that time is effectively and efficiently utilised. Therefore:

- Any scoping reports for project work to be undertaken by Scrutiny Panels will be approved by the Overview and Scrutiny Committee at a future meeting;
- Any additions to the work programme outlines in this report will be approved by the Overview and Scrutiny Committee prior to commencement.

5. Cabinet Member Involvement

5.1 Cabinet Members will be invited to attend the relevant Committee or Panel(s) to answer questions from their portfolio area. Cabinet Members may be accompanied and assisted by any officers as they wish.

- 5.2 Cabinet Members will attend the Overview and Scrutiny Committee and/or the relevant Scrutiny Panel twice per year for Cabinet Member questions, and once for Budget Scrutiny.

6. Budget Scrutiny

- 6.1 As per protocol, the Vice Chair of the Overview & Scrutiny Committee shall be responsible for the co-ordination of the Budget Scrutiny process and recommendations made by respective Scrutiny Review Panels relating to the budget.
- 6.2 The budget will be scrutinised by each Scrutiny Review Panel in their respective areas and subsequent reports produced from their deliberations shall go to the Overview & Scrutiny Committee for approval. The areas of the budget which are not covered by the scrutiny panels shall also be considered by the main Overview & Scrutiny Committee.
- 6.3 To allow the OSC to scrutinise the budget in advance of it formally being set and convey those recommendations to the Cabinet, the following timescale is suggested:

26 th June 2013	Government Spending Review
9 th July 2013	Cabinet – Financial Planning 2014/15-2016/17
December 2013 <u>Scrutiny Panels:</u> E&H – 2 nd Dec CSP – 2 nd Dec CYP – 5 th Dec A&H – 12 th Dec <u>OSC:</u> 16 th Dec	Scrutiny Panels and OSC scrutinise MTFP and any budget saving identified in their area of responsibility. Cabinet Member for Finance/ Snr. officers attend to answer questions
Dec 2012- Jan 2013	Formulation of reports with recommendations by Policy Officers
23 rd January	Final Budget Scrutiny Report approved by OSC
11 th February	Cabinet. The OSC recommendations from the Budget Scrutiny process, ratified by the OSC, shall be fed back to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/ proposals made by the OSC in relation to the budget.
26 th February	Budget setting at Full Council

7. Representations from Area Chairs

- 7.1 As outlined in the Overview and Scrutiny Protocol there shall be a standing item on OSC meeting agendas to receive feedback from Area Committees. Area Committee Chairs shall also be able to attend OSC meetings, and ask questions.

Appendix A – Scrutiny bodies: roles and service areas.

Scrutiny body	Exec Lead	Scrutiny roles	Policy service /areas covered
Overview and Scrutiny Committee Chair: Cllr Bull	<u>Cabinet</u> Leader & Portfolio holder Cllr Goldberg Cllr Strickland Chief Executive Stuart Young Zina Etheridge Julie Parker	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Scrutiny work programme ▪ Ratifying reports of Panels ▪ Budget Scrutiny ▪ Borough wide/cross cutting topics ▪ Call-in ▪ CCFA ▪ Updates on previous reviews ▪ Updates from scrutiny panels 	<ul style="list-style-type: none"> ▪ Corporate Policy & Strategy ▪ Council Budget ▪ Council strategy & performance ▪ Corporate property ▪ Communications ▪ IT ▪ Customer Services ▪ Benefits ▪ Legal services ▪ Regeneration ▪ Employment/worklessness ▪ Community cohesion ▪ Tottenham Regeneration Project ▪ St Ann's redevelopment ▪ Partnership arrangements ▪ Child poverty ▪ Carbon reduction
Adults and Health Chair: Cllr Adamou	<u>Cabinet</u> Cllr Vanier <u>Directors:</u> Mun Thong Phung Jeanelle de Gruchy	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews ▪ Substantial variations (health) 	<ul style="list-style-type: none"> ▪ Adult social care ▪ Public Health ▪ Link with CCG ▪ Health and Wellbeing Board ▪ Adult health services ▪ Children's health services ▪ Transition ▪ Changes to service provision ▪ Voluntary sector
Children and Young People Chair: Cllr Newton	<u>Cabinet</u> Cllr Waters Cllr Goldberg <u>Directors:</u> Libby Blake	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Looked after Children ▪ Fostering and adoption ▪ Education e.g. exam results & school improvements ▪ Youth offending ▪ Safeguarding ▪ Effectiveness of partnership working
Housing and Environment Chair: Cllr McNamara	<u>Cabinet</u> Cllr Bevan Cllr Canver <u>Directors:</u> Mun Thong Phung Lyn Garner	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Recycling and waste management ▪ Highways ▪ Sustainable transport ▪ Parking ▪ Parks and Open spaces ▪ Planning & Licensing ▪ Enforcement ▪ Strategic housing policy, social housing, housing allocations.
Communities Chair: Cllr Winskill	<u>Cabinet</u> Cllr Watson <u>Director/ACE:</u> Zina Etheridge Lyn Garner	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Crime and disorder ▪ Libraries ▪ Culture ▪ Leisure ▪ Equalities ▪ Domestic violence ▪ Area Forums and Committees

Appendix C – Meeting dates of scrutiny bodies**Overview and Scrutiny Committee**

17 th June	Lead officers: Melanie Ponomarenko, Senior Scrutiny Officer, 0208 489 2933 melanie.ponomarenko@haringey.gov.uk Martin Bradford, Senior Scrutiny Officer, martin.bradford@haringey.gov.uk 0208 489 6950
7 th October	
25 th November	
16 th December (budget)	
23 rd January	
17 th March	

Children and Young People Scrutiny Panel

16 th July	Lead officer Rob Mack, Senior Scrutiny Officer, 0208 489 2921, rob.mack@haringey.gov.uk
26 th September	
28 th November	
5 th December (budget)	
27 th February	

Communities Scrutiny Panel

25 th July	Lead officer Rob Mack, Senior Scrutiny Officer, 0208 489 2921, rob.mack@haringey.gov.uk
30 th September	
7 th November	
2 nd December (budget)	
6 th March	

Adults and Health Scrutiny Panel

29 th July	Lead officer: Melanie Ponomarenko, Senior Scrutiny Officer, 0208 489 2933, melanie.ponomarenko@haringey.gov.uk
19 th September	
11 th November	
12 th December (budget)	
27 th February	

Environment & Housing Scrutiny Panel

2 nd July	Lead officer: Martin Bradford, Senior Scrutiny Officer, 0208 489 6950 martin.bradford@haringey.gov.uk
26 th September	
12 th November	
2 nd December (budget)	
24 th February	



Appendix B

Overview & Scrutiny

Work Programme Development 2013/14

June 2013

1. Introduction.

- 1.1 A new work programme is developed for Overview and Scrutiny each year, which incorporates both the work of the Overview & Scrutiny Committee and four Standing Scrutiny Panels (Adults & Health, Children & Young People, Communities, Environment and Housing).
- 1.2 As part of the work programme development process, local stakeholders are consulted to identify local priorities for scrutiny bodies, and to obtain specific suggestions for possible in depth review. Those consulted include local councillors, key partners of the Council (NHS, Police, Fire, and Housing Associations), local community and voluntary groups, residents associations and of course, local residents.
- 1.3 The following provides a summary of the findings from the work development process. It is hoped that this summary will guide and inform discussions to determine the work programme for the Overview & Scrutiny Committee and Standing Scrutiny Panels for 2013/14.

2. Overview & Scrutiny work programme development process

- 2.1 The following provides an outline of the scrutiny work development process and timeline for 2013/14.

Date	Activity	Purpose
May 2013	On-line survey (local stakeholders)	(i) Assess general priorities for scrutiny bodies (ii) identify suggestions for scrutiny investigation
May 2013	Survey of council partners	Identify key priorities for scrutiny
28 May 2013	OSC meeting with Cabinet	(i) Outline Cabinet priorities for 2013/14 (ii) strategic framework for following individual Cabinet member discussions
3 June 2013	Chairs of OSC and Scrutiny Panels meet with Cabinet Members and Directors	(i) Identify areas for beneficial scrutiny involvement (policy development, pre-decision scrutiny) (ii) Areas for in depth project work.
17 June 2013	Overview & Scrutiny Committee	Committee agrees work programme for both OSC and Scrutiny Panels,

3. Work programme survey

- 3.1 An on-line survey was developed to assess key priorities for the Overview & Scrutiny Committee and each of the four scrutiny panels, in which respondents could identify 3 priorities (Appendix A). The on-line survey was distributed to local groups and individuals, including the following:

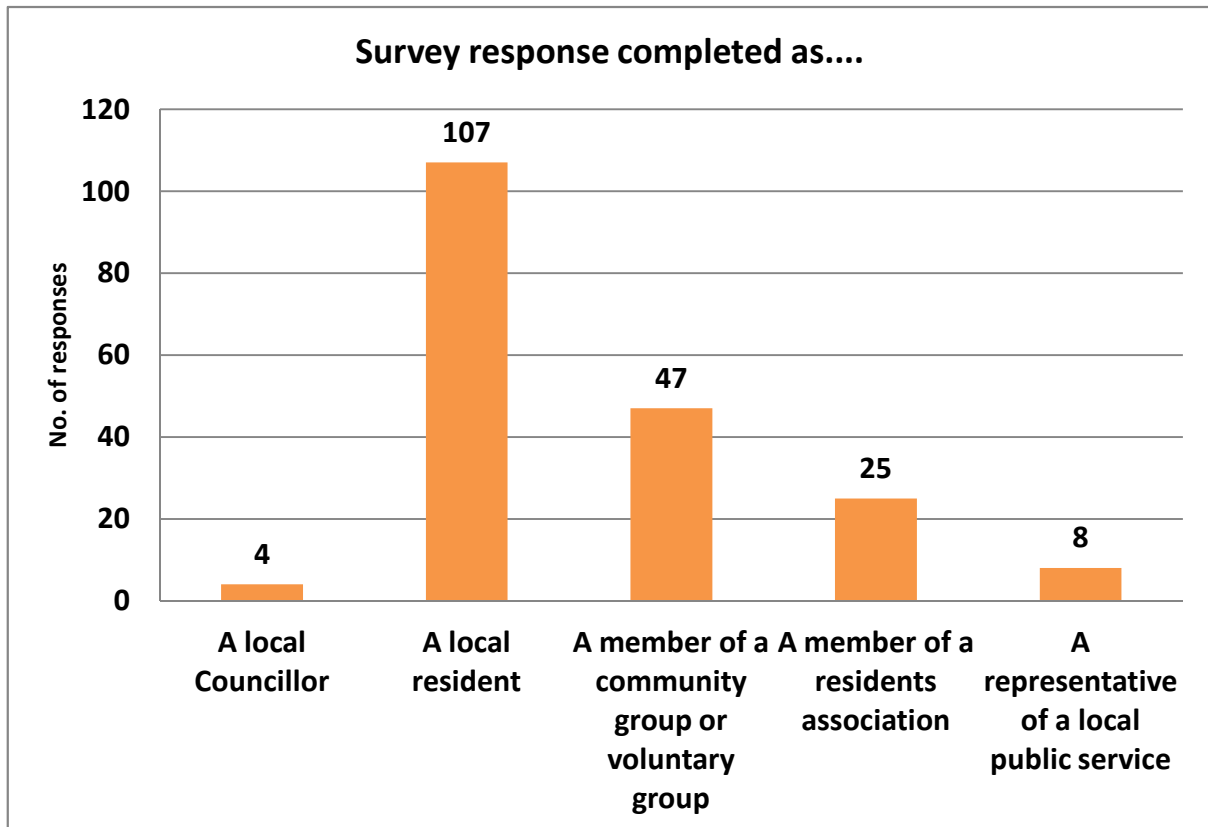
- Councillors
- Neighbourhood Forums
- Voluntary sector groups (via HAVCO)
- Haringey Federation of Residents Associations
- Transport Forum
- Sustainable Haringey
- Haringey Healthwatch
- Registered Housing Providers

3.2 In addition, key partners were consulted directly to ascertain specific suggestions for scrutiny work in 2013/14. These included:

- Whittington Hospital
- Whittington Hospital
- North Middlesex Hospital
- HAVCO
- Barnet Enfield & Haringey Mental Health Trust
- Homes for Haringey
- Age UK
- Fire Brigade
- Police
- College of Enfield, Haringey and North East London

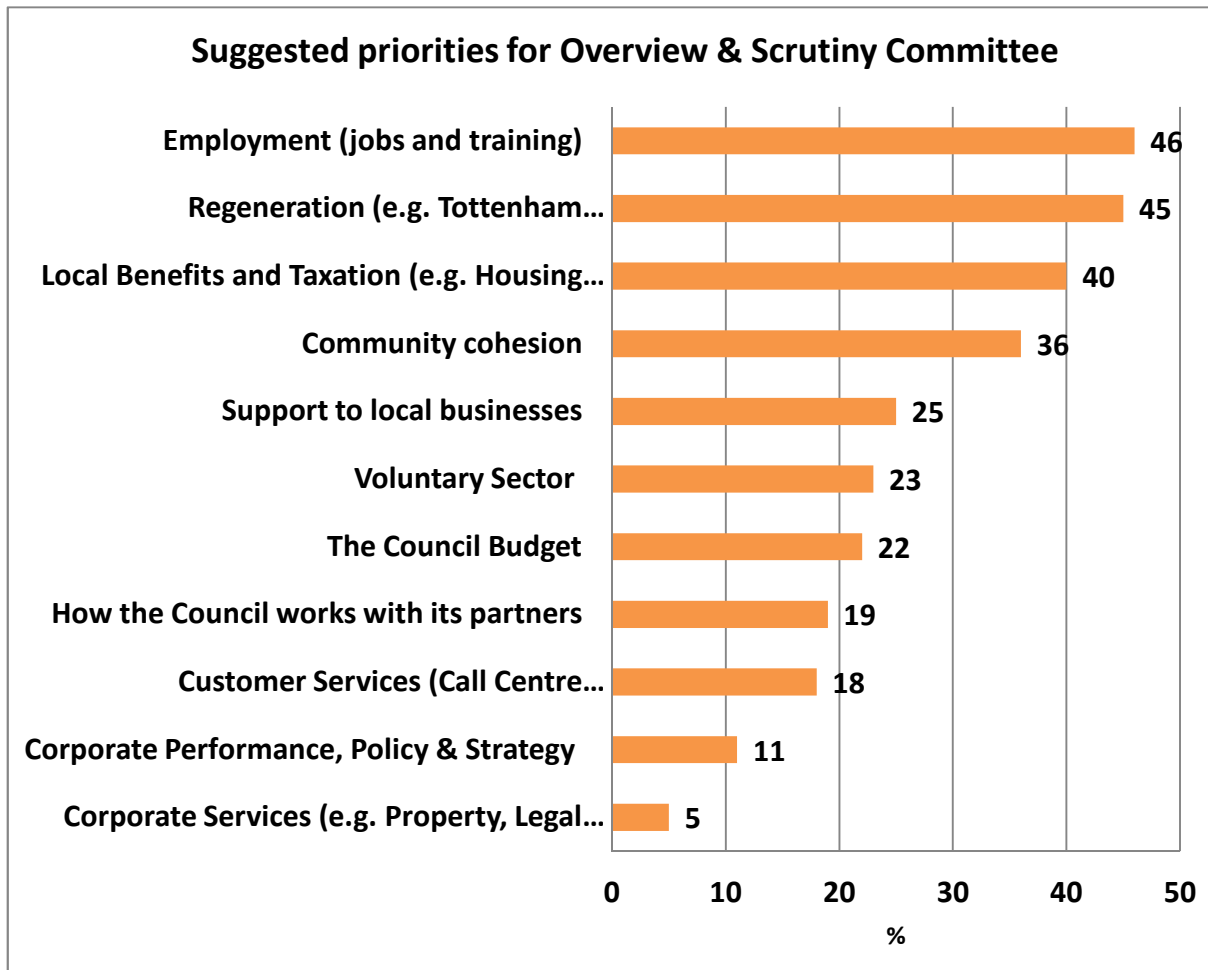
3.3 In total **152** responses were received to the on-line scrutiny survey. From these responses, there were **96** suggestions for the work programme

3.4 Respondents were able to complete from multiple positions, for example, as a member of a community group and a local resident. The following table summarises these responses.



4. Overview & Scrutiny Committee

4.1 From the work areas covered by the Overview & Scrutiny Committee, the suggested priorities from respondents are displayed in the following chart.



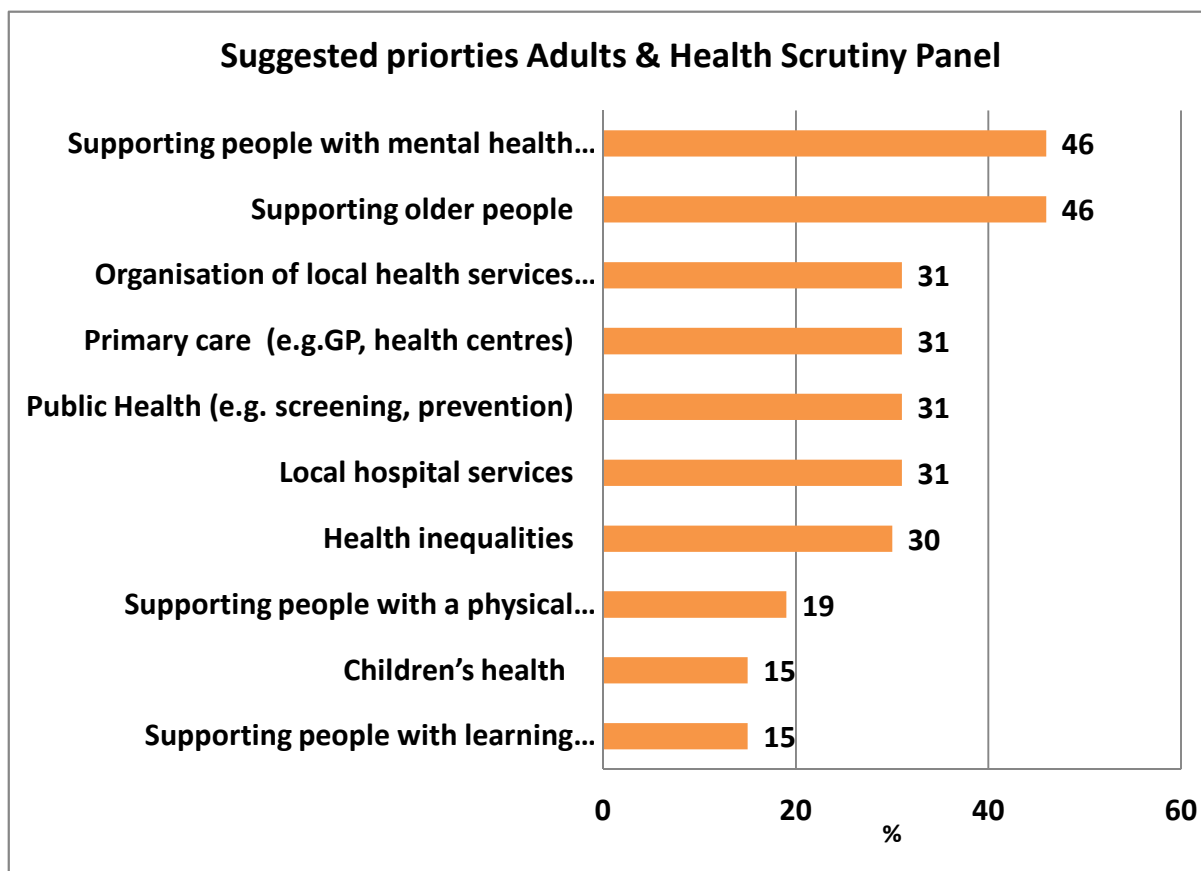
4.2 There were 25 individual responses which suggested possible areas for the Overview & Scrutiny work programme. A summary of the issues suggested is given below (though these can be read in their entirety in Appendix B).

- Social and cultural provision for LGBT and BAME groups and the role this plays in community cohesion
- Public interface with the council
 - Public communication and response with services
 - Organisational transparency of the council
- Corporate services
 - Corporate performance
 - Staff performance and quality
 - Use of agency and temporary staff

- The re-development of the St Ann's Hospital site
 - Retention of accessible local health services
 - Nature conservation on site
- Hornsey Town Hall redevelopment
 - Management and project progression
- Pinkham Way
- Community Buildings – more creative use for neglected or underused buildings
- Youth unemployment
 - Engagement
 - Skills development
 - Need to focus on Tottenham
- Ensuring that local high street and shopping centres are attractive, vibrant and thrive
 - Hornsey High Street
 - Helping to keep businesses and shops in Haringey
 - CPZ and local shopping centres
 - Pedestrianisation of Wood Green and making to maintain this as an attractive central shopping centre
- Involvement and engagement of local people in the planning process
 - how views are recorded and weighted
- Effectiveness of local benefits service
 - Timescales in claim handling
 - Responding to demands of new welfare reforms

5. Adults and Health Scrutiny Panel

5.1 From the work areas covered by the Adults and Health Scrutiny Panel, the suggested priorities from respondents are displayed in the following chart.



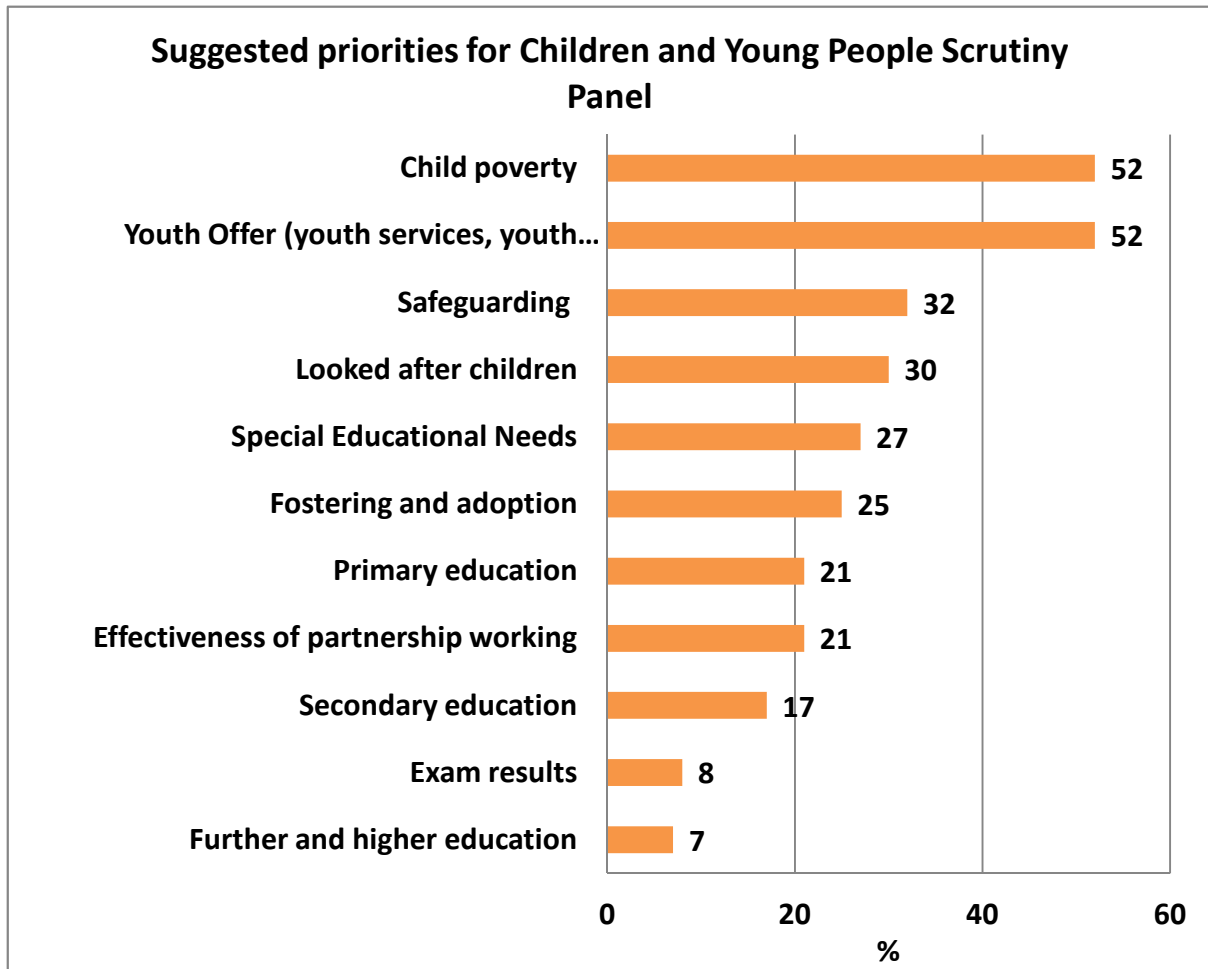
5.2 There were 26 individual responses which suggested possible areas for the Adults and Health Scrutiny Panel work programme. A summary of the issues suggested is given below (though these can be read in their entirety in Appendix C).

- Support to the voluntary Sector
 - Relationship with the council
- Support for people with mental health needs
 - Impact of welfare reforms
 - Accessibility of local services
 - Health inequalities
 - Implications arising from the redevelopment of St Ann's
 - Personalisation issues
- Establishment of Healthwatch
- Structure of local health services
- BAME and long term conditions
- Primary Care (CCG)
 - Variations in services
 - How local people are consulted (practice participation groups)
 - Impact of reforms

- New procurement and entry of private providers
- Improved partnership working (integration)
 - Acute, primary care & social care
- Future of Whittington Hospital
- Support to street drinkers
- Links between health and housing
- How local authority public health duties are coordinated

6. Children & Young People Scrutiny Panel

6.1 From the work areas covered by the Children and Young People Scrutiny Panel, the suggested priorities from respondents are displayed in the following chart.

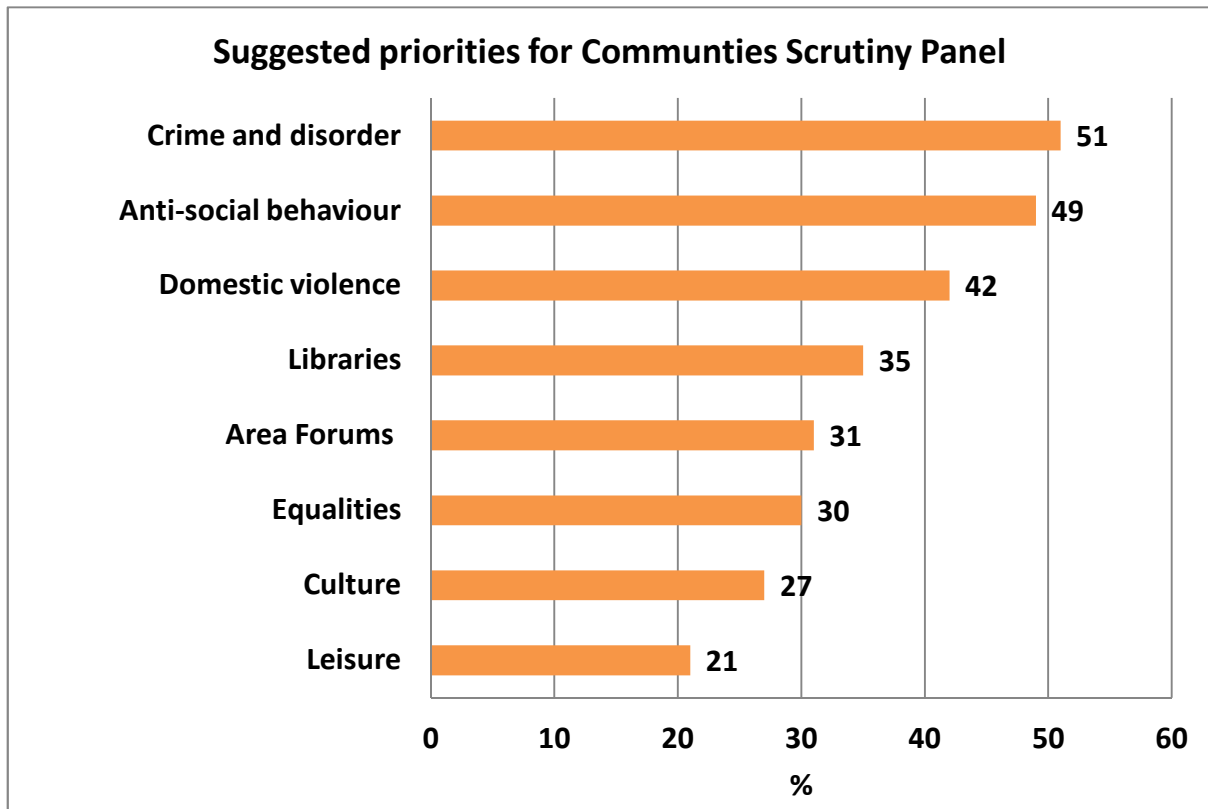


6.2 There were 10 individual responses which suggested possible areas for the Children and Young People Scrutiny Panel work programme. A summary of the issues suggested is given below (though these can be read in their entirety in Appendix D).

- Leisure and recreation services available for young people
- Children's services
 - Threshold for interventions
 - Quality
 - Management of services
- Gangs and young people
 - Violence
 - Restrictions on movement and areas
- Preventing young people from becoming involved with drugs and crime
- Increased English language provision for young people
- Future planning for school places
- Increased youth services provision (supported by experienced workers and variety of activities)

7. Communities Scrutiny Panel

7.1 From the work areas covered by the Communities Scrutiny Panel, the suggested priorities from respondents are displayed in the following chart.



7.2 There were 8 individual responses which suggested possible areas for the Communities Scrutiny Panel work programme. A summary of the issues suggested is given below (though these can be read in their entirety in Appendix E).

- Social and cultural provision for LGBT and BAME communities
- Gangs and young people
 - Violence
 - Restrictions on movement and areas
- English language class availability
- Development of Muswell Hill Bowling Green
- Development of cultural centres in the west of the borough
- ASB
- Local involvement of faith based groups

7.3 A number of suggestions have been put forward from local police representatives which include:

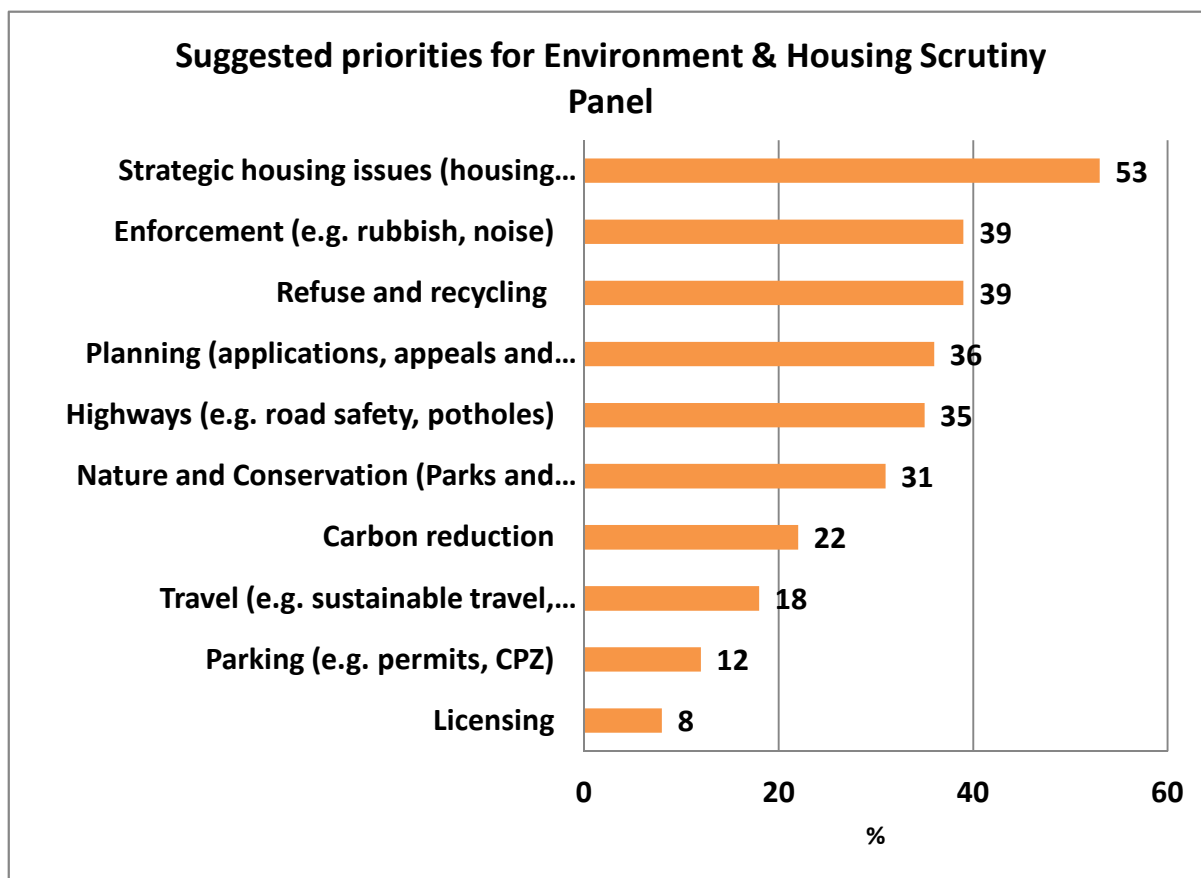
- Mental Health and Community Safety: a cross cutting theme to assess the challenges that individual suffering from mental health problems may face (e.g.

risk, crime, ASB). Benefits may include wider acknowledgement of issues facing Haringey, opportunities to identify improved partnership working)

- Local Policing Model - Crime and Confidence: the revision in Policing Style and method will have an impact on Crime and Confidence. Benefits may include identification of barriers/challenges and opportunities to resolve

8. Environment and Housing Scrutiny Panel

8.1 From the work areas covered by the Environment & Housing Scrutiny Panel, the suggested priorities from respondents are displayed in the following chart.



8.2 There were 27 individual responses which suggested possible areas for the Environment & Housing Scrutiny Panel work programme. A summary of the issues suggested is given below (though these can be read in their entirety in Appendix F).

- Improving access to affordable housing for young people
- Progress on the Councils 40:20 target
 - Improving the energy efficiency of local homes
- Parks and open spaces
 - Preservation for community
 - Maintenance and upkeep
- Homelessness
 - Allocations policy
- Private landlords
 - Property maintenance
 - High rents
 - Sub-division of properties
 - Environmental concerns
- Social housing

- Repairs services
- Grounds maintenance on local estates
- Speedier turnaround of empty/derelict homes
- RHPs rent increases
- Licensing consultation
- Planning enforcement
- Waste and recycling
 - Road blocks resulting from collection vehicles
 - Recycling from flats
 - Range of materials to be recycled
- Allotments (infrastructure investment)

Appendix A – Scrutiny on-line survey – work priorities and topic suggestions.

A new work programme is developed each year for the Overview and Scrutiny Committee and its four advisory panels (Adults & Health, Children & Young People, Communities and Environment & Housing).

This short survey aims to assess what issues are important to local people and to help identify specific topics that it would be beneficial for the Overview & Scrutiny Committee or Scrutiny Panels to look at in 2013/14.

The information that is provided within the survey will be analysed and used to support the development of the scrutiny work programme for 2013/14. The survey should take between 5-10 minutes to complete. The survey will be open until Friday 31st May 2013.

1. I am completing the survey as:

- A local Councillor
- A local resident
- A member of a community group or voluntary group
- A member of a residents association
- A representative of a local public service
- Other (please describe).....

2. The Overview and Scrutiny Committee has responsibility to scrutinise the following areas. Which three of the following areas do you think the Committee should focus on this year? (Tick up to 3 boxes)

- | | | |
|---|--------------------------|--|
| Local Benefits and Taxation (e.g. Housing Benefit, Council tax) | <input type="checkbox"/> | Corporate Services (e.g. Property, Legal and IT) |
| Regeneration (e.g. Tottenham redevelopment) | <input type="checkbox"/> | How the Council works with its partners |
| Employment (jobs and training) | <input type="checkbox"/> | Voluntary Sector |
| Community cohesion | <input type="checkbox"/> | The Council Budget |
| Customer Services (Call Centre /Customer Service Centres) | <input type="checkbox"/> | Corporate Performance, Policy & Strategy |
| Support to local businesses | <input type="checkbox"/> | |

3. The Adults and Health Scrutiny Panel has responsibility to scrutinise the following areas. Which three of the following areas do you think the panel should focus on this year? (Tick up to 3 boxes)

- | | | |
|--|--------------------------|---|
| Supporting older people | <input type="checkbox"/> | Public Health (e.g. screening, prevention) |
| Supporting people with mental health needs | <input type="checkbox"/> | Children's health |
| Supporting people with a physical disability | <input type="checkbox"/> | Primary care (e.g.GP, health centres) |
| Supporting people with learning disabilities | <input type="checkbox"/> | Health inequalities |
| Local hospital services | <input type="checkbox"/> | Organisation of local health services (structure, coordination, partnerships) |

4. The Children and Young Peoples Panel has responsibility to scrutinise the following areas. Which three of the following areas do you think the panel should focus on this year? (Tick up to 3 boxes)

- | | | |
|---|--------------------------|--------------------------------------|
| Looked after children | <input type="checkbox"/> | Special Educational Needs |
| Fostering and adoption | <input type="checkbox"/> | Effectiveness of partnership working |
| Exam results | <input type="checkbox"/> | Primary education |
| Youth Offer (youth services, youth offending) | <input type="checkbox"/> | Secondary education |
| Safeguarding | <input type="checkbox"/> | Further and higher |
| Child poverty | <input type="checkbox"/> | |

5. **The Communities Scrutiny Panel has responsibility to scrutinise the following areas. Which three of the following areas do you think the panel should focus on this year? (Tick up to 3 boxes)**

<i>Crime and disorder</i>	<input type="checkbox"/>	<i>Equalities</i>
<i>Libraries</i>	<input type="checkbox"/>	<i>Domestic violence</i>
<i>Culture</i>	<input type="checkbox"/>	<i>Area Forums and Committees</i>
<i>Leisure</i>	<input type="checkbox"/>	<i>Anti-social behaviour</i>

6. **Environment and Housing Scrutiny Panel has responsibility to scrutinise the following areas. Which three of the following areas do you think the panel should focus on this year? (Tick up to 3 boxes)**

<i>Refuse and recycling</i>	<input type="checkbox"/>	<i>Enforcement (e.g. rubbish, noise)</i>
<i>Highways (e.g. road safety, potholes)</i>	<input type="checkbox"/>	<i>Carbon reduction</i>
<i>Travel (e.g. sustainable travel, concessionary passes)</i>	<input type="checkbox"/>	<i>Nature and Conservation (Parks and Open spaces)</i>
<i>Strategic housing issues (housing policy, housing allocations, homelessness)</i>	<input type="checkbox"/>	<i>Planning (applications, appeals and enforcement)</i>
<i>Parking (e.g. permits, CPZ)</i>	<input type="checkbox"/>	<i>Licensing</i>

In 2012/13 the Overview and Scrutiny Committee and its advisory scrutiny panels looked at a wide range of issues which affected the local community. Some examples of this work included the following:

- Views on the redevelopment of St Ann's Hospital site
- Strategic review of council owned buildings
- The future structure of local health services
- Action plan for local Health Visitors
- Future planning for school places
- The future development of Children's Centres
- Issues for local roll-out of tasers
- The Mayors plan for Policing and implications for Haringey
- How the Council can increase recycling from flats
- Improving parking in Tottenham on match days.

7. **Are there any topics that you would like to suggest as a possible topic that Overview and Scrutiny Committee or any of the Scrutiny Panels could look at in 2013/14? Please give as much detail as possible including a) the area(s) you would like scrutiny to look at b) the particular concerns that you have about the issue c) why you think the issue is important to the local community.**

8. **If you have suggested a topic to scrutiny to look at, it may be helpful to contact you for further information about your suggestion. Space is provided below for your name and contact details (email or telephone) should you wish to be contacted (optional).**

Thank you for completing this survey.

The information that you have given will inform the development of the Overview & Scrutiny work programme for 2013/14.

Appendix B – Suggestions for Overview & Scrutiny Committee

A member of a community group or voluntary group (details provided)	a) Social & cultural provision for LGBT/ BAME communities. b) Support- both financial & in-kind (e.g. marketing, staffing, etc) for dedicated service provider/s. c) Help promote greater community cohesion and acceptance of marginalised communities.
A member of a community group or voluntary group (details provided)	I am also concerned at the lack of transparency when issues are brought to the attention of the Council. If mistakes have been made, they should be acknowledged, revised and amended, not covered up.
A local resident	You all keep on taking about redevelopment of St Ann's Hospital Site. Do you know that I have been unable to ask anyone of you if you have been on the grounds of St Ann's Hospital which was once a Tropical Disease Hospital during the war and hence there are hundreds of plants that are tropical and which are still being used today. Every time I go and visit the hospital there are plants dug out, chopped or left to rot. Do something about this first before you talk about redevelopment. The Laurels was built as a clinic but more and more department are being forced into this small space while we have a large area at St Ann's to cover this. We have to travel miles to get specialist care in different parts of London can you imagine an older person travelling to these clinics (e.g. altro sound, dopler, scans etc) I several times ask if someone could look into rerouting the bus no 318 to pass St Ann's Hospital from North Middlesex Hospital!!!!!!!!!!!!!! As for the Health Visitors they come to visit the patients with not being properly equipped and informed about the patient Health centres are not equipped with the loop system. Stop wasting money that should be used for the care of patients at St Ann's Hospital.
A local resident and residents association member (details provided)	Pinkham Way development into a waste processing plant. The local community does not want it, as it will reduce their quality of life through pollution of various types. Why has this not been cancelled?
A local resident (details provided)	a) Communicating with the Council.b)It is very difficult to talk to anyone at the Council. If you phone it can take 45 minutes to get through. Emailing does not seem to get any response. I've reported noise nuisance by email. The (automatic) response was that they don't look at their emails very often so it would be better to phone. When I phoned I was told they could only log noise that was occurring at the time. The noise I was complaining about happens at regular times throughout the day, but only for about 20 minutes each time and it takes longer than that to get through! I also left messages on the

	<p>number on which I used to report people parking in my disabled bay. Now there is only an answer phone. I rang 3 times over the course of a day but there was no response. I tried emailing but the automated response said they would respond within 7 days. What use is that when you need your disabled space then and there? We were stuck in the house for 24 hours until the car moved. Reports through the website to planning enforcement don't seem to get any response either. There's no way of tracking what progress if any is being made. You don't want to complain through the ward councillors about every little thing, they have enough to do, but it seems there is no other way of getting things looked into. c) I guess that by ensuring members of the public can't talk to officers cuts their workload and means more can be made redundant. But there is no service especially for things which need immediate attention. It is very frustrating and to some extent frightening for vulnerable people when there seems to be no-one to provide immediate help.</p>
<p>A local resident and community group member (details provided)</p>	<p>Creative use of the borough's empty community buildings. This feels like a good way to bring Haringey closer to the community, to offer spaces to local groups in buildings that are supposedly going to be turned into luxury flats, but obviously not for the foreseeable future while there is no call for building luxury flats. The important factor to get across is that Haringey is being bled dry by the government, and that it's our responsibility as communities to keep Haringey services alive by whatever means.</p>
<p>A local resident and member of a community group and residents association (details provided)</p>	<p>Lastly, the use of agencies to take on senior staff for long term temping. Can this be scrutinised to ensure that the same agencies aren't being used to provide staff at high level for contracts over 3 months? Also the cost of taking on long term temps at senior level is a drain on resources, can this be looked at?</p>
<p>A local resident (details provided)</p>	<p>a)High Street Hornsey b) Assisting businesses by keeping rent and rates low; clearing clutter from pavements; removing CPZ and parking restrictions and charges to enable locals to actually shops along the High Street before it dies c) I remember a vibrant High Street from 1950s to 1970s. I also remember when it became a run down dead zone from 1980s until recently. we have had a few years of all shops open and easy parking. Now Tesco block the road and pavement constantly; the clutter on the pavements stops passersby seeing into the shops or navigating safely; as shops become empty people stop using the High Street. slow death follows. people find elsewhere to shop</p>

A member of a community group or voluntary group (details provided)	Conservation of open spaces and prevention of land being used for 'luxury, high priced housing' where there is no real need for it. An example of this the Fortis Green Reservoir land where the present plans were opposed by over 500 letters and supported by 19, but the plans were given the 'go ahead' by the council planning committee.
A local resident (details provided)	Improving the environment at Wood Green, by pedestrianising the stretch of the High Rd. between Wood Green and Turnpike Lane tube stations, and diverting all traffic. This would greatly improve quality of life, health and pollution levels. Currently, the area is so congested that shopping there is a pain instead of a pleasure, people constantly bump into each other on the pavements, feeling cross and frustrated. I also believe that if the area were pedestrianised, with some benches, small trees and flower beds, people would enjoy lingering there and businesses would flourish. Cafes and restaurants could put chairs and tables outside in the summer, and life would at last be civilised, which it currently is not. There could also be a free, electric, shuttle service going up and down that stretch of the road during daytime, for those unable to walk or carrying heavy shopping.
A local resident and community group member)	The Barclay's Bank building on the corner in Seven Sisters - opp the tube is a fantastic building left to go to rack and ruin - hardly a welcome to those coming off the tube -especially when one realised how important a land mark this building used to be - the owner should be told to keep it in good condition on the outside!!!! YOUTH ENGAGEMENT/UNEMPLOYMENT - CREATING MORE SUSTAINABLE OPPORTUNITIES FOR YOUNG PEOPLE TO GAIN RELEVANT SKILLS PREPARING THEM TO GO INTO THE WORKPLACE
A local resident and a member of a local community group and residents association (details provided)	Provision of housing, health services and primary education to reflect local needs in the light of recent immigration trends and an ageing population. These are areas where change is required but strategies will need time to be drawn up and implemented.
A local resident (details provided)	a) General and performance management of council staff. b) Whilst some of the council officers I have dealt with seem highly motivated, competent and well focussed, there have been too many contacts with the council which have been distressingly poor, with staff who seem unable or unwilling to carry out their roles to a reasonable standard and managers who appear to tolerate this. c) An organisational culture that tolerates poor performance is hugely wasteful both financially and of human beings. A good employer should be

	supporting people to improve and develop themselves. From the outside, it seems that there are parts of the council where staff are left alone to fail. Poor experiences when dealing with the council have a significant impact on the council's reputation with residents.
A local resident	The council should be doing less not more. It's not the council's job to deal with crime or recycling or carbon reduction. And frankly when it tries, it wastes council tax money which is too high. Further, the council is shrouded in secrecy when it only meets residents a couple of times a year. More neighbourhood forums. Less misuse of public money.
A local resident (details provided)	a) The Hornsey Town Hall redevelopment. b) the project seems to be progressing very, very slowly (going backwards in fact) and not to be under proper project management control c) there is a large sum of our money involved, and the building is listed and central to the appearance and nature of Crouch End
A local resident (details provided)	Encouraging the collective understanding of the Local Money Multiplier effect: http://www.proveandimprove.org/tools/localmultiplier3.php This will have multiple benefits of encouraging i) community cohesion ii) develop local businesses (both high street and supporting services) iii) hold on to money that arrives in an area - especially important for poor areas like Tottenham. iv) empower people to start their own businesses and work together to build solutions. v) landmark community lead developments like the WCC propose would spear head this kind of initiative. If the council utilised the local multiplier effect within it's purchasing decision processes it would provide the seed funding for a wider take up. I believe there needs to be local employment opportunities in Tottenham and not just residential. Many thanks, Jeremy
A local resident and a member of a residents association (details provided)	I would like you to look at the "Our Tottenham Charter" and it would be nice to, see local councillors attending meetings such as these so that they can really understand what local people, who take an interest in their area, really want for it. And for local people's needs to be taken into account rather than developers interests.
A member of a community group or voluntary group	Support for newly qualified graduates living in Haringey/ Experienced unemployed. Current support is more for Youths. Perhaps opportunity similar to Future Jobs Funds will help reduce worklessness.
A local resident (details provided)	Youth unemployment generally in Tottenham area. I see a lots of young people (late teens, young adults) in Northumberland Park/ north Tottenham area, what can

	we do to get them into training or too complete their education or the holy grail of employment. They need support and assistance. We keep being told Northumberland park is a seriously deprived area with may social and economical problems, I like the council to engage the youth to motivate them to a better future.
A member of a community group or voluntary group (details provided)	St Ann redevelopment and REAL consultation on wider Health aspects not just planning. Publicity re HWBs, Healthwatch and the CCG and health structures.
Housing Director of Housing Association (details provided)	A) The benefits service B. processing has been poor and customer service very poor. At a time of great change this is a time when the service should be better than before rather than worse. There seems to be no action plan to address it. Reactions to any criticism seem to be defensive, slow and show poor co-ordination between departments. There are some strengths. I do not underestimate the challenges the changes bring. C) the issue is important as for better or worse many people depend on this service for much of their income and to sustain their housing.
A local resident, member of a community group and a local public service (details provided)	St Ann's Hospital redevelopment
A local resident (details provided)	1) The impact of cuts to local services on local residents. The unprecedented cuts in local services are having enormous impacts on the residents of Haringey. These impacts need to be documented. These impacts are doubly felt by residents as nationally determined cuts in welfare provision and other public services take effect. Added to that the rapidly rising price of essentials such as food and energy and high unemployment and underemployment rates and it is clear that many residents are experiencing great difficulties. An assessment of these impacts in a our borough is part of the collective responsibility we have to protect the poorest and most vulnerable. Such information could be shared with bodies such as the Local Government Association and Unison as part of a wider campaign that can help put pressure on central government to put the breaks on the austerity agenda. Such a scrutiny could also make an assessment of the options available to local councils wishing to protect residents from the crushing impacts of austerity. It could also consider putting forward recommendations to central government about the alternatives that are available to austerity.
A local resident (details provided)	Low Quality of paid carers from agencies, including their workers' rights. Haringey should have a contract that makes agencies improve quality of care and pay care

	workers for travel, to ensure they get a living wage.
A local resident (details provided)	<p>1. Impact of budget cuts - to assess the impact of the budget cuts on Haringey and how local residents have been affected; whether residents needs are being met and what improvements could be made. 2. Impact of outsourcing - to assess the impact of outsourcing Council Services to the private or third sector; how this affects the quality of services provided to local residents; the costs of the outsourcing process and the impact on the pay and conditions of lower paid Council workers, a great many of whom are local residents. Whether outsourcing is in the interests of local residents or does actually make real savings when all the additional costs, such as preparation, tendering, monitoring, compliance, variations and social costs are taken into account.</p>

Appendix C – Suggestions for Adults and Health Scrutiny Panel

A member of a community group or voluntary group (details provided)	Voluntary sector support - taking a strategic view based on the desired relationship between the Council and the sector, as well as the specifics in terms of funding round outcomes
A local resident, community group member - disabled user led group (details provided)	There are increasing inequalities for all disabled people in Haringey. There is no user led disabled people's organisation - we are a local social firm providing training in disability and removing inequality but the local authority does not engage. Others do and are benefiting from our service. We have also set up a user led organisation to campaign for equality in Haringey and have a wide ranging group of people of all disability groups, ethnicity and ages. We want equality for disabled people in Haringey. Now.
A member of a community group or voluntary group (Mental Health Advocate)	<p>adult mental health provision: specifically the difficulty in accessing free counselling services and therapeutic activities for people not currently under care of primary mental health team who are on lowest incomes who are most in need of psychological support. There are more and more demands on what little benefits vulnerable adults receive. Now that people are having to pay towards council tax even when they are on benefits, basic utility bills being higher each year, and also the fact that housing benefit does not cover total cost of rent, people are having to use their ESA and DLA to cover these basic costs and are not able to use them for the reasons they are awarded in the first place. This is leading to an increased pressure on psychological health which I am concerned will eventually cause an explosion of mental ill health, including increased levels of despair, depression and lack of motivation for working towards recovery.</p> <p>I am interested in what information GP's have to give clients who are facing the problems which I have identified above. I am concerned that the constant demand for medical reports to satisfy the endless requirements for further evidence to support benefit claims is causing GP's and other NHS staff to become dismissive of adults experiencing mental ill health and to have a tendency to depersonalise the support they offer more and more, and to provide incomplete and inaccurate information to patients about what their possible sources of support are.</p>
A local resident and community group member (details provided)	1) HealthWatch - nothing seems to be happening on this at all. They don't appear to have even employed a director yet 2) Anti Mental Health stigma campaign - seems to have stalled 3) More information to be made

	available for the new "Personal Health Budgets"
A member of a community group or voluntary group (details provided)	The future structure of local health services, for people with a Long term condition from BAME
A local resident (details provided)	Declining resources locally for people with mental health conditions, including the proposed redevelopment of St. Ann's, at a time when we can assume that mental ill health is on the increase (eg. rise in suicides in Haringey, continuing cuts to services). The most vulnerable are being left further behind in our community with resultant impact on health inequality issues.
A member of a community group or voluntary group (details provided)	How Haringey supports youth groups and voluntary art sectors and their buildings. The Stylister Children and youth, Urban Short Cuts, Big peoples Theatre have seen voluntary art groups set-up and leave Haringey in the last 20 years. The Haringey Council has never funded our group despite achieving outstanding outcomes
A local resident (details provided)	a) Primary care b) quality variation, access t services, inflexibility in providing basic services like blood tests in ways convenient to patients (I have examples) c) improve health but also make services more accessible.
A local resident (details provided)	Hospitals, GP's and social care working together. In December my neighbour, aged 70 and in poor general health had a fall and was hospitalised, I had to got to extreme lengths to ensure that he was not sent home until support was in place. I dread to think what would have happened to him if I had not been his advocate. I I could not get any help from his GP, and there was little cooperation /coordination between the hospital and care. Eventually I did manage to get Social Care to provide support for my neighbour but it had been a long, arduous and frustrating process. A sick person deserves better than this. There just has to be a better way of managing this aspect of the care of older people.
A member of a residents association (details provided)	Supporting Citizens Advice centres with funding, bearing in mind that they have been cut at a time when more people need them than for decades in the past. B and C Government cuts are short-sighted. They are likely to build up huge problems in the future. 2. b. Government policies are forcing
A local resident, community group and residents association member (details provided)	The integration of health and social care with particular reference to older and or disabled people living in the community
A local resident and community group member (details provided)	It is crucial to examine how local health services are being delivered under the new law, and how local authority public health responsibilities are coordinated

	with NHS services. In particular, how the LA is taking responsibility for developments at St Ann's Hospital.
A local resident (details provided)	The care of Haringey's vulnerable groups. The aged and those with mental and physical disabilities.
A representative of a local public service	Links between housing and health. It's a big agenda nationally and we don't appear to be doing anything locally.
A local resident and community group member (details provided)	Personal budgets for mental health users. Lack of transparency. Will rely less on other services and make area safer.
A member of a community group or voluntary group (details provided)	a) Tendering of Health Services. b) I have sat as a patient representative on stroke and non-stroke tendering panels and am extremely concerned that health services are being tendered and are liable to be privatised and secondly that patient priorities are not considered important. I have not been particularly impressed by the officials who are involved in this process. c) I am concerned that we will lose our national health service to inadequate private suppliers who can win tenders.
A local resident (details provided)	Future of Whittington Hospital
A member of a community group or voluntary group (details provided)	Targeted work with street drinkers
A member of a community group or voluntary group member (details provided)	St Ann redevelopment and REAL consultation on wider Health aspects not just planning. Publicity re HWBs, Healthwatch and the CCG and health structures.
A local resident (details provided)	. [2] a) The future structure of local health services. b) with the reorganisation of the NHS, it would important to see how the local health services could complement the health provision affected by the recent reorganisation of the NHS. c) Essential that any gaps exposed by the reorganisation should be plugged.
A local resident	The worrying privatisation of the health service and how this will impact on GP's freedom to practice as they see fit., I have already heard of GP's saying that they can no longer refer directly to consultants. The importance of patient participation groups in all group practices and the role of the CCG's especially their accountability to local people i.e. involving the community by consulting before major decisions are made effecting their health issues.
A local resident	Local health services - to make sure there is community involvement in their planning.
A member of a community group or voluntary group member (details provided)	The impact of proposed closures at the Whittington Hospital on Haringey residents; encouraging patients always to ask for a genuine NHS provider when being referred somewhere by their GP - not a private provider

	using the NHS logo.
A local resident (details provided)	The future of health services in the area, including the ability of the CCG to preserve the good points of our existing NHS, the future of the St Ann's Hospital site as a place where facilities could be installed to redress health inequalities in the borough; the absence of A and E facilities within the borough and the increased pressure on the Whittington's A and E, elderly care and several other departments as it downsizes
A local resident (details provided)	how new role of public health incorporated in NHS and Social Care Act, 2013 is to be implemented in Haringey. I am particularly concerned to protect the current array of services from private sector takeover or replacing, and to aid CCG in commissioning public and preventive services. Community health is also at risk from budget restrictions and will need close monitoring
A local resident, community group and residents association member (details provided)	a) St Ann's Hospital redevelopment b) When the process started the local community was promised a state of the art healthcare campus. As the plans have progressed it is obvious the needs of the local community are being overlooked so the Mental Health Trust can rid itself of the site that it sees as a liability, but in reality has huge potential to be an asset to local people and support regeneration efforts. Even though many agencies provide services on the site no one seems to be taking an overall view and supporting the integration of services. The CCG should be doing this but they seem to be absent from the process. Whittington Health have a really sensible proposal to integrate children's services on the site, bringing together, health, mental health and local authority services together to focus on the young person, not their organisational boundaries. Nothing has happened. This isn't just about money it is about working together. Similarly, since the Mental Health Trust reversed its decision to move the inpatient wards to Chase Farm there is an opportunity to integrate primary mental healthcare, acute services and 'recovery houses' to provide a seamless - non stigmatising - service. Nothing has happened. c) The site is a community health resource, at the very least the plans should demonstrate how they will improve health overall and reduce health inequalities. An independent healthcare needs assessment should be undertaken as a matter of priority so we get the services we need, now and in the future, not just a collection of disparate services shoved together on a corner of the site.
A local resident (details provided)	Social Services and Health. In particular how all the services from GPs to NHS work together to support

	<p>those at home and also support of those who care for them. It is an important area as there are a growing number of people who now with personalised budgets rely on the integration of services to support them. 2) To review how the council holds care agencies to account and how the contracts are set-up to provide good quality home care to those who require it and investigate the use of zero hour contracts as a means of cutting costs. I feel that this is important as I believe there are a number of residents who receive only minimal contact and support as contractors are using the system of zero hour contracts and excluding travel time so that they pay less. This has a wellbeing impact on residents.</p>
<p>A local resident (details provided)</p>	<p>Help elderly people who are isolated to join in dance and exercise or computer groups. so that we can create a society that works as a group and can help each other.</p>
<p>A local community group (details provided)</p>	<p>Waiting times for counselling treatment for mental ill-health are reported to be very long; the doctors were obliged to prescribe drugs while patients waited to be seen. Could the committee investigate waiting times in Haringey and urge that more counsellors are employed as appropriate?</p> <p>Concern was expressed at the loss of the 'crisis centre' for mental health patients. Could the committee examine the services available for mental health patients needing support?</p> <p>Many people said that confidentiality rules were making it difficult for carers and relatives to vulnerable patients to the extent that some appointments were missed and carers excluded from consultations. Can the OSC examine whether professional staff interpret regulations in caring fashion?</p> <p>The councillor present, had been approached by patients that had received correspondence addressed to their homes about electronic means of providing repeat prescriptions. There are concerns about a private firm having their addresses. The councillor can explain further.</p>

Appendix D - Suggestions for Children and Young Peoples Scrutiny Panel

A member of a community group or voluntary group (details provided)	Leisure and recreation services for young people, not just those in targeted areas, particularly in the light of Community reports which show that young people's services have been neglected whilst the Council has concentrated on physical Regeneration issues
A local resident, a member of a community group and a residents association.	Children's services with respect to following national guidelines for the threshold for issuing notices for state intervention after recent High Court case where Haringey lost. A lot of box tickling still at high level and little judgement or action to realistically be involved and work out which child should be safeguarded. Staff unsupported by good knowledgeable leadership, much rhetoric. There are likely to be children where state intervention notices are inappropriate, unnecessary or premature and its destructive for families where this takes place and national guidelines, aiming at better than the low minimum standard given by Ofsted, should be followed.
A local resident (details provided)	Gangs in certain postcode areas. I am very concerned about this issue. too many children and young people have died due to gang related violence
A local resident (details provided)	Community - Gangs; many youngsters are afraid to move from immediate area so have no freedom on their own patch. As a result they are cooped up in an area which leads to mischief and frustration and a low quality of life.
A local resident and member of a residents association	Provision for young people to develop as good citizens as it seems too easy for them to disassociate themselves from society.
A local resident and member of a residents association (details provided)	The management at Children's Services; chronic dysfunction; Haringey has a poor reputation for this service and it is impossible to attract good staff; some are good but some poor officers remain, even after Baby P.
A member of a residents association (details provided)	A. 1. Supporting deprived young children and youths to prevent them getting into drugs and crime.
A local resident (details provided)	Organise an increase in the availability of English language classes for the large number of non-English speaking European and other immigrants coming into the Borough. Institute special English classes for children so that a certain standard can be reached before they are allowed to enter mainstream English education. In my view, it is a lack of such provision that has resulted in the removal of Council and local involvement in the running of our schools by turning them into Academies.

<p>A local resident (details provided)</p>	<p>[3] a) Future planning of school places. b) To ensure that all children are catered for by September. c) so that children do not miss any schooling, and that children and parents are not left in doubt about their entry or transfers.</p>
<p>A local resident</p>	<p>The provision of many more youth centres, staffed by experienced youth workers, with a variety of activities and open to all local young people.</p>
<p>A local resident</p>	<p>Help non speaking English parents with children homework because these children need help because they do not understand the English language. More places for children Art and craft, creative activities such as story telling , drama classes and music so that they can grow with different options that will help in them as they plan their future in different areas. More education on Health and hygiene in schools. eg using toilets and leaving them clean to stop infections in schools.</p>

Appendix E – Suggestions for Communities Scrutiny Panel

A member of a community group or voluntary group (details provided)	a) Social & cultural provision for LGBT/ BAME communities. b) Support- both financial & in-kind (e.g. marketing, staffing, etc) for dedicated service provider/s. c) Help promote greater community cohesion and acceptance of marginalised communities.
A local resident (details provided)	Gangs in certain postcode area's. I am very concerned about this issue. too many children and young people have died due to gang related violence
A local resident (details provided)	Community - Gangs; many youngsters are afraid to move from immediate area so have no freedom on their own patch. As a result they are cooped up in an area which leads to mischief and frustration and a low quality of life.
A local resident (details provided)	Organise an increase in the availability of English language classes for the large number of non-English speaking European and other immigrants coming into the Borough. Institute special English classes for children so that a certain standard can be reached before they are allowed to enter mainstream English education. In my view, it is a lack of such provision that has resulted in the removal of Council and local involvement in the running of our schools by turning them into Academies.
A local resident and member of a residents association (details provided)	a)Action plan to keep the Muswell Hill Bowling Green alive and kicking b)playing members are at their lowest, c)a symbol and gem of he area that needs to be preserved from shark developers and revealed more openly to the public
A local resident	Attention to cultural issues such as supporting libraries, Hornsey Town Hall and the development of cultural centres in the West of the borough where there are none due to the bias towards the East
A local resident and community group member.	Enforcement issue .Why are Christian based groups targeted when they try to do work in community areas. For many years my desire has been to find a place for community projects. But fell-foul of the law. I am a Christian but I would still like to give something back to the community because once upon a time organisations like the one I am part of helped me tremendously. How can it be made easier for groups like ours to be made to feel welcome instead feeling like blots on the land? How can this be resolved?
A representative of a local public service	ASB

Appendix F – Suggestions for Environment & Housing Scrutiny Panel

A member of a community group or voluntary group	Increase in access to good quality affordable local housing for young adults with a local connection.
A local resident (details provided)	personally speaking, as a Reed Road resident, it would be useful if you look into your gardening services on estates. overall they are good and seem to have improved recently but the approach can be heavy handed, with an emphasis on 'clearing away' greenery, eg mature trees cut down with inadequate consultation, mature jasmine cleared out of flat garden when tenants changed, ivy disguising a concrete wall being removed, etc etc. These not only lead to a significant loss of habitat but reduce the attractiveness and sense of well being in an area. New tree planting that has taken place is welcome, but would have appreciated more consultation on species. To note that upper floor flats are just as affected by the state of a garden as ground floor flats.
A member of a residents association	Make empty Council building faster available, for them be in need. Not covered for over 3Mths. (e.g.38 Gospatrick Road). Is imported for the living around this houses, let the area down!
A local resident and both a member of a local community group and residents association.	Another is repairs with regards to housing, tenanted or leasehold, is appalling where there s lack of oversight, lack of photographic evidence of the job being done, lack of procedure to get quotes and involve the tenants or leaseholders before the work is done, high cost invoiced, complete lack of accountability. Please, please, please ensure a works clerk signs off and surveyor oversees works to residential dwellings. Repairs workmen should be accountable and be paid a salary, and a bonus AFTER satisfactory work is done and evidenced via photographic evidence (where appropriate) that can be put on a memory stick, disc or flickr website, and given to a supervisor. Repairs cost to the Council as well as to leaseholders is horrendous, along with works that aren't done but invoiced for, bad workmanship, lack of any consultation with residents, and high invoicing. This includes all property repairs, electrical and drains external and I would hazard a guess, internal tenants' dwellings. V expensive way to run this, but someone is benefitting, not sure who. Further the repairs have around 36% management charge included in the charge given out by HfH! Another issue is void properties, residential or commercial, I m sure you are onto this, but can someone obtain a list of where they are and tackle refurbishing them to provide much needed housing,

	and cut down the temp accommodation bill.
A member of a community group or voluntary group	What bothers me a lot is the negligence of private landlords. As long as the rent is being paid, they are happy. As a neighbour of a road full of private tenants I am not happy. The gardens are turning into sycamore forests covered in bindweed and ivy. The encroaching trees block light and will eventually do damage to foundations. The front gardens are very often concreted over to avoid maintenance, thereby adding to excess water run-off in wet periods.
A local resident	I would like empty or derelict houses to be looked at in the borough to see if they can be refurbished for social housing
A local resident (details provided)	a) Licensing b) the function seeks not to engage residents sufficiently (e.g. poor consultation, old fashioned mechanisms like notices in windows) c) residents often don't realise the potential implications of licenses being granted or that they can recommend restrictions to licenses which could meet the best interests of residents and license-seeker.
A member of a community group or voluntary group	The preservation and maintenance of parks and open spaces may seem a strange priority, but when people are under pressure it is particularly important that they have spaces where they can go, meet, let the children play and relax, but such facilities tend to get neglected in difficult times and it takes years to remedy the effects, so please don't let them decay AGAIN, we have been through this before.
A member of a community group or voluntary group (details provided)	Conservation of open spaces and prevention of land being used for 'luxury, high priced housing' where there is no real need for it. An example of this the Fortis Green Reservoir land where the present plans were opposed by over 500 letters and supported by 19, but the plans were given the 'go ahead' by the council planning committee.
A local resident and a member of a community group.	I would like to make it clear how inconvenient it is that garbage trucks are picking up rubbish between 8-10am on roads coming off of Lordship Lane. I have had to sit in a queue of 15 cars at that time. I HAVE COMPLAINED OM SEVERAL OCCASIONS!!!! BUT AS USUAL NOTHING GETS HEARD OR DONE!!!! SOME THING NEEDS TO BE DONE ABOUT THE CHILDREN'S SWIMMING POOL IN PARK NEAR TO ST THOMAS MOOR SCHOOL - IT'S ALWAYS FULL OF RUBBISH!!! The patch of land/park on great Cambridge road needs a walkers path going round it and more bins for dog refuse residents in the tower garden estate (opp lordship Rec) need to be encourages to keep front gardens tidy as mattresses

	and other rubbish prevent this listed estate from looking its best - look at Hampstead Garden Suburb - a similar estate yet absolutely stunning!!!! The graveyard next to Bruce Castle should be better maintained and policed- the grave stones have been smashed and near the lake i have caught kids burning wreathes and smoking pot.
A local resident (details provided)	Building Planning appears to be getting out of control - there is less rigour around planning applications and there needs to be more not less. Also control of builders is a real issue with lots of unpermitted development and breaking the regulations going on. Haringey should adopt a builder's code of practice like Westminster Council and this should be enforced.
A member of a community group or voluntary group	The most important issue facing us all is global warming. We have set up the 40:20 commission to reduce carbon emissions in Haringey. The committee should review this regularly to make sure we are on target.
A member of a community group or voluntary group	Sustainable upkeep of parks and open spaces for the benefit of all
A local resident (details provided)	Environment and open spaces: make sure they are preserved and are as good as possible since they are fundamental to our health and well-being.
A local resident (details provided)	Areas such as Stationers Park should be looked at as, since government cuts, there has been a rise in graffiti, litter and, in particular dogs off leads and dog fouling. The latter is a particular concern to me because of health and safety issues associated with dog mess and dogs not in control. This is important to the community because this area is dense with families with young children and this park houses the entrance to Weston Park Primary School. There are new dog control orders but they mean nothing if there is no manpower to enforce them.
A member of a community group or voluntary group (details provided)	Housing & homelessness as it affects every other area of residents' lives
A local resident	The prioritisation process used in the allocation of housing resources. My concern being that long-time Haringey residents should be given priority over people moving into the borough
A representative of a local public service	links between housing and health. It's a big agenda nationally and we don't appear to be doing anything locally.
A member of a community group or voluntary group (details provided)	Improving the energy efficiency of homes and businesses because this is an area where people need help to take action. It will save people money, will contribute to our progress to a low carbon future, will

	improve health and could create jobs. I am very concerned about our energy future.
A member of a community group or voluntary group (details provided)	a) In Conservation Areas b) Planning enforcement (i.e., enforcement where planning conditions have been ignored or broken) and the publication of better guides on good design, area appraisals etc. c) many people welcome and enjoy living in Conservation Areas, but feel frustrated that the council offers so little guidance and support to local residents.
A local resident and a member of a community group and residents association (details provided)	Private landlords charging high rents; because of housing benefit cuts families are being re-housed into smaller units and landlords of purpose built family homes are maintaining their high rents by dividing these properties into flats or bedsits. This is bad for communities and social cohesion.
A local resident (details provided)	[1] a) How the Council can increase recycling from flats. b) To increase recycling in the borough. c) To lower the borough's carbon footprint
A representative of a local public service	Empty Homes in Haringey - how many are there and what is being put in place to reduce this. ASB
Local Councillor (details provided)	HOUSING ASSOCIATIONS RAISING RENTS IN BREACH OF THEIR LEGAL AGREEMENT WITH THE HOMES AND COMMUNITIES AGENCY WHICH PROVIDED FUNDING TO ENSURE THAT THESE RENT INCREASES COULD BE AVOIDED.
A member of a community group or voluntary group (details provided)	Add flexible packaging to the items collected for recycling please.
A local resident (details provided)	The funding of the Allotments Service to make good outstanding repairs. A recent 100% rent increase proposal to raise an additional £60,0000 income has been frozen because of objections that the additional income would not be ring fenced for outstanding repairs/improvements to the Borough's 27 allotment sites. Site infrastructure such as security fencing, roadways and water supply is deteriorating due to a lack of investment. Poor security causes many tenants to give up plots. Allotments have a long local social history and are a vital community resource - preserving green space, benefiting the environment and encouraging the production of local and sustainable healthy food.
A local resident (details provided)	2) An audit of the council's 40:20 campaign.
A local resident	a) Adaptation to climate change risks to local well-being: the adequacy of Council policies, focusing on adaptation actions in relation to likely extreme weather impacts, and the relation between adaptation and mitigation. (Background: 1) the report by London

	<p>Councils deals only with risks to council service delivery, not to the risks to wider population; 2) 20:40 initiative is a useful focus on mitigation (ie reducing emissions) but doesn't deal with 'adaptation' actions to ensure the borough remains liveable, safe and resilient to the weather impacts that are already evident let alone the more severe weather events that are increasingly likely to hit us: ie flooding and storms, drought and heat stress. Air pollution and equality: what actions are needed to give the east of the borough air quality no worse than that in the west of the borough -- in the light of the alarming health damage and reduced life expectancies associated with living in more heavily polluted air.</p>
<p>A local Community group</p>	<p>We should like the committee to include Haringey having a 20mph speed limit on all roads. Let us know if we need to present evidence to support the request.</p>

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Haringey's Corporate Plan 2013/14 – 2014/15

This is a summary version of Haringey's Corporate Plan which defines the Council's priorities for the next two years.

Our vision: One Borough, One Future

Principles underpinning all our priorities

A one borough focus – serving all residents in the borough with high quality services

Investing in prevention and early help – improving the life chances of residents and reducing costs

Promoting equality – tackling the barriers facing the most disadvantaged, enabling them to achieve their potential

Empowering communities - enabling people to do more for themselves

Working in partnership - leading local partnership so that we achieve more, together

<i>The outcomes we are seeking</i>	<i>Priorities</i>
<p>Outstanding for all: Enabling all Haringey children to thrive</p>	<ol style="list-style-type: none"> 1. Work with schools, early years and post 16 providers, to deliver high quality education for all Haringey children and young people 2. Enable every child and young person to thrive and achieve their potential
<p>Safety and wellbeing for all: A place where everyone feels safe and has a good quality of life</p>	<ol style="list-style-type: none"> 3. Make Haringey one of the safest boroughs in London 4. Safeguard adults and children from abuse and neglect wherever possible, and deal with it appropriately and effectively if it does occur 5. Provide a cleaner, greener environment and safer streets 6. Reduce health inequalities and improve wellbeing for all
<p>Opportunities for all: A successful place for everyone</p>	<ol style="list-style-type: none"> 7. Drive economic growth in which everyone can participate 8. Deliver regeneration at priority locations across the Borough 9. Ensure that everyone has a decent place to live
<p>A better Council: Delivering responsive, high quality services and encouraging residents who are able to help themselves to do so</p>	<ol style="list-style-type: none"> 10. Ensure the whole Council works in a customer focussed way 11. Get the basics right for everyone 12. Strive for excellent value for money

Our corporate programmes

Haringey 54,000 – delivering our vision of Haringey being a place where children and young people are known to thrive and achieve.

Tottenham Regeneration – delivering regeneration to four key areas: Northumberland Park, Tottenham Hale, Tottenham Green and Seven Sisters, and Tottenham High Road.

Customer Service Transformation – substantially increasing customer satisfaction through improved quality of service (including offering high quality web access and a more personalised service).

Corporate Infrastructure Programme – ensuring that services which support the frontline are effective and efficient, delivering the 'Improving Haringey' initiative for '*getting the basics right, value for money and managing well*'.

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Haringey Council

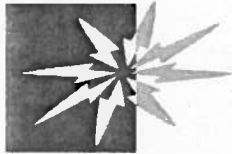
Report for:	Cabinet 18 June 2013	Item Number:	
Title:	Financial Outturn 2012/13 and Budget 2014/15		
Report Authorised by:	<i>J. Parker 10/6/13</i> Julie Parker, Director of Corporate Resources		
Lead Officer:	Kevin Bartle, Assistant Director - Finance		
Ward(s) affected: All	Report for Key/Non Key Decisions: Key		

1. Describe the issues under consideration

- 1.1. Following the conclusion of the financial year, the provisional revenue and capital outturn for 2012/13 is set out together with proposed transfers to reserves and revenue and capital carry forward requests.
- 1.2. The Government's on-going deficit reduction programme means that Local Government funding continues to be reduced year-on-year. In the current fiscal climate the council needs to continuously assess ways in which it can operate in a leaner and more agile manner. This report sets out the steps that have been taken and principles followed that have led to identifying areas where savings can be realised. These are being recommended for agreement ahead of setting the 2014/15 budget.

2. Introduction by the Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg

- 2.1. I am pleased to report that the council has again risen to the significant challenge of balancing its budget against a backdrop of severe government cuts. Based on how the Government has chosen to apportion the cuts previously, we have to



Haringey Council

assume deprived areas like Haringey will continue to be the hardest hit. To date, Haringey has faced £170.34 per head of cuts, versus the London Borough of Richmond-upon-Thames which has only faced cuts of just £11.99 per head.

- 2.2. Despite this, the Council has again successfully managed the budget while still managing to protect frontline services. Staff and Members have worked hard to maintain the prudent and sensible approach to financial management of the Council's resources.
- 2.3. The Council's draft Statement of Accounts for 2012/13 is currently being finalised. This draft will be subject to audit which is due to be completed by early September. The final audited accounts will then be submitted to Corporate Committee on 19th September 2013 for approval.
- 2.4. The work on balancing the 2014/15 budget is well underway with significant progress being made to date on identifying savings that will need to be made to fill the budget gap in that year. The Government's austerity programme shows no abatement and we are forced to respond, in Haringey's case, in order to protect residents' services. Budget savings proposals are attached to this report that do not impact on our policy but clearly do have implications. They are, however, necessary. In my view it is now obvious the Government's austerity programme has failed and that we will now face an unprecedented 7 years of continuous cuts, the need to be masters of our own destiny is even more important if we are to deliver on our promise to the residents of Haringey.
- 2.5. I commend this report to the Cabinet for approval.

3. Recommendations

That Cabinet:-

- 3.1. notes the 2012/13 provisional general fund revenue outturn, after proposed transfers to reserves and carry forwards, of a £6m surplus and the reasons for variances set out in Appendix 1;
- 3.2. approves the proposed transfers to reserves of £0.58m and the revenue carry forward requests of £1.839m set out in Appendix 1;
- 3.3. notes the provisional Housing Revenue Account (HRA) outturn deficit of £0.126m and the reasons for variances set out Appendix 2;
- 3.4. approves the charging of the net overspend position on the Homes for Haringey Company Account (£105k) against the Housing Revenue Account (paragraph 10);
- 3.5. notes the provisional position on the Dedicated Schools Budget (paragraph 6.5);
- 3.6. notes the provisional General Fund capital outturn position of a £2.4m surplus set out in Appendix 3;
- 3.7. approves the proposed capital carry forward requests of £2.609m set out in Appendix 4;



Haringey Council

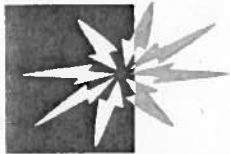
- 3.8. approves draft savings proposals, to be recommended to the Council at its meeting in February 2014 for the Council's MTFP 2014/15 – 2016/17, set out in Appendix B;
 - 3.9. notes the approach to the proposed Zero Based Budgeting (ZBB) exercise as set out in paragraph 16; and,
 - 3.10. approves the budget virement, re-profiling and reserve transfer requests for 2013/14 set out in Appendix 5.
- 4. Other options considered**
- 4.1. The reporting of the Council's outturn and management of financial resources is a key part of the role of the Chief Financial Officer (S151 Officer) and there are no other options available.
 - 4.2. The budget cycle could be based on the same timetable as last year with savings for 2014/15 being considered at the December 2013 Cabinet meeting. Alternative savings could also be identified, but those detailed in this report are considered to provide the appropriate balance across services, reflecting the Council's priorities and the timescales for implementation.
- 5. Background information**

Financial Outturn

- 5.1. This report sets out the provisional outturn position for the General Fund, Housing Revenue Account, Dedicated Schools Budget, Collection Fund and the Capital Programme for 2012/13. The Statement of Accounts will be prepared in accordance with the Accounts and Audit Regulations and the draft accounts (which will be subject to external audit) will be approved by the Chief Financial Officer before 30 June 2013.
- 5.2. The external audit of the accounts will commence in July. The auditors will submit a report on their findings, and issue their formal opinion, at Corporate Committee on 19 September 2013.
- 5.3. The report also includes a request to approve a number of virements above £100,000 for the 2013/14 budget in line with financial regulations.

Savings

- 5.4. Following approval of the Council's Medium Term Financial Plan at February 2013 Council a budget gap of c£20m for 2014/15 was estimated. Recognising and identifying where savings can be made and taking the steps needed to realise those savings will assist the budget setting process for 2014/15. The remainder of the savings required identified in the MTFP for the subsequent years of the plan are expected to be more transformational in nature and will take longer to assess.
- 5.5. In preparing the 2014/15 budget for the HRA, a 10% target has been set for Homes for Haringey for savings in 2014/15 on management budgets with a view to the money creating more space in the HRA.


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- 5.6. The Government will be publishing a spending review for 2013 (SR2013) on 26th June 2013, this may require the 2014/15 budget position to be reviewed which may change the size of the budget gap.
- 5.7. This report identifies savings proposals at a high level, analysed across directorates. It is recommended that approval is given now so that work can begin on the proposals to ensure that budgets can be reduced from 1 April 2014 with costs already at the lower levels.
- 5.8. The activity to identify this tranche of savings has been completed and work has been undertaken to identify how and where the savings will be made, details of them are set out in Appendix C.

6. Outturn 2012/13– Revenue General Fund

- 6.1. The general fund revenue outturn is summarised in Table 1 below. There is a net general fund surplus of £6.078m after carry forwards and planned transfers to reserves: the variance represents 2.2% of the net approved budget. The variances and the requests for carry forward of underspends are explained in more detail in Appendix 1. The provisional outturn is broadly in line with the period 10 projection previously reported to Cabinet.
- 6.2. The provisional position on the Collection Fund (encompassing both National Non Domestic Rates (NNDR) and Council Tax) is an overall deficit of £490k compared to a previously estimated deficit of £1.4m; this is due to improved collection performance and a corresponding effect on bad debt provision. The effects of which will be reflected when setting the 2014/15 budget. This position was anticipated and a transfer to reserves to fund the future deficit was approved by Members as part of the 2011/12 outturn.
- 6.3. A summary of the Council's provisional general fund outturn position as at 31 March 2013 is set out in Table 1 below.

Table 1 - showing the draft general fund revenue outturn summary

Directorate	Approved revenue budget	Variance from budget after transfers and carry forwards
	£m	£m
Adults and Housing (excluding HRA)	94.6	0
Chief Executive	1.5	(0.1)
Corporate Resources	8.8	(1.0)
Children and Young People's Service	83.8	0
Place and Sustainability	57.7	0
Public Health	0.9	0
Non-Service Revenue	31.1	(4.9)
Total – General Fund	278.4	(6.0)

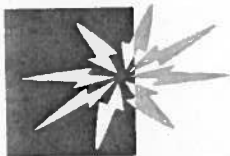


Haringey Council

- 6.4. The majority of the underspend has occurred in the Non-Service Revenue budget which consists of four main elements; Treasury Management (interest earnings and debt financing costs), contingencies and provisions, the Council's contribution to Alexandra Palace and Park, and payments to levying bodies (e.g. Lee Valley, North London Waste Authority and London Pensions Fund Authority). The underspend on NSR is mainly attributable to:
- Contingencies were not drawn upon during the year to the extent that was previously envisaged. Contingencies are established in order to provide a financial buffer against events that cannot be foreseen, and given the significant change that the Council continues to undergo, the contingency budget is understandably high. The level of contingencies will be reviewed as part of the on-going MTFP process;
 - Treasury activities continue to be managed to maximise the efficiency of the Council's borrowing, primarily through the use of internal borrowing arrangements to reduce the need to borrow externally and incur debt charges;
 - The provisional outturn for the Alexandra Park and Palace Trust shows a deficit of £1.23m, compared to a budgeted deficit of £2.1m; resulting in an £0.87m underspend which is reflected within the overall NSR underspend. The Trust have been aiming to minimise their deficit in order to fund the regeneration activities. This is in line with previous considerations by Cabinet.
- 6.5. During the year a number of schools with deficit budgets transferred to Academy status and as a result the overall level of the remaining schools' balances increased to an estimated £7m. Provision was made to cover the impact of some schools leaving their deficit with the Council, although in accordance with the relevant regulations, some took their deficit with them into Academy status. The position on the centrally retained element of the Dedicated Schools Budget (DSB) is broadly balanced.

7. Transfers to Reserves

- 7.1. At the March 2013 Cabinet meeting a number of transfers to reserves were approved totalling £7.2m; a small number of further transfers totalling £0.580m are now proposed for which Members' approval is sought.
- 7.2. It is proposed to transfer the final underspend within the Children and Young People's Service, which amounts to £280k, to reserves in order to support the transformational programme in that service in 2013/14.
- 7.3. A request is being made to transfer £300k to reserves from the IT services underspend to be used in support of developments associated with the ONESAP programme.



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- 7.4. The general fund underspend of £6m, broadly in line with the forecast previously provided to Cabinet, will be transferred to earmarked General Fund Reserves in accordance with the decision made by Council in February 2013. This will assist the council in dealing with risks going forward e.g. welfare benefit changes.

8. Outturn 2012/13– Capital

- 8.1. The final approved capital programme for 2012/13 was £92m. The provisional net underspend, including slippage, is £5.9m as set out in table 2 below (6.4% of the approved budget).

Table 2 - showing the draft capital outturn summary

Directorate	Approved Budget	Outturn Variance
	£m	£m
Children & Young People	17.8	1.8
Adults and Housing	3.4	0.3
Corporate Resources	5.8	(1.1)
Place and Sustainability	22.2	(3.4)
Housing Revenue Account	42.7	(3.5)
Total	91.9	(5.9)

- 8.2. Detailed explanations of the variances are set out in Appendix 2. There are two substantial overspends within the Children's Services portfolio; the Rhodes Avenue project was the subject of a detailed report to Cabinet on 16 April 2013. The second project, Broadwater Farm Inclusive Learning Campus, will be the subject of a future report.
- 8.3. A number of projects have slipped and are the subject of carry forward requests as set out in Appendix 4; the carry forward requests of £2.609m can be fully funded in 2013/14 from capital resources to be carried forward into that year.

9. Carry Forward Proposals – Revenue and Capital

- 9.1. The Council's financial regulations stipulate that Cabinet will determine any carry forward sums in respect of budget variations at the year-end.
- 9.2. Revenue carry forward proposals totalling £1.839m are shown in Appendix 1. If approved, these items will be added to relevant cash limits in the 2013/14 budget. Within the Place and Sustainability Directorate carry forward requests amounting to £969k have been requested. These relate primarily to areas where grant money has been received, commitments have been made but the resources will actually be spent in 2013/14.



Haringey Council

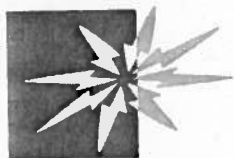
- 9.3. Within Non Service Revenue a request of £870k has been made, to carry forward the underspent resources for Alexandra Park and Palace to support their future regeneration plans, in line with previous Cabinet decisions.
- 9.4. Capital carry forward proposals are included for consideration amounting to £2.609m and are detailed in Appendix 4.

10. Housing Revenue Account (HRA)

- 10.1. The original budget for the HRA provided a planned revenue surplus of £7,514k that would fund capital expenditure including an expanded Decent Homes programme. This would have left the balance in the reserves unchanged.
- 10.2. In February, the Cabinet agreed that Homes for Haringey could call upon £1,305k additional funding to offset staff exit costs relating to the new Vision for Housing Management restructure. It was also agreed that £2m of Decent Homes Grant Funding would be brought forward from future years and used in 2012-13. The net result of these two changes will mean an increase in reserves of £695k.
- 10.3. A full list of variances against the HRA budget is shown in Appendix 2. The final revenue out-turn was an overspend of £126k against the planned surplus resulting in an actual out-turn of £7,388k. This is net of both the additional funding agreed by Cabinet in March in order to fund redundancy costs in Homes for Haringey and the proposed funding of the remaining overall shortfall on the Homes for Haringey Company Account amounting to £105k and for which Members approval is now sought.
- 10.4. The whole of the revenue surplus will be transferred to the HRA reserve. There was no call on reserves to fund capital expenditure during 2012/13 as a result of the underspend on the programme and the use of grant funding. The balance on this reserve, which is ring fenced to the HRA, will therefore increase by £6.7m. The Council's Financial policy is to maintain a working balance of at least £5m on this reserve; balances in excess of this are available to fund future expenditure and their use will be considered as part of the HRA medium term financial strategy.

Table 3 - showing the draft HRA outturn summary

Item	Revised Budget	Outturn	Variance
	£'000	£'000	£'000
Income	(106,767)	(108,327)	(1,560)
Expenditure	99,253	100,938	1,685
Net deficit / (surplus)	(7,514)	(7,388)	126
Working balance b/fwd 1 April 2012		(11,611)	
Working balance c/fwd 31 March 2013		(18,999)	
Planned closing balance as at 31 March 2013		(12,306)	
Variation in closing balance		(6,693)	



Haringey Council

11. Provisions and Contingent Liabilities

11.1. Under accounting requirements the Council is required to consider any areas where it feels there is a potential future liability. Depending on the certainty of this liability and information on the value of the liability, the Council will either raise a provision for this liability or disclose a contingent liability in the notes to the accounts. All areas for provisions and contingent liabilities are in the process of being reviewed. These will be considered in the near future and finalised and reported as part of the Statement of Accounts 2012/13.

12. Budget Virements

12.1. The out-turn report is the first report of a financial nature to be presented to Cabinet during the current committee cycle. Financial procedure rules require Cabinet to approve budget virements above £100,000 and a number have been identified for the current financial year (2013/14). Inclusion in the report presents an opportunity for approval in a timely manner.

12.2. There is a capital virement proposal this period. The weather during last winter, and the early part of spring, was exceptionally severe and led to deterioration in the state of Borough Roads. Thus it is proposed that £1.5m of capital funding indicatively allocated to be spent in 2014/15, is brought forward and spent in 2013/14 to address this problem. This is in addition to capital funding already allocated to the 2013/14 budget.

12.3. Cabinet are asked to approve the virement requests set out in Appendix 5.

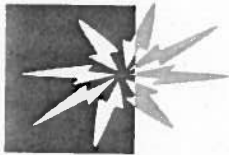
13. Savings - 2014/15

13.1. Work has been undertaken through identifying potential reductions principally to staffing, procurement and commissioning budgets.

13.2. The detailed savings proposed to date total £20m. The details of the proposals are set out in Appendix B and thus should enable Cabinet Members to understand what the savings proposals will involve. They are currently at a fairly high level. The schedule included at the Appendix is believed to be sufficient to provide members with the necessary overview to enable provisional decisions to be taken at this Cabinet meeting.

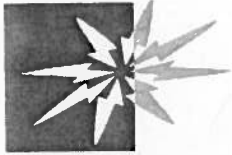
13.3. Work will be undertaken throughout the year on an ongoing basis to evaluate the impact of the proposals. If refinements are required these will be addressed in the budget setting process and when implementation decisions are made.

13.4. There are clearly risks around some of the proposals. Mitigation measures are being prepared as part of the risk assessment work.



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- 13.5. It is proposed to delete the draft budgetary provision for general and contractual inflation within the 2014/15 MTFP, thus contributing £3.5m of savings.
 - 13.6. This proposal to delete the inflation provision is not without risk. Directorates are now in discussion with some of the Council's major contractors advising that next year's payments will not be increased for inflation. There will be consequences to this move and potential impacts will be reported when known.
 - 13.7. The proposals in relation to Public Health (£577k) consist mainly of overhead charges that are planned to be properly levied to the Directorate from 1 April 2014. Consideration is also being given to existing services that could equally be provided by Public Health and thus funded from the Public Health grant, which would result in further General Fund savings. Additional savings proposals from Public Health, therefore, may be brought forward for further consideration in due course.
 - 13.8. The Chief Executive is reviewing management structures, senior staffing levels and pay levels. It is likely that this will result in further savings; these will be reported as proposals to be considered by members and will be included to assist in setting the 2014/15 budget.
- 14. Other matters and overall position**
- 14.1. Further work is being undertaken to review unit costs and benchmarking data to highlight where Haringey is paying above the average for particular services and to identify where the Council may be an 'outlier' in terms of costs. A targeted cash reduction is included within the proposals to bring such identified costs down to, at least, the average level. This will cover both service expenditure and support service costs. The plan is to identify actions that will bring costs down to the average which supports the saving identified. A target saving of £4m is proposed.
 - 14.2. The Council has been in a beneficial position on treasury management during 2012/13; having reviewed the budget and the potential for this to continue it is recommended that a further £2m of treasury management savings be included for 2014/15.
 - 14.3. The savings identified, if approved, will result in staffing reductions in a number of cases and thus redundancy plans may be required later in the year.
 - 14.4. Across the new savings proposals as currently drafted it is estimated that approx. 200 staff are affected, with approx. 100 posts deleted. However with around 9 months before the start of 2014/15 it is anticipated that the actual numbers of staff redundancies will be lower than this as managers take opportunities to keep posts that fall empty vacant, or only make temporary appointments.
 - 14.5. Appendix A provides a summary of the plans to identify savings of £20m that will assist in preparing a balanced budget for 2014/15.



Haringey Council

15. Service Implications

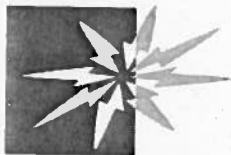
- 15.1. It does need to be acknowledged that in some cases it may be difficult to achieve a saving without impacting on policy/service provision/ performance in some way e.g. when renegotiating a contract to cover a lack of inflation increase may require a service change.
- 15.2. Given the scale of the required savings targets, directorates will try to mitigate against any negative service impact. However the size of the targets means that reductions may impact on service delivery, outcomes and performance. Council service directorates have many statutory functions and it is important to note that resultant service reductions could pose risks; efforts will be made however to mitigate such risks.
- 15.3. Notwithstanding the above, individual Council Directors believe that the savings can be delivered and cabinet approval is, therefore, sought to their implementation.

16. Zero Based Budgeting

- 16.1. The Zero Based Budgeting activity that Councillor Goldberg announced at the February 2013 Council meeting will be commenced soon. It is planned that work will be undertaken to explore what the Council will look like in the future and set the tone for the period 2015/16 onwards.
- 16.2. The programme will be in five parts:
 - insight and understanding of service performance;
 - engagement with residents and strategic partners;
 - service designs;
 - prioritisation and costing; and,
 - transition planning.
- 16.3. A needs audit and a benchmarking exercise will be undertaken to gain a better understanding of how the Council's services meet residents' expectations and how our costs and service outcomes compare with similar Councils.
- 16.4. We expect to engage with residents and partners about Haringey 'the place' through, possibly, community events and an on-line budget simulator.
- 16.5. This needs to be a fundamental reassessment and head-to-toe redesign of council services, that is fit for the future world where the like for like budget will have been reduced dramatically. It will identify what the council should look like in 2018/19 and how to get there from where the council is now.
- 16.6. This will be a significant piece of work and is expected to be completed during 2014 to inform the 2015/16 budget setting process.

17. Comments of the Chief Finance Officer and financial implications

- 17.1. This report has been prepared by the Chief Finance Officer and her comments are incorporated throughout the report.



Haringey Council

18. Head of Legal Services and legal implications

18.1. The Budget and Policy Framework Procedure Rules at Part 4 Section E of the Constitution set out the process which must be followed when the Council sets its budget. It is for the Cabinet to approve the proposals and submit the same to the Full Council for adoption in order to set the budget.

18.2. The Cabinet will need to ensure that where necessary, consultation is carried out and equalities impact assessments are undertaken and that the outcomes of these exercises inform any final decisions. The Council will need to ensure that any finalised proposals do not result in the Council being unable to comply with its statutory duties.

19. Equalities and Community Cohesion Comments

19.1. Equality Impact Assessments will be carried out on the budget proposals and outcomes will be included in the relevant Cabinet reports as appropriate.

20. Head of Procurement Comments

20.1. These will be inserted as the proposals progress through the different stages of approval.

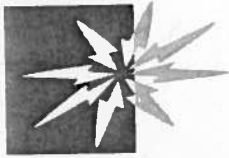
21. Policy Implications

21.1. The savings proposals included within the report are not intended to impact on Council policy.

22. Timetable

22.1. The budget setting timetable is as follows:

Cabinet	18 June 2013
Government Spending Review (SR2013)	26th June 2013
Cabinet – Financial Planning 2014/15-2016/17	9 July 2013
Budget Scrutiny	Nov/ Dec 2013
Local Government Settlement	Early Dec 2013
Cabinet – Draft 2014/15 Budget	17 December 2013
O and S to Finalise Recommendations on budget	23 January 2014
Cabinet – Final Budget	11 February 2014
Council – Budget and Council Tax Setting	26 February 2014



Haringey Council

23. Use of Appendices

Outturn report 2012/13

- 1 – Summary revenue position and detailed variance analysis, including proposed carry forwards and transfers to/from reserves.**
- 2 – Housing Revenue Account detailed variance analysis.**
- 3 – Detailed Capital Variances.**
- 4 – Capital Carry Forward Requests.**
- 5 – Virements 2013/14.**

Budget report 2014/15

- A – Summary**
- B – Detailed Proposals**

24. Local Government (Access to Information) Act 1985

n/a

APPENDIX 1

Revenue		Variation
Outturn 2012/13- explanation of variances from budget		£000's
		+ / (-)
Children & Young People Services		
1	Looked After Children (LAC) Placements - two internal residential homes were closed during the year and budgets moved to support the external placements budget. The number of Looked after Children fell from a level of 547 at the end of March 2012 to 512 at the end of March 2013. The service continues to review the cost of placements to ensure value for money and that the needs of the individual child are met.	(326)
2	No recourse to public funds client related costs - the client caseload increased during the year because of limited Home Office support which meant that cases could not be progressed to a conclusion (whether this is the right to remain in the country or deportation). In May, the Home Office assigned a dedicated resource.	432
3	Asylum client related costs - prior year forecasts of spend were higher than actuals and this resulted in a circa £500k improvement in 2012/13 (one-off) plus client related expenditure supported by grant was lower due to reduced client numbers.	(682)
4	Children and Families Legal disbursements - lower than anticipated due to reduced numbers of LAC and improved management of demand for legal input.	(144)
5	Special Guardianship and adoption client related - 31 special guardianship orders were achieved in 2012/13 and 14 children were adopted against a target of 13. Otherwise, these children would have continued to be Looked After by Haringey and the underspend on LAC placements would have been lower.	230
6	Children and Families Staffing expenditure - management action has been taken to contain budget pressures by holding vacancies and applying grant funding to overspends.	43
7	Children and Families client related expenditure - overspent because of alternative strategies being used to safeguard clients in their own home. The new strategy of only making placements within a 21 mile radius of Haringey will reduce the costs of contact and transport in the new year.	201
8	Youth Offending Service - staffing underspend due to vacancies being held and maternity leave left uncovered in order to give staff development opportunities. Additional grant funding was received and a planned IT system upgrade has been delayed.	(279)
9	Youth, Community and Participation - underspend arising from delays in commissioning.	(37)
10	Children on the Cusp of Care - underspent due to delays experienced in the recruitment of specialist staff to deliver this new programme.	(90)
11	Prevention and Early Intervention management - vacancies were held to cover overspends elsewhere in the service and in anticipation of savings to be made in the financial year 2013/14.	(118)
12	School Standards and Inclusion Management - overspent because of specialists being appointed to advise on business transformation and improved structures of the business unit.	203
13	Early Years - underspent budgets were held to cover projected overspends in the Council's Children's Centres.	(191)
14	School Related Premature Retirement Costs and redundancies - although the Council is statutorily required to fund school redundancies, influence over school plans is limited. Additional measures are now in place to ensure that alternative options are fully explored. Increasing numbers of schools changing to academy status will also reduce liabilities in the future.	572
15	Local Authority Central Spend Equivalent Grant (LACSEG) - the service received an unringfenced grant in respect of prior years which has been transferred to an earmarked reserve following Cabinet approval for it to be used in 2013/14 to support the service improvement programme.	(576)
16	Troubled Families - is a 3 year initiative which targets the most vulnerable families living in the Borough for assistance in breaking the cycle of deprivation and need. The planned unspent balance of the grant funding will be transferred to an earmarked reserve following Cabinet approval. The reserve will be applied in future years to balance the phasing of income and expenditure to enable the service to reach Government targets.	(532)
17	Other underspent budgets - held to compensate for departmental overspends.	(94)
Total - Children & Young People's Services - Before Transfers & c/fwds		(1,388)
Approved Transfer to / from Reserves - Cabinet 19 March:		
18	Local Authority Central Spend Equivalent Grant (LACSEG)	576
19	Troubled Families Grant	532
Total Approved Transfers to / from Reserves:		1,108
		Sub-total
		(280)
Proposed Transfer to Reserves:		
20	It is proposed to transfer the remaining CYPS underspend to reserves so that it can be used to contribute to funding the Children's transformation programme.	280
Total Proposed Transfer to Reserves:		280
Total - Children & Young People Services (Including transfer to / from reserves & c/fwds)		0
DSG		
21	Transfer to / from Dedicated Schools Grant (DSG) reserves - The overall position on the DSG is balanced.	0
Total - Children & Young People Services (General Fund and DSG).		0

APPENDIX 1

Revenue		Variation
Outturn 2012/13- explanation of variances from budget		£000's
		+ / (-)
Adults and Housing Services		
22	Bad Debt Provision. The level of outstanding client contribution debt has increased this year. This was reviewed in the Autumn and an action plan put in place to reduce debt. This has been partially successful and the outstanding amount has reduced from the earlier peak. However it is still necessary to make a larger than budgeted provision.	254
23	One Borough One Future Fund This is a special one off budget to fund innovative community projects. The projects have been selected and are now underway. This money should be carried forward into future years	(1,171)
24	Directorate Management Costs There are small underspends in a number of management and administrative budgets including building management and trade union activity	(60)
25	Older People Care Commissioning . Demand for care continues to rise as people live longer and require more intensive care packages to allow them to remain living independently. This is creating a strong budget pressure which has been contained in year and partly offset by underspends in other more controllable areas.	329
26	Care Commissioning for Adults with Disabilities and Substance Misuse Problems. Haringey has significant pockets of deprivation and ill health which leads to high demand for care services for these groups.	145
27	Care Management and Reablement (inc OT) Additional funding was made available late in the year by the Department of Health for social care projects that support health. This freed up other money to be used elsewhere. However due to the late announcement it was not possible to reinvest this money fully.	(340)
28	Care commissioning for Adults with Mental Health Problems There are very high levels of psychosis and other mental illness in Haringey and demand for these services are high. In addition a number of clients have been transferred from health funding to Local Authority responsibility	228
29	Care for Adults with Learning Disabilities. This overspend relates to a number of clients where responsibility for care funding was disputed. The costs for these clients had not previously been forecast but were included at year end.	227
30	Other Social Care Variances There are small underspends in the Framework-i systems team and the Deputy Director's cost centres. The Prevention Service budget has been managed to a small overspend across the overall budget	(105)
31	Housing Related Support In preparation for further savings required in future years, the service has reviewed all contracts and been successful in negotiating efficiencies. This means some savings have been achieved slightly ahead of schedule leading to an underspend.	(619)
32	Private Sector Leasing (PSL) Renewal This is due to the employment of agency staff to improve PSL void turnaround times and negotiate favourable rental terms for new and existing leases. This unbudgeted expenditure has been offset by compensatory savings in the repairs and maintenance budget.	130
33	Temporary Accommodation Although Haringey continues to be successful in reducing the numbers of households housed in Temporary Accommodation the procurement market has become more difficult as the impact of economic downturn and welfare reform leads to increased homelessness across the capital. The balance between different types of stock has changed slightly with less PSL stock in use and the prices paid have been increasing. It has also been necessary to make increased bad debt provision.	176
34	Private Sector Housing Fee income from the work carried out for Houses in Multiple Occupation has been achieved above budget levels.	(79)
35	Housing Services The service has been preparing for further staffing savings required over the next few years by holding vacancies where possible and trying to reducing costs. This has led to an in year underspend.	(307)
Total - Adults & Housing Services - Before Transfers & c/fwds		(1,192)
Approved Transfer to / from Reserves - Cabinet 19 March:		
36	One Borough One Future Fund This is a special one off budget to fund innovative community projects and will be required in 2013/14.	1,171
Total Approved Transfer to / from Reserves:		1,171
Sub-total		(21)
Proposed Carry Forwards:		
37	None	0
Total - Adults and Housing Services (including transfer to / from reserves & c/fwds)		(21)

APPENDIX 1

Revenue		Variation
Outturn 2012/13- explanation of variances from budget		£000's
		+ / (-)

Corporate Resources		
38	Director - the under spend is largely due to savings on salary costs.	(68)
39	Legal (Corporate) - the under spend is predominately due to significantly higher than budgeted external income arising from support for a number of large scale projects. This also includes some income from project work relating to 2011-12, received in 2012-13. Spend on court fees was also lower than expected.	(565)
40	Legal (Registrars) - the under spend is due to over achievement of budgeted income, forecast throughout the year.	(153)
41	IT - an underspend close to this level has been forecast since the middle of the year and the majority is due to early achievement of next years' savings as well as successful re-negotiation of a small number of large contracts.	(504)
42	Minor Variances	(11)
	Total - Corporate Resources - Before Transfers & c/fwds	(1,301)
	Proposed Transfer to / from Reserves:	
43	To support developments on the ONESAP Programme.	300
	Sub-total	(1,001)
	Proposed Carry Forwards:	
44	None	0
	Total - Corporate Resources (after transfer to/from reserves & c/fwds)	(1,001)

Place and Sustainability		
45	Single Front Line - Underspends due to waste income exceeding budgeted level (£310k), additional highways income (£372k) and higher than expected highways professional fee income (net of additional salary costs) (£449k) offsetting Pav & Display parking income shortfall (£405k)	(993)
46	Tottenham Team - Additional costs due to Master planning spend deemed to be revenue in nature.	124
47	Planning, Regeneration and Economy (PRE) - Underspend due to receipt of grant income to be spent in later years (£239k) and jobs fund monies awaiting contractual agreement (£300k), as well as income from Solar PV received ahead of capital repayment dates. The underspend on the worklessness programme was agreed by Cabinet in March 2013 as a transfer to reserves.	(2,283)
48	Corporate Property - Accommodation Strategy reserve monies (£284k) agreed as Transfer to Reserves by Cabinet also pressures due to delay in commencement of new Cleaning contract and rent income for Technopark.	(104)
49	Culture, Libraries and Learning - Underspends in running costs across the business unit	(68)
50	Leisure Services - Overspend due to delay in commencement in Leisure contract and Corporate bad debt adjustment (£61k)	539
51	Other minor variations	(13)
	Total - Place and Sustainability - Before Transfers & c/fwds	(2,798)
	Approved Transfer to / from Reserves - Cabinet 19 March:	
52	Resources in support of the Economic Regeneration Worklessness Programme	1,560
53	Insurance receipt for 639 High Road transferred to Accommodation Reserve as agreed by Cabinet on 19 March.	284
	Total Approved Transfer to / from Reserves:	1,844
	Sub-total	(954)
	Proposed Carry Forwards:	
54	Single Front Line - Air Quality Grant monies received in previous years to be spent in 2013-14.	79
55	Director's budget - Grant funding received from Homes and Communities Agency to be utilised in future years to support revenue cost of Housing Investment projects.	27
56	PRE - European Social Fund resources needed for match-funding - Monies not spent whilst awaiting finalisation of grant agreement for jobs programme work with GLA and London Councils.	300
57	PRE - Balance of allocated funds for the three year Houses in Multiple Occupation project group.	41
58	PRE - DECC Green Deal pioneer grant monies received late in 2012-13, to be spent in 2013-14	188
59	PRE - Solar PV income received ahead of repayment of borrowing	174
60	PRE - Grant funding for Housing Growth received in 2012-13, spend to support Housing Investment expected in 2013-14	50
61	Tottenham Team - Grant funding received in late 2012-13 projects under development and spend to take place in 2013-14	110
	Total Proposed Carry Forwards:	969
	Total - Place and Sustainability (after transfers to/from reserves & c/fwds)	15

APPENDIX 1

Revenue	Variation £000's + / (-)
Outturn 2012/13- explanation of variances from budget	

Chief Executive		
61	Chief Executive - this is mainly in relation to spend on transformation / shared services programmes. transformation.	299
62	OD&C - the under spend is against commissioned training.	(61)
63	Local Democracy - the under spend is due to a delay in recruiting to one post; a one-off saving against IT and the conscious decision to restrict spend on Member training.	(126)
64	Strategy & Business Intelligence - the vast majority of this under spend arises from holding posts vacant pending delivery of 2013/14 staffing savings	(361)
65	HR (Temporary Resourcing) - Higher than budgeted savings from margins applied to agency staff providers. Cabinet has agreed a transfer to reserves at the year end.	(470)
66	Minor Variances	17
	Total - Chief Executive - Before Transfers & c/fwds	(702)
	Approved Transfer to / from Reserves - Cabinet 19 March:	
67	HR (Temporary Resourcing)/ CE Under spend - March Cabinet agreed that the underspending in relation to the Temporary Resource Centre and other areas within the CE service be transferred to the financing reserve to cover in part the costs of the Interim Director of Strategy and Performance.	600
	Total Transfer to / from Reserves - Cabinet 19 March:	600
	Sub-total	(102)
	Proposed Carry Forwards:	
68	None	0
	Total - Chief Executive (after transfers to and from reserves & c/fwds)	(102)

Public Health		
69	Minor Variances	(7)
	Total - Public Health - Before Transfers & c/fwds	(7)
	Transfer to / from reserves:	0
	Sub-total	(7)
	Proposed Carry Forwards:	
70	None	0
	Total - Public Health (after transfers to and from reserves & c/fwds)	(7)

Non Service Revenue (NSR)		
71	Contingency - draw down not required during the year	(4,565)
72	Treasury - savings from active management of the debt portfolio	(2,800)
73	Alexandra Palace - lower than planned draw on deficit funding budget.	(870)
	Total NSR - Before Transfers & c/fwds	(8,235)
	Approved Transfer to / from Reserves - Cabinet 19 March:	
74	Concessionary Fares	500
75	Transfer to IT Infrastructure reserve agreed by Cabinet	800
76	Slippage against pre-agreed savings in 2012/13	1,200
	Total Approved Transfer to / from Reserves:	2,500
	Sub-total	(5,735)
	Proposed Carry Forwards:	
77	Alexandra Palace - carry forward under spend to support regeneration activity	870
	Total Proposed Carry Forwards:	870
	Total Non Service Revenue (after transfers to/from reserves & C/fwds)	(4,865)

APPENDIX 2

Housing Revenue Account		Variation £000's + (-)
Outturn 2012/13- explanation of variances from budget		
Housing Revenue Account		
1	Rental Income - Improved performance on void turn around times has led to an increase in chargeable dwelling rents	(737)
2	Leaseholder Income - The larger capital programme has generated a higher than budgeted recovery of leaseholder income. However this is partly offset by a change to the method of calculating bad debt provision which has increased the charge to the revenue account.	(581)
3	Net Service Charges and Other Income - As with rents improved performance on void turn around has led to an increase in charges	(119)
4	Interest Receivable . Although the HRA has held cash balances for most of the year the interest rate received has been low. This budget will be revised and updated in 2013/14.	196
5	Housing Management - A reduction in the payment of Council Tax for the void properties and savings made in energy costs	(712)
6	Bad Debt Provision - Income collection rates have been consistently under target all year resulting in increased levels of bad debt. The economic downturn has made rent collection more challenging. The income collection function in Homes for Haringey was restructured in year as part of the New Vision for Housing Management. Although this may have contributed to a short term dip in the activity of the team it is expected that performance will now improve.	951
7	Capital Financing - Debt interest charges to the HRA were lower than budgeted.	(712)
8	Impairment The capital value of some non dwellings assets (mostly shops) has fallen this year. Accounting rules under self financing require that this be recognised as a loss in the HRA accounts.	407
9	Anti Social Behaviour Action Team (ASBAT) - An additional recharge of £160k to the HRA in line with casework analysis	160
10	Other Property Costs - There have been favourable settlements on a number of property matters.	(344)
11	Hostels - Loss of rental income due to the decanting of Prothero House and an increase in bad debt provision.	180
12	Supported Housing - Shortfall of income as the unit has been working to a high specification for which they have not been fully reimbursed. Review of this area is taking place.	35
13	Additional Management Fee to Homes for Haringey - The Cabinet agreed in February to provide £1.305m additional funding from the HRA to cover redundancy and other costs arising from the New Vision for Housing Management restructure.	1,305
14	Homes for Haringey Overspend	
15	Other	105
Total - Housing Revenue Account - Before Transfers & c/fwds		(8)
Proposed Transfer from Reserves:		126
16	Transfer from HRA reserves	
Total Proposed Transfer from HRA Reserves:		(126)
		(126)
Total - Housing Revenue Account (Including transfer to / from reserves & c/fwds)		0
Homes For Haringey Company Account		
17	Housing Management - Although there are areas that have under spent due to vacancies being held while the New Vision project was being carried out, the cost of redundancy payments charged here (£1.8m) has resulted in an overspend. Additional funding of £1.305m (based on earlier estimates) was approved in February to cover these one off costs.	1,716
18	Resources - Held vacancies within the Finance and the Procurement teams; also underspend in IT due to lower application software costs.	(181)
19	Corporately Managed budgets - This is mainly due to the contingency budget that was not allocated and a one-off accounting adjustment on the financial system. There has also been a saving generated on the pension auto-enrolment budget that was not required. There are, however, additional accommodation costs arising from the delayed vacation of the 13-27 Station Road offices.	(766)
20	Chief Executive's Office - Held vacancies within People Management and Communications section	(204)
21	Property Services - There is a large overspend on the Haringey Repairs Service that has been reported in year. This has arisen because the cost and volume drivers related to the bonus system were leading to high costs. HfH have carried out an exercise to amend the terms and conditions to rectify this. Full year benefit will be seen next year.	845
Total - Homes for Haringey before Reserves and Transfers		1,410
Approved Transfer to / from HRA		
22	Additional funding agreed by Cabinet to pay for H4H redundancy costs	(1,305)
Total Approved Transfer to / from Reserves:		(1,305)
Total - Homes For Haringey net overspend		105

APPENDIX 3

Capital		Variation £000's + / (-)
Outturn 2012/13 - explanation of variances from budget		
Children & Young People Services		
1	BSF Programme - Budget for residual programme management, retention and contingency costs not required. Budget will be retained in lifecycle fund to cover remaining costs of the ICT managed service contract, remaining BSF energy efficiency projects, and general lifecycle maintenance to protect BSF investment.	(649)
2	Heartlands High School Playing Fields - Project awaiting completion of legal agreements between school, sports club and the Council.	(203)
3	ICT Managed Service contract capital spend - Schools have delayed spending their local choice capital budgets until near contract end.	(181)
4	Lifecycle Fund - Budget not fully committed in year, following full condition survey review of priority projects	(143)
5	Rhodes Avenue Primary School - Phases 1, 2 and 3 - The forecast overspend on Phases 1 and 2 is £2.2m in total, and has crystallised earlier than the original budget profile. Phases 1 and 2 are now complete. The Cabinet report of 16th April explains the overspend and position in respect of Phase 3.	2,830
6	Broadwater Farm Inclusive Learning Campus - Spend is in advance of profile by £411k, plus overspend due to granted extension of time claims of £900k.	1,311
7	Temporary School expansions - Temporary expansions required for 2012/13 provided for below budget.	(110)
8	Welbourne Primary School expansion - Spend ahead of profile for this expansion project. Some additional costs relating to burst Thames Water main may be recouped.	524
9	Belmont Primary School - Project cancelled and closed. Remaining budget not required.	(269)
10	Mulberry Primary School - Spend ahead of profile. Project is now complete. Budget in 2013/14 will not be required.	198
11	Aiming High - short break provision for SEN - Budget not required in current year. Grant funding is eligible to be carried forward.	(337)
12	Alexandra Park Sports Club - Project was delayed due to poor spring weather. Will now be undertaken in autumn 2013 to avoid conflict with cricket season.	(125)
13	Electrical and ICT Infrastructure - Four school re-wiring projects all completed within budget.	(131)
14	Planned condition works - Budget not fully committed in year.	(154)
15	Carer Home Adaptations - Budget is partially committed (£60k) to fund a grant to support placement of large sibling group. The grant agreement is awaiting final sign off, so the underspend is proposed for carry forward.	(100)
16	Programme Contingency - Budget not required	(500)
17	Other minor variations less than £50k	(180)
Total Children & Young People Services		1,781

APPENDIX 3

Capital		Variation £000's + / (-)
Outturn 2012/13 - explanation of variances from budget		

Adults and Housing Services - HRA		
18	Structural and Extensive Void Works (various projects) - These are largely demand led projects and the number of void properties having work done on them and the value of the work was under that budgeted for. These will be revised in future to avoid this level of underspend occurring again.	(1,095)
19	Lift Improvements There was a delay in signing the contracts and then one of the contractors ceased to trade. Also flooding caused disruption to some of the works at one site.	(849)
20	Decent Homes Standard A high proportion of this programme was scheduled for the second half of the year and the bad weather meant that the works did not proceed as quickly as planned. There were also changes to works and sites selected which delayed the start of some works further.	(1,070)
21	Saltram Close These works (a playground and other environmental improvements) have now been completed at less than the original estimated cost.	(170)
22	Mechanical & Electrical Works The cost in year of the IRS contract was less than estimated and there was disruption on a number of other schemes including Pirate Radio Activity.	(315)
23	Other Housing Capital Works	(1)
HRA Subtotal		(3,500)
Adults and Housing Services - Non HRA		
24	Community Capacity Programme This is a programme funded by DoH grant. It is made up of a number of schemes that support the Adult Social Care Transformation agenda. There is slippage on a scheme at the Haven Day Centre where the works were respecified to reduce cost and in a number of IT projects	(180)
25	Disabled Facilities Grant There has been some slippage in the scheduling for this grant	(63)
26	Compulsory Purchase Orders There is an overspend on Phillip Lane where the property has been sold but the Council are still in negotiation with the original owner. The exact figure is not yet finalised but will be no more than £112k. The balance (£177k) is not an overspend as such but arises from a timing difference where expenditure has been incurred ahead of the income being received.	289
27	Private Sector Renewal The Council is part of the North London Consortium where the Council gives grants to bring empty properties back into use. The procedure is that the Council funds the works in advance and then invoices the Consortium for reimbursement. An invoice has been raised in the new financial year.	208
Total - Adults and Housing Services (Non HRA)		254
Total - Adults and Housing Services		(3,246)

Corporate Resources		
28	Corporate IT Programme - during the year, the Corporate IT Board review bids for resources against the Council's agreed IT capital budget and only allocate resources once fully worked up business cases are approved. The under spend is due to timings when equipment is delivered and installed which pushes some spend into 2013/14 along with some unallocated budget.	(341)
29	Infrastructure Renewal Programme - the majority of the under spend centres on the PC / Laptop replacement project which has been re-aligned with the Improving Haringey Programme.	(725)
30	Alexandra Palace - the variance is due to delays in beginning match funded work on the Colonnades.	(25)
31	Customer Services - funding agreed to undertake feasibility work around re-provision of customer service centres has been held to bring it in line with the activity around the customer services strategy. A carry forward request has been made.	(53)
Total Corporate Resources		(1,144)

APPENDIX 3

Capital		Variation £000's + / (-)
Outturn 2012/13 - explanation of variances from budget		

	Place and Sustainability	
32	Parking Plan - approval of extension to Bruce Grove CPZ was delayed	(67)
33	Section 278 Highways Act 1980 - Highways works associated with Coronation Sidings can only be programmed once Network Rail have completed their works.	(407)
34	S106 Schemes - Hale Village highways works, awaiting developer approvals to the proposed design	(531)
35	Borough Roads - Overspend due to Volker Contract accrual re claim for unapplied indexation	265
36	TfL - Area based schemes - TfL changes to allocations of £500k, plus underspend on Wood Green Major Scheme of £140k due to delays re TfL traffic modelling	(640)
37	TfL - Local Transport Funding - Majority of spend transferred to revenue	(56)
38	TfL - Corridors/Neighbourhoods - Green Lanes scheme spend behind profile	(422)
39	TfL - Billing Boroughs - agreed reduction in TfL allocation	(69)
40	Tottenham Hale Gyrotory - TfL managed scheme. TfL have invoiced earlier than originally notified. The funding is available on the Council's balance sheet to cover these costs from grant, S106 and planned use of capital receipts.	2,329
41	Affordable Housing - Original budget re-profiled to future years. Remaining spend relates to decant costs of Protheroe House to be funded from HRA	144
42	Energy Saving Measures (Green Deal) - Underspend due to lower than expected take-up of Muswell Hill pilot scheme.	(365)
43	Green Lanes (OLF) - GLA grant approval was delayed, impacting on the timetable for design and development of the scheme	(563)
44	Northumberland Park Development - Highways and Parking - Spend ahead of profile as agreed with GLA.	240
45	Growth on the High Road - Tottenham. Scheme to re-landscape Tottenham Green will now commence in autumn 2013 to avoid programming clash with Tottenham Hale Gyrotory works. Consultation on public realm works in Bruce Grove was extended to consider options.	(262)
46	Corporate management of property - Only highest priority works commissioned pending further review of Accommodation Strategy.	(428)
47	Dilapidation surveys - Budget not required as expected claims did not crystallise in year.	(499)
48	Smart Working - Underspend due to review of overall Accommodation Strategy	(387)
49	Specialist refurbishment - Budget was originally planned for move of specialist equipment store. Project was cancelled pending review of service.	(150)
50	Essential property condition and health and safety works - Only highest priority works commissioned	(491)
51	Lordship Recreation Ground - Project complete but final account has yet to be agreed and paid.	(395)
52	Leisure Centre capital works - underspend as drawdown by external provider slower than anticipated in works plan. Revised spend profile to be provided once designs are finalised.	(132)
53	Downlane Recreation Ground - Underspend. Scheme is dependant on successful outcome of bid for external match funding, which has still to be achieved.	(441)
54	Other minor budget variations under £50k (net underspend).	(28)
	Total Place and Sustainability	(3,355)
	Total Capital Variances	(5,965)

APPENDIX 4

Capital Capital carry forward requests from 2012/13		Carry forward request £'000
Children and Young People		
1	Heartlands High School Playing Fields - The council is committed to supporting the school obtain access to appropriate playing fields	203
2	ICT Managed Service contract capital spend - The ICT contract continues until September 2013	181
3	Aiming High - short break provision for SEN - Grant funding is eligible to be carried forward for capital investment to support short breaks for SEN children and carers.	337
4	Alexandra Park Sports Club - Contractor has been engaged, but works postponed until autumn.	125
5	Carer Home Adaptations - Budget is partially committed (£60k) to fund a grant to support the placement of a large sibling group.	60
Total Carry Forward Request – Children and Young People		906
Adults and Housing Services		
6	Community Capacity Grant - to cover slippage on the Haven Day Centre Improvement works and IT projects to provide more information electronically. This will help clients and families take more responsibility for achieving their own social care outcomes.	180
Total Carry Forward Request – Adults and Housing Services		180
Corporate Resources		
7	IT Capital Programme - due to limited IT capital allocation for 2013/14 Cabinet is requested to approve carry forward of this unspent, uncommitted budget	335
8	Web Renewal - final payment to supplier following introduction of new web look and feel	5
9	Mosaic - project to implement significant upgrades to social care system for Adults & Childrens scheduled to be implemented during 2013/14	155
10	Single Front Line Mobile Working - second phase of project to deliver enhanced mobile working solution for street officers within Frontline Services	55
11	Icon Migration & Upgrade - migration of Council's central payments system from current provider to upgraded version hosted at supplier site (resulting in savings for Council). Project scheduled for implementation in May 2013.	73
12	Customer Services - a small amount of the refurbishment budget is committed in 2013/14; a request for the remaining £50k is being made to support delivery of the customer services strategy.	53
13	Alexandra Palace - the budget is committed and required to complete the match funded expenditure on Colonnade repair works.	25
Total Carry Forward Request – Corporate Resources		701
Place and Sustainability		
14	Parking Plan - commitment to complete extension of Bruce Grove CPZ	67
15	Energy Saving Measures (Green Deal) - request is to provide budget to progress Decentralised energy project	365
16	Corporate Management of Property - £87k to complete RPH air conditioning unit replacement. £100k for priority works to Libraries to reduce risk of emergency closures.	187
17	Downlane Recreation Ground - Carry forward of Council match funding required in order to secure external grant contributions.	191
18	Bereavement - budget required for residual contractor claims.	12
Total Carry Forward Request - Place and Sustainability		822
Total Carry Forward Requests		2,609

Proposed virements are set out in the following table.

Revenue Virements						
Period	Service	Key	Amount current year (£'000)	Full year Amount (£'000)	Reason for budget changes	Description
2	PS	Rev	300	300	Budget Realignment	On-going increased funding for the Community Safety Team
2	PS	Rev	300	300	Budget Realignment	Realignment of the income budget due to pressures on achieving the TechnoPark income target
2	PS	Rev	200	-	Additional funding	Renewal of Parks Plant/Machinery
2	PS	Rev	90	-	Contingency sum for potential additional funding	Durham University - research partnership
2	PH	Rev	789	789	Budget Realignment	Realigning Public Health (PH) budget to the newly created PH Directorate structure
2	CE/CR /SP	Rev	9,342	9,342	Budget Re-Linking	Various business units moved/relinked as agreed at Corporate Committee on 22 January 2013
2	PH	Rev	15,579	15,579	Allocation of Grant Funding	Allocation of Public Health grant funding based on planned spend.
2	CE	Rev	299	299	Budget Re-Linking	Re-Link consultation budgets from Communications to S&B
2	SP	Rev	129	0	Budget Re-Linking	Re-linking budget for Director of Strategy & Performance from Chief Executives' Directorate to Strategy & Performance.

- Financial regulations require proposed budget changes to be approved by Cabinet. These are shown in the above table. These changes fall into one of the following categories:
 - all changes in gross expenditure and/or income budgets between business units in excess of £100,000; and
 - all changes in gross expenditure and/or income budgets within business units in excess of £100,000.
 any virement that affects achievement of agreed policy or produces a future year's budget impact if above £100,000.
- Under the Constitution, certain virements are key decisions. Key decisions are:
 - for revenue, any virement which results in change in a directorate cash limit of more than £250,000; and
 - for capital, any virement which results in the change of a programme area of more than £250,000.
- Key decisions are highlighted by an asterisk in the table.
- The above table sets out the proposed changes. There are two figures shown in each line of the table. The first amount column relates to changes in the current year's budgets and the second to changes in future years' budgets (full year).

Proposed virements are set out in the following table.

Capital Virements						
Period	Service	Key	Amount current year (£'000)	Full year Amount (£'000)	Project	Description
2	PS	Cap	1,500	1,500	Planned carriageway and footway maintenance	Funding for works on Borough Roads brought forward from 2014/15.

- Financial regulations require proposed budget changes to be approved by Cabinet. These are shown in the above table. These changes fall into one of the following categories:
 - all changes in gross expenditure and/or income budgets between business units in excess of £100,000; and
 - all changes in gross expenditure and/or income budgets within business units in excess of £100,000.
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- Key decisions are highlighted by an asterisk in the table.
- The above table sets out the proposed changes. There are two figures shown in each line of the table. The first amount column relates to changes in the current year's budgets and the second to changes in future years' budgets (full year).

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Appendix A

SUMMARY

Proposed Efficiency Saving	Pre Agreed Savings	New Savings	Total Savings
	£'000	£'000	£'000

New Revenue Savings Proposals:

Adults and Housing	1,200	3,058	4,258
Chief Executive	415	839	1,254
Children and Young People	3,785	1,232	5,017
Corporate Resources	785	430	1,215
Legal	395	298	693
Place and Sustainability	2,712	2,248	4,960
Public Health	n/a	577	577
Strategy and Performance	129	480	609
Inflation	n/a	3,500	3,500
Other	35	1,338	1,373

SUB TOTAL NEW SAVINGS PROPOSALS	9,456	14,000	23,456
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Treasury Management	2,000	2,000
Review of Unit Costs and other detailed savings to be identified during the year	4,000	4,000

TOTAL NEW SAVINGS PROPOSALS	9,456	20,000	29,456
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THE UNIVERSITY OF CHICAGO

PHYSICS DEPARTMENT

PHYSICS 251

LECTURE 10

STATISTICAL MECHANICS

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PHYSICS 251

SUMMARY

Proposed Efficiency Saving	Pre Agreed Savings	New Savings	Total Savings
	£'000	£'000	£'000

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TOTAL NEW SAVINGS PROPOSALS	9,456	20,000	29,456
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DIRECTORATE: Adults and Housing

Prepared by: Lisa Redfern

Item	Proposed Efficiency Saving	2014-15	Full Year Saving	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery
		£'000	£'000				
New Revenue Savings Proposals:							
1	Rationalisation of support functions	378	378	Adult & Housing Services has already rationalised much of its management and back office staff so this is a further budget reduction. 26 None identified		A	Dependent on moves to RPH / Alex House
2	Cumberland Road security guard and other Directorate buildings and central management costs	26				A	Dependent on moves to RPH / Alex House
3	Adults Services Staffing Efficiencies	200	200	This proposal is about further business process re-engineering to ensure the highest level of productivity and expectation from all staff.		A	Dependent on moves to RPH / Alex House
4	Shared Lives Service (Adult Fostering for people with Learning Disabilities)	70	70	No negative service impact; based on achieving increased productivity		G	
5	Reablement Team Efficiency improvements/reduction in management, admin and non contact time etc.	120	120	The aim is to minimise impact through further management and back office efficiencies.		A	
6	Framework 1 systems team rationalisation	45	45	This team services the children and adults client database and the proposal is a further cut to this team which could reduce its overall responsiveness to social care staff.	The Systems team supports both Adults and Children's Social Care. Reduction may mean greater support is required from IT for upgrades etc	G	
7	Finance teams (financial assessments and adults payments team) - streamline and centralise in Corporate Resources/Customer Services	180	180	These are back office services but are crucial for effective operations. Reducing the team without impact on performance will depend on improvements in process and systems	The teams will be integrated with Procurement or Customer Services - with opportunities to explore further joined up working. This may result in some reorganisation in those services	A	This assumes that these teams can be integrated into central support functions
8	Care and Placements Budget	1,420	1,420	Achieving this saving will require a range of approaches including deployment of very strict controls and adherence to the Fair Access to Care Criteria; reviewing and reducing care packages where possible; tight system of authorisation; potentially longer waiting times for non-urgent services; ensuring value for money commissioning and contracting using the standardised tools such as the Care Funding Calculator and robust market management; good application of market benchmarking data.		A	The Care and Placements budget is a demand led budget, as such there is a risk that external factors such as demography could act against the cost control measures outlined.
9	Supplies and services savings on Housing and Adults	106	106	No impact		G	
10	Housing Management Rationalisation	186	186	This saving includes a reduction in senior and middle management. As such it has the potential to weaken management capacity to deliver later transformational savings and preventative work	Likely to involve new ways of working more closely with Homes for Haringey to streamline services across organisational boundaries	A	

DIRECTORATE: Adults and Housing							
Prepared by: Lisa Redfern							
Item	Proposed Efficiency Saving	2014-15 £'000	Full Year Saving £'000	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery
11	Community Housing Staffing Efficiencies	77	77	This deletes two posts and will have some impact on performance		A	
12	Housing Related Support	250	250	This is a procurement saving. Contract efficiencies will be achieved through renegotiation with providers.	HRS has a high preventative impact. Any drop in performance would lead to pressures elsewhere.	A	Dependent on successful renegotiation with providers
TOTAL NEW SAVINGS PROPOSALS		3,058	3,058				

DIRECTORATE: Chief Executives

Prepared by: Paul Ellicott

Item	Proposed Efficiency Saving	2014-15 £'000	Full year Saving £'000	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery
New Revenue Savings Proposals:							
1	Review of internal operations in CE and electoral registration	56	56	Consolidation of activities and No impact funding	No impact	G	Dependant on final award and contractual evaluation
2	Re-procurement of SAP contract	325	325	No impact	No impact	A	Variations in increased demand
3	Reduction of staff in Revenues, Benefits and Customer Services	155	155	155 Depends on demand - 136 hours per week reduction overall.	Reduction of staff handling customer enquiries could have a negative impact on back office.	A	Poorer people mgt delivery/ increased employee claims
4	Reduction of support staff in HR	47	47	Will likely impact on level of HR advice given to service mgrs and directorate mgt	Mgrs will have to do more for themselves without HR advice/ support	A	
5	Savings in existing IT contracts	100	100	No impact	No impact	G	
6	Reduction of staff in ITS	156	156	Reduction in responsiveness to IT requests raised by services	Reduced speed of resolving IT issues and IT developments.	A	Levels of acceptable risk
TOTAL NEW SAVINGS PROPOSALS		839	839				

Item	Proposed Efficiency Saving	2014-15 £'000	Full year Saving £'000	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery
New Revenue Savings Proposals:							
1 Children & Families Finance Team - cut staffing budget by 50%		210		210 This is a back office service but critical to the business. Reducing the team without impact on performance will depend on improvements in process and systems.	The team would be reorganised prior to being integrated with Procurement.	A	Achievement depends on cultural and process change in Children's social care.
2 Delete 1 FTE screening post in C&F Admin		26		26 Haringey 54k will deliver the Early Help offer which will ensure more families get help earlier from universal services rather than Children's social care.	None.	G	Depends on implementation of H54k, resource for realignment of workforce and the need for a partnership approach to delivering the Early Help Service for families.
3 Income generation - Attendance & Welfare; Education Psychology following academy conversions		50		50 None.	Academies will be required to buy the non-statutory elements of these services.	G	Academies may buy these services elsewhere.
4 Delete 3 Education & Safeguarding posts		100		100 None.	None.	G	Posts currently vacant.
5 Reorganise 3rd tier - delete a further 2 Heads posts		170		170 Any capacity issues will need to be carefully managed whilst there will be a benefit from more integrated services.	Will need to be managed.	A	Potential on capacity to deliver 2014-15 savings and Haringey 54k
6 Delete 7 admin scale 5 posts		210		210 Will be managed by the service.	None.	A	Depends on implementation of smart working, otherwise risk that key administrative tasks pass to social workers, increasing their time spent processing / reducing time for client facing activities.
7 Delete vacant 4 YP Nurse post		64		64 None.	None.	G	Post currently vacant.
8 Delete balance of an additional Contact post (reduction of 3 posts in 2013/14 & 2014/15)		10		10 None subject to achievement of planned LAC number reductions	None.	G	LAC place number reductions
9 Delete 2 placement officer posts as LAC numbers reduce		78		78 None subject to achievement of planned LAC number reductions.	None.	G	LAC place number reductions
10 Fostering review (balance of £155k saving after £125k pre-agreed)		30		30 Will be managed by the service.	Will be managed within the Directorate	A	Dependant on outcome and implementation of current review.
11 Delete remaining Trainee social worker capacity		42		42 Minimal impact.	None.	G	Posts will be vacant by then.
12 Delete 2 Independent Reviewing Officer posts as numbers of Looked After Children reduce		130		130 Opportunity cost of developing an effective service, otherwise none subject to achievement of planned LAC number reductions.	None.	A	LAC place number reductions
13 General reduction in supplies and services across department		112		112 Minimal impact.	Link to accommodation savings.	G	
TOTAL NEW SAVINGS PROPOSALS		1,232	1,232				

DIRECTORATE: Corporate Resources						Prepared by: Kevin Bartle		Appendix B	
Item	Proposed Efficiency Saving	2014-15	Full year Saving	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery		
		£'000	£'000						
New Revenue Savings Proposals:									
1	Insurance Premiums - Reduction in revenue contributions required to internally funded insurance reserve - largely through reducing current expenditure on legal fees via use of new Government Portal. The savings would be in Directorate insurance budgets,	150	150	None expected	None expected - although services will need to respond quickly to requests for claim information as delays would impact on legal costs. In mitigation of this, training / liaison with services has already begun.	G	See 'impact on other Services'		
2	Corporate Finance - this further sum will be added to the existing pre-agreed staffing savings (£550k).	154	154	At this stage it is assumed that reduced staff numbers will be mitigated by improved efficiency, enhanced staff training / capability & revised approach to risk management.	Plan to avoid	G	Further reductions to Corporate Finance will require budget holders to maintain and in some areas improve their financial skills.		
3	Procurement - secure further funding / income from leading on sub-regional work. Further work required to properly quantify value and achievability.	50	50	None expected	None expected	A	Detailed proposals / market testing yet to be undertaken. These could highlight lack of appetite for the service & lack of sustainable funding.		
4	Procurement - reduction in headcount over and above existing pre-agreed saving.	44	44	Not yet quantified	Not yet quantified	G	Not yet quantified		
5	Audit & Risk Management - savings likely to come from a reduction in the audit hours purchased through the existing contract.	32	32	Not yet quantified	Not yet quantified	G	Will need to ensure that any reduction does not lead to increased external audit costs.		
TOTAL NEW SAVINGS PROPOSALS							430		

DIRECTORATE: Legal Services

Prepared by: Bernie Ryan

Appendix B

Item	Proposed Efficiency Saving	2014-15 £'000	Full year Saving £'000	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery
New Revenue Savings Proposals:							
1	External income in relation to S106, disposals commercial leases and notices.	180	180	None	No impact	A	This is dependant on the level of commercial work continuing to stay at the current level and the legal Property and Planning team does not reduce further.
2	Increase income target for Registrars	58	58	None	Fees and charges would stay the same for the public.	A	This is only possible if there are no legislative changes which adversely affect income.
3	Increase in legal charges to Homes for Haringey.	40	40	None	Homes for Haringey will have to pay increased legal charges. Charges to Homes for Haringey have not increased since April 2010.	G	This is dependant on the level of work from external sources continuing to stay at the current level and the legal teams supporting the work team do not reduce further.
4	Increase in external commercial charges	20	20	None	Increase to businesses looking to rent commercial properties, developers seeking planning permission and purchasers of property.	A	May result in difficulty in interested parties and therefore not benefit the council as a whole.
TOTAL NEW SAVINGS PROPOSALS							
						298	298

Item	Proposed Efficiency Saving	2014-15	Full year Saving	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery
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New Revenue Savings Proposals:

Staffing Related

1	Libraries - Staffing budget reductions achieved through vacancy factor and reduced use of agency staff.	50	50	Level of saving is equivalent to a 5% reduction in staff across the Directorate. As far as possible this will be achieved by not filling vacancies/ reducing the use of agency staff. However, there is a risk that there could be a drop in performance levels or delivery of projects will be compromised depending on where vacancies fall/ level of sickness.	n/a	A	Reduced ability to cover for vacancies or sickness. Saving may not be achieved if turnover remains low and vacancies do not occur or if vacancies are concentrated in one area meaning agency need to be employed to ensure service is provided
2	Parks - Staffing budget reductions achieved through vacancy factor and reduced use of agency staff.	94	94	n/a	n/a	A	
3	Property - Staffing budget reductions achieved through vacancy factor and reduced use of agency staff.	50	50	Advice and support to other services above business as usual activity could reduce (currently high demand)		A	
4	Single Frontline - Staffing budget reductions achieved through vacancy factor and reduced use of agency staff.	219	219	n/a	n/a	A	
5	Planning, Regeneration and Economy - Staffing budget reductions achieved through vacancy factor and reduced use of agency staff.	135	135	n/a	n/a	A	
6	Staff Reductions within Parking	220	220	Savings comprise efficiencies gained through the implementation of new technology and further layering. There should be no overall impact on performance.	n/a	A	The delayering element is subject to consultation and will require HR support.
7	Wood Green library staff	34	34	This will reduce the amount of dedicated space available to teenagers (and children). A smaller Youth area will be created in the children's library. As the Youth library has been subject to ad hoc closures, relocation will result in a more stable service. Integration of Youth Library with the Children's Library will reduce the need for cover.	n/a	G	
8	Merge Play / Handyman	41	41	This will have an impact on quantity and response time to maintenance items in playgrounds and general parks infrastructure and will negatively impact staff morale	n/a	G	
9	Remove Remaining Recruitment and Retainment Allowances in Planning, Regeneration and Economy	12	12	Reduce staff morale	n/a	A	
10	Phase 2 Restructure of Single Frontline	100	100	None expected	n/a	G	
11	Running Costs / Contractual Related Reduce IT Budgets - Libraries	50	50	Some risk that IT systems may fail and impact on stock issue	IT to review existing library systems	A	
12	Running Cost Savings Libraries	35	35	None	n/a	A	
13	Car Allowance Reduction - Leisure/ Libraries	10	10	None	n/a	G	

Item	Proposed Efficiency Saving	2014-15	Full year Saving	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery
		£'000	£'000				
14 Remove Funding for North London Business		28		28 This would remove last funding for supporting businesses	n/a	A	
15 Supplies and Services reductions in Planning, Regeneration and Economy		25		25 Lack of existing funding for Local Development Framework	n/a	G	
16 Further Saving from Centralising Budgets in Services / Total Facilities Management		100		100 To Be Determined - original saving based on efficiency. Further savings likely to require service reduction.	All hard and soft facilities management budgets in services to be centralised. Some site management staff and salary costs to transfer to central team.	A	Proposal needs further scoping exact level of saving possible is unclear - existing pre-agreed saving of £100k in this area
17 Contract Savings / Car Parks		20	20			A	Subject to agreement with contractor
18 Efficiencies in Veolia Contract and reduction of ad-hoc contractual spend		250		250 Less flexibility for one-off 'extras' to be delivered	n/a	A	
Income Related							
19 Inflation on Service Level Agreement for Grounds Maintenance with Homes for Haringey		25	25	25 None	Small increase in charge to HRA	G	
20 Increase Differential Between Planning Income and Staffing Costs		100		100 Possible impact on planning performance if income does not increase	n/a	A	Assumes continued growth in planning income can be achieved without equivalent increase in staff resources
21 Further increase Street Works Income (under New Road and Street Works Act)		175	175	175 None	n/a	G	Based on existing income levels, assumes steady growth in income
22 Further increase Scaffolding Hoarding Income		150	150	150 None	n/a	G	Based on existing income levels, assumes steady growth in income
23 Income from new Controlled Parking Zones		200	200	200 None	n/a	A	Risk that no additional income generated if Controlled Parking Zones not agreed
Changes in Funding Related							
24 Public Health Funding of Healthy Living Commissioning Activity moves to Public Health		75	75	75 None	Could potentially displace other activities from being funded from Public Health grant	A	
25 HRA Funding of Fuel Poverty post		45	45	45 None	Small increase in cost to HRA	G	
26 Increased Enforcement Income		75	75	75 None	N/A	G	Based on the assumption that existing income/enforcement levels will be exceeded
27 Fund General Fund salaries in Transport from increased Fee Income		330	330	330 None	Includes making income from Land Charges permanent (£80k)	A	Dependant on level of capital spend staying at predicted levels for 13-14 and 14/15
28 Less Overlap with Pre-Agreed Savings / Departmental Restructure		-400		-400 There is a degree of overlap in the proposals above both with existing pre-agreed savings or with the funding solutions for the planned Place and Sustainability restructure.		A	

DIRECTORATE: Public Health

Prepared by: Tamara Djuretic

Appendix B

Item	Proposed Efficiency Saving	2014-15 £'000	Full year Saving £'000	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/ Risks that could affect delivery
New Revenue Savings Proposals:							
1	Public Health overheads charge	488	488	None identified	Minimal impact on procurement, finance and HR function mainly due to absorbing support for 20 WTE and administration of Public Health Grant within existing resources.	G	Limitations due to ring-fenced budget restrictions
2	Increase in 2014/15 Public Health Grant	89	89	Forgone opportunity for investing in prevention and early intervention that would result in reducing inequalities and long-term efficiency savings	Forgone opportunity for investing in prevention and early intervention that would result in reducing inequalities and long-term efficiency savings	A	Limitations due to ring-fenced budget restrictions
TOTAL NEW SAVINGS PROPOSALS		577	577				

Appendix B

Prepared by: Eve Pelakanos

DIRECTORATE: Strategy & Performance

Item	Proposed Efficiency Saving	2014-15	Full year Saving	Impact on Performance (Service Delivery)	Impact on other Services	RAG Risk Rating	Dependencies/Risks that could affect delivery
		£'000	£'000				
New Revenue Savings Proposals:							
Strategy & Business Intelligence							
1	Reduction in supplies & services budget	50	50	None	None	G	Demands for support from within own Directorate and from others continues at current levels
2	Delete project manager post	50	50	Reduced capacity within the Strategic Support team to offer project management and inspection support to Directorates. Post is currently vacant.	Reduced capacity within the Strategic Support team to offer project management and inspection support to Directorates.	G	
3	Review Feedback & Information function as part of the Residents Strategy	100	100	Dependent on Resident Strategy	Dependent on Resident Strategy	A	Residents Strategy Outcomes delayed/not achieved
Communications							
4	Reduction in staffing level	50	50	Low	None	G	None
5	Reduction in supplies & services budget	50	50	None	None	G	None
Organisational Development & Change							
6	Reduction in training costs by increasing e-learning and more efficient commissioning	130	130	None planned	Reduced face to face training	G	To be agreed with directorates
Local Democracy & Member Services							
7	Reduction in overtime spend and supplies and services. In addition, renegotiation of the webcasting contract (due in September 2013).	50	50	Low	None	G	None
TOTAL NEW SAVINGS PROPOSALS		480	480				

DIRECTORATE: Other		Prepared by: Kevin Bartle				Appendix B		
Item	Proposed Efficiency Saving	2014-15	Full year Saving	Impact on Service Delivery and Performance	Whole Council Impact	RAG Risk Rating	Dependencies/Risks that could affect delivery	
	£'000	£'000	£'000					
New Revenue Savings Proposals:								
1	Reduction in External Audit Fees	200	200	None expected	None expected	G	None expected	
2	Reduction in Levies / Corporate Subscriptions	410	410	None expected	None expected	G	None expected	
3	Other - Agency contract margins	500	500	None expected	None expected	A	Delivery is dependent on the outcome of the re-tendering of the Agency contract	
4	Revision of External Charges / HRA - Operations	277	277		None	G	None - charge already allowed for in HRA	
5	Roundings	-49	(49)					
TOTAL NEW SAVINGS PROPOSALS		1,338	1,338					

Minutes of the Environment and Housing Scrutiny Panel 16th April 2013

Present: Cllr Bloch, Cllr Gibson, Cllr McNamara (Chair), Cllr Stanton and Cllr Weber

Attending: Andrew Cusack (Civil and Criminal Lawyer), Phil Harris (Assistant Director Adults and Housing), Oliver Higgins (Senior Lawyer) Mustafa Ibrahim (Head of Commissioned Services), Raymond Prince (Assistant Head of Legal Services & Deputy Monitoring Officer)

1. Apologies for absence

1.1 Apologies were received from Cllr Alexander.

2. Declarations of interest

2.1 None.

3. Urgent Business.

3.1 The panel agreed to admit an item relating to the Decent Homes Procurement Strategy (2013/14) as urgent business. This was dealt with as item 8 on the agenda.

4. Minutes and actions points

4.1 In a discussion of the minutes and action points arising from the last meeting (21st March 2013) the panel noted that:

- The panel agreed that coordinated notices should be placed on both the Council and Veolia website when bad weather disrupted the service, as well as for planned changes to the schedule (i.e. Christmas).
- The panel agreed that it would seek a further update from Single Front Line on the implementation of the recommendations from the earlier waste and recycling report (Part I). This should come to first meeting of the panel in the next municipal year (July 2013).

4.2 There were a number of outstanding action points from the minutes which were being followed up with relevant services. These updates would be collected and circulated to the panel.

4.3 The panel agreed the minutes of the 21st March 2013.

5. Strategic Parking Issues Ahead of the Tottenham Hotspur Development

5.1 The draft report of the panel, the *Strategic Parking Issues Ahead of the Tottenham Hotspur Development* was tabled at the meeting.

5.2 The panel considered and agreed the recommendations listed in the report. These were:

- 1) That the Council should explore options for the establishment of Special Event Day (SED) parking on commercial streets (where no CPZ presently exists) on event days at Tottenham Hotspur. Options should incorporate the establishment of a flat rate fee, phone payment method and new signage;

2) That the Council should create a two part focus for existing match day controls so as to:

- i) Reverse the emphasis on certain streets with no residential housing to allow event day parking
- ii) Retain sections as resident only parking.

3) That the Council should ring fence income from the above scheme to resource the following developments:

- i) Environmental and other remedial works in council operated car parks in Tottenham;
- ii) Erect signage for pay and display car parks at main arterial route entry points to Tottenham;
- iii) Creation of a Traffic Scheme Review Fund (TRSF) to finance local traffic works including CPZ reviews, main road remedial works and other scheme reviews (e.g. one way systems).

4) That the Council seed fund developments outlined in recommendations 1-3 for the introductory phase from existing parking income with a view to this being self financing as a soon as the Special Event Day Parking is up and running.

5) Investigation of reasonable regulation of 'pop-up parking' schemes based on the policy and practice of other boroughs with large stadia and the development of criteria for regulation and enforcement.

6) That the Council agree the schedule of works identified from the Philip Lane Walkabout (as detailed in Appendix C) and consider that this approach is applied on other arterial roads to resolve local parking and traffic management issues and to improve traffic flow. This should be resourced through existing funds with a view that future works on similar arterial routes would be funded as part of the Traffic Scheme Review Fund (as in 4 above) drawn from Special Event Day parking income.

5.3 The panel noted that the agreed report would now be sent to Overview & Scrutiny Committee on the 29th April for approval before being considered at the next available Cabinet meeting.

6. Waste and Recycling (Part II): policy options to increase recycling in Haringey.

6.1 The panel noted submitted reports that summarised the evidence it had received to support its inquiry into waste and recycling services. The reports related to:

- A dedicated evidence gathering session with other London boroughs and other specialist waste and recycling services on recycling from flats;
- A site visit to a number of flatted developments in Haringey and discussions with estate managers.
- A dedicated evidence gathering session with Single Front Line, Veolia, Greater London Authority and other London boroughs on further policy options to increase recycling in the borough.

6.2 The panel discussed the evidence in the report and made the following recommendations:

Recycling from Flats:

- 1) The panel recommended that the Council conduct an audit of flatted developments (Homes for Haringey, Registered Housing Providers and Private Developments) across the borough to develop an inventory of waste and recycling infrastructure (and to collate any existing problems with waste collection i.e. whether there are sufficient and appropriate bins and if side waste occurs). The subsequent database should be used to plan and support initiatives to improve waste management or increase recycling at flatted developments.
- 2) Further to the audit detailed above, the panel recommended that flatted developments with twin chutes should on a trial basis be converted for dual use (for both waste and recycling). Evidence from this trial should determine further expansion of this scheme.
- 3) The panel recommended that further work should be undertaken to assess the viability of developing a pilot Our Common Place approach (through Waste Watch) to increase recycling on local estates (flatted developments).¹ This work should help to identify:
 - Cost benefit analysis of this approach;
 - Additional partners and funding sources;
 - Possible pilot project sites.
- 4) The panel recommended the introduction of recycling bags within existing bring-back schemes (at flatted developments) should be further investigated with careful consideration being given to:
 - The use of reusable bags;
 - The policy of locking bins;
 - Ongoing costs if non-reusable bags are used as an alternative;
 - The use of transparent bags (to assist if dry recycling is contaminated).
- 5) The panel recommended that the Council ensure that there is adequate provision for waste management in planning guidance for flatted developments (both new and converted).
- 6) The panel recommended that there is a continuous supply of caddy bags for food waste as part of the roll-out of the planned food waste collection system for flatted developments.
- 7) To improve communication between on site concierge and waste collection crews (e.g. for access issues), the panel recommended that the contact details of Concierge services (or Estate Managers) should be placed on Veolia Collection Round Sheets.

General

¹ See Appendix A.

- 8) The panel recommended that additional information is provided within waste and recycling communications with local residents in respect of:
- Updates of what and where materials can be recycled locally;
 - The cost of sending waste to landfill (landfill tax and gate tax) and relative cheaper cost of recycling;
 - The main causes of recycling contamination (food waste and clothing materials) and the additional costs involved;
 - The opportunity cost of sending waste to landfill (libraries, parks and other community facilities).
- 8) It is recommended that, further to the work already undertaken by Haringey Council and Veolia, the Environment and Housing Scrutiny Panel undertake:
- Additional work with local schools to identify what barriers exist to recycling
 - Identify examples of best practice which can be shared locally;
 - Identify schools can be incentivised to recycle more.

(This should include benchmarking local provision and undertaken in consultation with Single Front Line, Veolia and Children and Young People Service to ensure no duplication or overlap of work.)

- 9) That the good education work to promote recycling in schools that is already underway is more widely publicised, in particular among local Councillors and community groups.
- 10) To further enable the speedy reporting of dumped rubbish, Veolia should consider the establishment of online reporting mechanisms, using social media such as Twitter.

6.3 The panel noted that the above recommendations would form the basis of a report that would be submitted to Overview & Scrutiny Committee on the 29th April 2013. Subject to Overview & Scrutiny Committee approval, the recommendations in the report would be presented at the next available Cabinet meeting thereafter.

7. Work Programme

7.1 The work programme for 2012/13 was discussed by the panel. It was noted that the panel had produced three substantive reports this year for its work on waste and recycling and strategic parking issues for Tottenham. Most of the recommendations contained in the interim waste and recycling report had been agreed by Cabinet. The remaining reports would be considered by Cabinet once approved by Overview & Scrutiny Committee.

7.2 There was agreement within the panel that, subject to panel confirmation and approval by Overview & Scrutiny Committee, it would like to continue with planned work streams on the following issues in the new municipal year:

- Strategic Enforcement: the Chair of the Panel would liaise with the Chief Executive to take forward the panel's work in this areas confirm the panel's continued interest in this area and to identify how best the panel can work with the Council to achieve the agreed outcomes;
- Public Engagement in the Planning Process:

- Ongoing liaison with housing scrutiny bodies.

7.3 The Chair thanked members for their commitment to the work of the panel during 2012/13. The Chair thanked members for their engagement and support throughout the wide range of activities that the panel had undertaken, including evidence gathering sessions, site visits as well as panel meetings.

7.4 The panel noted that the first meeting of the Environment and Housing Scrutiny Panel in the new municipal year was scheduled for July 2nd 2013.

8. Decent Homes Procurement Strategy of (2013/14)

8.1 Officers from Legal and Community Housing Services outlined the background to this issue and its consideration at the Environment and Housing Scrutiny Panel.

8.2 Due to a procedural error, the procurement process undertaken for the major capital works framework, for 2013-2017, which included Decent Homes, could not be completed. If contracts were not awarded and works not undertaken, this would have resulted in delay and the possible loss of £6.5m of funding from the Greater London Authority (GLA).

8.3 To ensure that procurement was undertaken in a timeframe necessary to secure the GLA funding, an interim procurement process was proposed, which included a smaller procurement process for capital works for year 2013/14. This new arrangement was agreed by the Leader on March 8th 2013.

8.4 Cllr Wilson raised a number of concerns about this process via email. Although Cllr Wilson was unable to attend the Environment and Housing Scrutiny Panel Meeting, it was hoped that the scrutiny of this issue would:

- Ascertain whether legal errors with the procurement process occurred;
- Consider whether value for money is being achieved with the proposed solution of smaller procurements so that all decent homes money is spent in the best possible way to benefit the most people;
- Ascertain whether the council was/is exposed to legal risks which could result in legal action against the council;
- Ascertain what, if any, delays to works on homes will happen.

8.5 In relation to the nature of the error, the panel noted that this area of law is highly complex and that a misinterpretation of the procedural process had occurred and which had caused the delay in the procurement process once it had started with the potential loss of funding. The panel also noted that this was a singular error and that corrective measures had been put in place to a) ensure the retention of £6.5m of funding and b) works progressed on homes were not affected.

8.6 The panel were concerned about the accountability for the error, which if had not been rectified, could have caused a financial loss to the Council and incurred possible delays to home improvements expected by local tenants and leaseholders. The panel were keen to understand what the Council had learnt from this and what procedural changes could be put in place to avoid such an error being repeated in the future.

- 8.7 In response to the panel's request for further information on the nature of the error that occurred, it was noted that additional legal guidance would need to be obtained given the confidential nature of a number of elements of the procurement process.
- 8.8 The panel discussed the issue of aggregation; a legal requirement which prohibits the breakup of a contract into smaller contracts to avoid tendering or procurement processes. The panel noted that the Council had taken advice from Queen's Counsel on this issue and had been assured that disaggregation had not taken place in this instance. In this context, if the Council was challenged it would seek to defend on the basis of this advice.
- 8.9 In relation to the value for money aspects of this issue, the panel noted that professional fees for Decent Homes are generally covered within the capital programme. The panel noted that increased costs had been incurred through the new procurement process as there was a need for further legal advice (Queens Counsel). It was acknowledged that procurement for the year ahead (2013/14) may mean that programme delivery may not be as efficient as if the intended *framework* (2013-2017) had been procured.
- 8.10 The panel noted that there would not be any significant delay to planned home improvements for 2013/14 as a result of changes in the procurement process. Works would normally start in May/June, but due to the procurement change, works would start slightly later in 2013/14. Given the relatively modest scale of capital improvements for 2013/14, officers were confident that scheduled works would be completed in time.
- 8.11 The panel also noted that the planned capital works for decent homes in 2013/14 was not detailed and that works were broadly scheduled for completion by year end (March 2014).
- 8.12 The panel voiced a number of concerns about what role scrutiny can take in instances such as this, where due to information being confidential or exempt (resulting from the legal and confidentiality obligations within the procurement process), it was not possible to have access to documents and fully discuss such items in detail.
- 8.13 To conclude, the Chair summarised the key sequence of events:
- As a result of a procedural error, Greater London Authority funding for Decent Homes of the value of £6.5m was at risk;
 - This error was corrected by the instalment of a new procurement process for capital funding for 2013/14 and that the GLA funding was secured;
 - As a result of the procedural error there has been an small increase in legal costs which were containable within budget, and there will be a marginal delay to commencement of capital works for Decent Homes in 2013/14;
 - Monies allocated for 2013/14 Decent Homes capital projects will be spent in 2013/14;
 - No cancellation of works to any homes originally anticipated to be part of the programme would occur.

9. Meeting closed

The meeting closed at 9pm.

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Haringey Council

Report for:	Overview & Scrutiny Committee	Item Number:	
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Title:	Overview & Scrutiny Annual Report
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Report Authorised by:	Cllr Rice
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Lead Officer:	Martin Bradford, Scrutiny Officer (0208 489 6950)
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Ward(s) affected: ALL	Report for Key/Non Key Decisions:
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1. Describe the issue under consideration

- 1.1 Overview & Scrutiny Committee is required to produce an annual report detailing scrutiny activities in the past municipal year. The attached draft report provides an account of the work of the Overview & Scrutiny Committee and four scrutiny panels during 2012/13 municipal year.

2. Cabinet Member introduction

- 2.1 N/A

3. Recommendations

- 3.1 That the Committee note and agree the draft Annual Overview & Scrutiny Report.

4. Alternative options considered

- 4.1 There is a duty to produce an annual Overview & Scrutiny Report.

5. Background information

- 5.1 Overview and Scrutiny Committee is required to produce an Annual Report on its activity each year.
- 5.2 The report details the work of the five scrutiny bodies in Haringey during 2012/13:
- Overview & scrutiny Committee
 - Adults & Health Scrutiny Panel
 - Children and Young Peoples Scrutiny Panel
 - Communities Scrutiny Panel
 - Environment & Health Scrutiny Panel.



Haringey Council

5.3 Once agreed by Overview & Scrutiny Committee, the report is to go to Full Council as agreed under the Constitution (Part 2, Section 6.03 (e)).

6. Comments of the Chief Finance Officer and financial implications

6.1 The CFO has been consulted on the report and has no specific comments to make.

7. Head of Legal Services and legal implications

7.1 Under the Council's Constitution, the Committee is required to report annually to Full Council on their working and make recommendations for future work programme and amended working methods if appropriate

8. Equalities and Community Cohesion Comments

8.1 Overview and Scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It seeks to do this through:

- Helping to articulate the views of members of the local community and their representatives on issues of local concern;
- Bringing local concerns to the attention of decision makers and incorporating them into policies and strategies;
- Identifying and engaging with hard to reach groups;
- Helping to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward;
- Presenting evidence generated by scrutiny involvement as a means of helping to identify the kind of services wanted by local people;
- Promoting openness and transparency; for example, all meetings are held in public and documents are publicly available.

9. Head of Procurement Comments

9.1 N/A

10. Policy Implications

10.1 There are no recommendations in this report and no direct policy implications arising from it.

11. Use of Appendices

11.1 None

12. Local Government (Access to Information) Act 1985



Overview & Scrutiny

Annual Report 2012/13

Foreword

A number of changes were introduced to scrutiny in Haringey in 2012/13, the most significant of which was the establishment of four standing scrutiny panels. The introduction of the panels has extended a scrutiny role to a greater number of local councillors, whilst the dedicated nature of these panels (Adults & Health, Children & Young People, Communities and Environment & Housing) has helped to build continuity and expertise in the way that issues are scrutinised locally.

The scrutiny committee and scrutiny panels have completed a number of successful projects in 2012/13, which have included reviewing responses to emergency incidents, planning for school places and assessing plans for the roll-out of the new waste collection system. Members accumulated a wide range of evidence to support their work and developed recommendations that have assisted the work of the Council and its partners.

The extension of the distribution of tasers to borough based Police officers was examined in detail throughout the year. As a result of this work, I was able to give evidence to a detailed investigation of this issue and the implications that it may have for civil liberties that is currently being undertaken by the Greater London Assembly.

A key role of scrutiny is involve local residents and services users in its work as this ensures that issues which are scrutinised are important and relevant to the local community. So in this context, I am pleased to record that the work of the Adults and Health Scrutiny Panel in assessing the proposed closure of a ward at the local mental health unit has been shortlisted for a national scrutiny award for involving local communities.

Scrutiny is dependent on the participation and support of the committee and panel members, ward councillors, council officers, partner agencies and members of the public, and I would like to thank everyone that has taken part in scrutiny over the past year and contributed to its success.

I hope you find the report of this work informative.



Councillor Reg Rice
Chair of the Overview & Scrutiny Committee

The Overview & Scrutiny Committee 2012/13



**Councillor
Gideon Reg Rice (Chair)**



**Cllr Gina
Adamou**



**Councillor
Stuart
McNamara**



**Cllr Martin
Newton**



**Councillor David
Winskill
(Vice Chair)**

Co-opted members of the Overview and Scrutiny Committee:

- | | |
|-----------------------|------------------|
| Haringey LINK | - Helena Kania |
| Church Representative | - Yvonne Denny |
| School Governors | - Evan Reid |
| | - Mariatta Ezeji |

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Haringey Council

Scrutiny in Haringey

1. What is Scrutiny?

Under the Local Government Act 2000 local authorities are required to set up an Overview and Scrutiny Committee. This committee is able to scrutinise the decisions or actions taken by the Council or partner organisations or indeed, assess any matter that affects people living in Haringey.

In this context, the primary role of the Committee is to hold local decision makers to account and to help improve local services. The Committee has a number of distinct functions:

- To review and challenge decisions taken by the Council and its partners (e.g. NHS, police);
- To undertake investigations into services or policy areas which are of interest or concern to people in Haringey;
- To make evidence based recommendations to improve services provided by the Council and partner organisations.

Given these functions, Overview and Scrutiny plays an important role in local democracy through:

- Enhancing local accountability of services;
- Improving transparency of decision making;
- Enabling councillors to represent the views of local residents.

2. What is effective scrutiny?

Effective scrutiny is important to ensure that local services are held to account, are run efficiently and in the interests of local people. The Centre for Public Scrutiny

suggests that there are four principles for effective scrutiny, that it:

- Provides a '**critical friend**' challenge to policy and decision makers;
- Reflects the voice and concerns of the community;
- Is carried out by '**independent minded governors**' who lead and own the scrutiny process;
- Makes an impact on local service delivery in order to improve outcomes.

Overview & Scrutiny in Haringey aims to operate within these principles and to ensure that an effective scrutiny function is in operation for the local community

3. The role of scrutiny in Haringey

There are three main roles that Overview and Scrutiny aims to fulfil in Haringey:

Holding the Executive to account:

- Questioning the Leader and Cabinet Members in a positive and productive manner on issues within their portfolio;
- 'Call-in' of a decision taken by Cabinet, Cabinet Member or an officer under delegated authority;
- Reviewing council performance and making suggestions for improvement;
- Scrutinising the activities of partner agencies.

Policy review and development:

- Reviewing policies and strategies developed by the Council or the wider strategic partnership;
- Commissioning in-depth reviews to help improve local services or to assist policy development.

Consulting and involving local people

- Examining and responding to referrals from the Local Involvement Network;

- Operating Councillor Call for Action where members can refer matters that affect their local area.

- Budget scrutiny (spending and saving proposals).

4. The structure of scrutiny in Haringey

In Haringey there is one over-arching Overview and Scrutiny Committee, which is supported in its work by four standing scrutiny panels which scrutinise the following service areas:

- Adults and Health
- Children and Young People
- Communities
- Environment & Housing.

Overview & Scrutiny Committee and Scrutiny Panels

The Overview & Scrutiny Committee is made up of five councillors who are not members of the Cabinet (the decision making body of the Council). Membership of Overview & Scrutiny Committee is proportional to the overall political makeup of the Council.

Standing scrutiny panels are made up of between 3 and 7 councillors who are not members of the Cabinet. Scrutiny panels are chaired by members of the Overview & Scrutiny Committee, and membership is politically proportional.

Both Overview & Scrutiny Committee and scrutiny panels oversee discrete policy areas and are responsible for scrutinising services or issues that fall within these portfolios.

A number scrutiny functions are dispensed by both the Overview & Scrutiny Committee and Scrutiny Panels which include:

- Questioning relevant Cabinet members on areas within their portfolio;
- Monitoring service performance and making suggestions for improvement;
- Assisting in the development of local policies and strategies;
- Budget monitoring;

As the 'parent' Committee, the Overview & Scrutiny Committee is required to approve panel work programmes and ratify reports and recommendations developed by scrutiny panels.

The Overview & Scrutiny Committee retains a number of distinct scrutiny functions not undertaken by panels which include:

Call-ins: where there is a challenge to decision taken by the Cabinet or individual Cabinet member or a key decision taken by an officer under delegated authority;

Councillor call for action: where local councillors can refer matters of genuine and persistent concern which have not been possible to resolve through usual council processes.

A full list of the scrutiny functions and service areas covered by the Overview & Scrutiny Committee and Scrutiny Panels is detailed in Appendix A.

The work of Overview & Scrutiny in 2012/13

5. Overview & Scrutiny Committee

Councillors: Adamou, McNamara, Newton, Rice (Chair) and Winskill

Co-Optees: Yvonne Denny, Mariatta Ezeji, Helena Kania and Evan Reid.

Introduction

In addition to scrutinising areas within its own portfolio, the Overview & Scrutiny Committee scrutinised the performance of the Council and led budget monitoring and budget scrutiny exercises.

Although there were no Call-in's or Councillor Call for Actions in 2012/13, some highlights of the work of the Committee are given below.

Emergency response to the riots

The Borough Commander for Police, the Borough Commander for Fire Services and the Council's Head of Emergency Planning attended the Committee to discuss respective and collective responses to the August 2011 riots and to assess lessons learnt.

St Ann's Hospital (SAH) Redevelopment

The Committee received a presentation from the Barnet Enfield and Haringey Mental Health Trust (BEH MHT) on the proposed redevelopment of SAH site. Following these discussions, the Committee suggested that further consideration should be given to:

- Providing further clarification on the mental health services that will be provided on the redeveloped site;
- Ensuring that all local residents are reached in future consultations on the development of the SAH site;
- How projected local population growth will impact on demand for services and SAH site plans;

- How service plans for the SAH would integrate with the emerging Primary Care Strategy;
- The provision of additional services being provided on site including Child Development Centre, diabetic and obesity services.

The Committee asked BEH MHT to return once further details of the planned redevelopment had been confirmed.

Jobs for Haringey

The Committee discussed the Jobs for Haringey programme which aims to assist those people furthest away from the job market to gain employment through an intensive support programme.

The Committee requested further information on how the programme supports people with disabilities and agreed that a further report should be presented once a full review had been undertaken.

North London Waste Authority (NLWA)

Cllr Meehan, a Haringey representative of the NLWA, and the Chief Executive of the NLWA attended a Committee meeting along with the Council's Waste Strategy Manager to answer questions on the accountability and governance of the NLWA.

Other items which the Overview and Scrutiny Committee considered during 2012/13 included:

- Treasury Management Strategy Statement;
- Council owned property;
- Voluntary Sector funding;
- Updates on previous reviews (e.g. the Clustering of Betting Shops, the Haringey Guarantee and 20mph Speed Limit).

Leader and Cabinet Q&A

The Leader attended the first meeting of the Overview and Scrutiny Committee to outline

the Council priorities for 2012/13 and to answer questions from the Committee.

Both the Cabinet Member for Finance and Carbon Reduction and for Economic Development and Social Inclusion attended Overview and Scrutiny Committee three times in 2012/13; twice to respond to general questions within their portfolio area and once for Budget Scrutiny.

The key issues that were discussed during Cabinet Q&A included:

- Financial position of the Council;
- Benefit Cap;
- Green Deal;
- Tottenham Regeneration;
- Spurs redevelopment;
- Improving Town Centres.

6. Adults and Health Scrutiny Panel

Councillors: Adamou (Chair), Erskine, Mallett, Stennett and Winskill.

Co-Optees: Helena Kania (LINK), Claire Andrews/ Pam Moffatt (Haringey Forum for Older People)

Introduction

2012/13 was a time of immense change, particularly in relation to the structure of local health services. The Panel has worked closely with the NHS to monitor and assess these changes.

Throughout the year, the Panel has also worked with Adult Services in considering a wide range of issues including Personalisation, the establishment of the Health and Wellbeing Board and the Health and Wellbeing Strategy Delivery Plan.

Downhills Ward

The Panel undertook a piece of work on the proposed closure of Downhills Ward at St Ann's Hospital; an issue that had come to light following contact from the Mental

Health Support Association, BEH Mental Health Trust and local press articles.

A special meeting was called to discuss issues arising from the consultation process with patients, carers and staff on the Ward, and as a result, a working group was set up to look at these issues in more detail. The working group consisted of Panel members, representatives from BEH Mental Health Trust, local voluntary organisations and family representatives of patients on the Ward.

The working group heard from all stakeholders, considered service data (on admissions and bed occupancy) and received further information on the strategic direction of the BEH Mental Health Trust.

After consideration of stakeholder views and other evidence, the Panel recommended that BEH Mental Health Trust keep Downhills Ward open but change it to a mixed treatment and assessment Ward and instead close Haringey ward. This would ensure that there was a dedicated male Ward and a dedicated female Ward in Haringey as well as enabling BEH Mental Health Trust to continue with its move from inpatient to community health services.

This piece of work has subsequently been shortlisted for a *Good Scrutiny Award* (Centre for Public Scrutiny) under the Involving Communities category.

Campsbourne House

The Panel received a report on Campsbourne House which is an independent living home to a group of people with learning disabilities. The property was redeveloped jointly between Adults Services and Homes for Haringey for the residents to enable them to live more independently with more choice and control over their lives.

The Panel heard evidence from the relatives of residents, who indicated that whilst initially they were not happy about the closure of the previous home (which was a larger home), their relatives were happy in the new property and were enjoying undertaking normal everyday tasks such as their own shopping which they had previously not been able to do.

The Panel discussed the consultation process, safeguarding, access to primary health services and what lessons could be learnt for future developments, for example enabling residents to visit properties they are due to move into.

Other items considered by the Panel during 2012/13 included:

- Unscheduled Care and the roll out of 111 non-emergency NHS service;
- The development of Healthwatch;
- The transition to Clinical Commissioning Group;
- The Whittington Estates Strategy;
- The implications of the Francis Report for scrutiny;
- Health Visitor numbers.

Cabinet Q&A

The Cabinet Member for Health and Adult Services attended the Adults and Health Scrutiny Panel twice for Cabinet Questions, and once for Budget Scrutiny. The key issues that were discussed during Cabinet Q&A included:

- Development of the Health and Wellbeing Board;
- Budget challenges in Adult Services.

7. Children and Young People Scrutiny Panel

Councillors: Allison, Brabazon, Christophides, Newton (Chair) and Stewart.

Co-optees: Ms. Y. Denny (Church representative), Ms. M. Ezeji

and Mr. E. Reid (parent governor representative).

Introduction

The Children and Young People's Scrutiny Panel covers, amongst other things, safeguarding and education improvement, which are amongst the top priority areas for the Council. There is a heavy agenda associated with this, reflecting both national and local issues such as planning for school places and provision for looked after children and early years. In addition to providing a non-partisan perspective, the Panel has also been able to obtain the valuable input of the two parents governors who belong to it as well as a church representative.

The Panel have been greatly assisted in their work by the active participation and support of the relevant Cabinet Members for children, Cllr. Ann Waters, and youth, Cllr. Joe Goldberg as well as officers from the Children and Young People's Service.

School Places

The Panel took a detailed look at what action, if any could be taken to reduce the number of children who were not allocated a school place or a place at one of the schools which their parents or carers had indicated a preference for. The Panel worked with officers from the Children and Young People's Service to analyse relevant data relating to this. The Panel came to the conclusion that it was crucial that parents and carers expressed at least one preference that was realistic amongst their choices and recommended a number of actions to communicate this effectively to them. It also recognised the significant additional pressure on places in Muswell Hill caused by housing development in the area and recommended that action be taken to address this.

School Standards

The Panel examined plans to develop a school improvement plan for the borough,

including the role of the local authority as well as school-to-school support. It was of the view that strong and effective governing bodies were very important and recommended that the terms of governing body members be looked at to ensure that memberships was refreshed regularly and kept up to the highest quality. It was also felt of importance that parents views were sought and incorporated into improvement plans and recommended that action be taken to address this further.

Youth Offer

The Panel discussed plans to further develop services for youth. It heard that there had been large cuts in funding for these services since 2010 and it had therefore been necessary to adapt to the changing circumstances by providing services that were more targeted and better joined up. The Panel recommended that a more rigorous system of monitoring be developed so that the effectiveness of programmes can be fully assessed.

"Outstanding for All" - Report of the Haringey Education Commission

The Panel endorsed the report of the Education Commission on the further development of education within the borough and how the rapid progress that was previously being made could be regained.

Social Work Training and Development

The training and development of social workers in the borough that are to work with children and young people was looked at by the Panel. It was felt that it was important that new social workers were familiarised with placements used by the Council. As a result of its recommendation, a programme of visits (e.g. residential establishments) was included within induction programmes.

Cabinet Q & A

The Cabinet Member for Children, Councillor Ann Waters, attended all the meetings of the Panel and took part in a Q

& A at two meetings. Amongst the issues raised were;

- Proposals to close the John Loughborough School;
- The outcome of OFSTED school inspections;
- Restructuring of the Children and Young People's Service.

In addition, the Cabinet Member for Finance and Carbon Reduction also attended a meeting of the Panel and answered a range of questions relating to relating to services for youth, which are also within his portfolio including;

- The future development of the youth offer; and
- Youth offending services.

8. Communities Scrutiny panel

Councillors: Adje, Basu, Bull, Reid and Winskill (Chair)

Introduction

The Panel covered some crucial policy areas for overview and scrutiny. In particular, the establishment of the Panel enabled it to focus on community safety, which has consistently been a major issue of concern for local residents. The dedicated panel has been especially useful this year as it has allowed scrutiny of community safety issues such as:

- The wider deployment of tasers;
- The reduction in the number of 24/7 Police stations in Haringey;
- The Mayor's plans for neighbourhood policing.

The Panel not only looked at community safety but has also examined how the Council engages with the community and culture and leisure issues, including local libraries.

The Panel have been helped greatly in their work by the active participation and support of the Cabinet Member for Communities,

Cllr. Richard Watson, Council officers and our partners, particularly the Police, for which thanks are due.

Tasers

The Panel received a presentation on the use of tasers and the extension of their distribution to borough based Police officers. In the light of the subsequent accidental tasing of a young man within the borough, it sought reassurance about the existence of relevant safeguards to prevent inappropriate or accidental use of tasers from both the Borough Commander and the Metropolitan Police Commissioner. In addition, it also raised concerns about the need for community engagement prior to the wider deployment. The views of the Panel have been shared with the London Assembly's Police and Crime Committee, who are currently undertaking an investigation into the governance surrounding the decision to extend the deployment of tasers.

Area Forums/Committees

An in-depth project was undertaken by the Panel into the further development of area forums/committees. As part of this, the Panel sought the views of area committee Chairs as well as other Councillors, officers, partners and local residents. Analysis of feedback suggested that local stakeholders were keen for the area committees to continue, a number of issues were raised that needed to be addressed;

- There was a perception that the Council controlled the agenda;
- Attendance could be more representative of people living in the borough;
- New ways of engaging with the community should be explored; and
- The responsiveness of services to issues raised at meetings was variable.

The Panel made a number of interim recommendations to Cabinet in response to this. These included;

- That new and innovate approaches be piloted trialled in a number of wards; and
- That detailed proposals for change be developed following the 2014 local elections in 2014, building on the results of the pilots.

It has also asked for confirmation of how these local bodies will continue to be supported in the interim period, following the reduction of support resources available.

MOPAC Police and Crime Plan

The Panel looked in detail at the proposals within Mayors Police and Crime Plan, in particular the implications for neighbourhood policing and the future of Police stations within the borough.

Whilst the Plan will see an increase in the number of Police officers working within neighbourhoods, they will result in a smaller number of officers being directly deployed within Safer Neighbourhood Teams (SNTs). In addition, there will now be only one Police station within the borough that is open around the clock for seven days per week.

As a result of its deliberations on these issues, a response was sent on behalf of the Panel to the Deputy Mayor for Policing and Crime responding formally to the proposals within the Plan.

Cabinet Questions:

The Cabinet Member for Communities attended all the meetings of the Panel and took part in Cabinet Q & A at two meetings. A number of issues were raised including;

- The development of libraries as community hubs;
- Leisure services and their transfer to a new provider;
- The further development of the Community Safety Partnership; and
- The Draft Fifth London Safety Plan 2013-2016.

9. Environment and Housing Scrutiny Panel

Councillors: Alexander, Bloch, Gibson, McNamara (Chair), Stanton and Weber.

Introduction

Throughout the year, the panel worked closely with local councillors and officers to ensure that the work of the panel was focused on those issues that were important to the community and where it could be of most benefit. As a result, the main investigations that were undertaken in 2012/13 focused on waste and recycling and parking services.

In its work, the panel sought to involve a wide range of local stakeholders and held a number of public consultation and evidence gathering events to support its work. In addition, the panel consulted other London boroughs and other external agencies to gather specific evidence to assist its work. The panel has acknowledged how important all of these contributions have been in ensuring the successful completion of its work.

The rollout of the new waste and recycling collection system

The panel assisted the Council by reviewing the new waste and recycling collection system ahead of the final phase of the rollout in October 2012. As part of this work the panel:

- Conducted an on-line survey which attracted 350 responses;
- Held a public meeting to talk to local residents, residents associations and community groups;
- Conducted a site visit to 5 case study sites to assess the implications of the new collection system;
- Heard evidence about waste and recycling collections systems from four other London Boroughs.

The panel produced a report for Cabinet from which 9 of the 10 recommendations were approved. Key recommendations from this report included:

- Greater liaison with local Councillors and residents ahead of the final phase of the roll-out;
- The production of an information sheet assist residents in bin rationalisation;
- Improve communication with local landlords to ensure greater compliance with new refuse and recycling collection system.

Recycling from flats

The panel sought to assess how recycling participation rates and collection volumes could be improved from local flatted properties (and estates). To assist in this work the panel:

- Visited a number of local estates and flatted properties and spoke to estate managers;
- Heard evidence from specialist waste agencies (Waste Watch) and other London boroughs.

The panel made a number of recommendations including:

- Improved communication between estate managers and waste collection operatives to minimise missed collections;
- The development of a pilot project to convert developments with twin waste chutes to accommodate both waste and recycling;
- The introduction of bags for bring-back schemes for recycling within flats.

These and other panel recommendations are due to be considered by Cabinet in June 2013.

Incentive and enforcement schemes for waste and recycling

The panel looked at various enforcement and incentive schemes that were in operation to support recycling in a number of London boroughs.

Whilst there was encouraging evidence to support their effectiveness, the panel noted that a number of these schemes were still in their relative infancy and that further time would be needed to definitively assess the merits of these schemes and if they could be successfully replicated in Haringey.

Parking issues for Tottenham

The panel looked the strategic parking issues that may arise for Tottenham ahead of the Tottenham Hotspur redevelopment. The panel focused on a number of issues:

- The prevalence 'pop-up' off-street parking on match days;
- Operation of council operated car parks in Tottenham;
- The operation of existing and future match day parking controls.

A site visit was undertaken by the panel with local ward councillors to assess local parking issues on match days and detailed evidence was provided by local officers. Key recommendations from this work included:

- The establishment of a Special Event Day parking;
- The creation of two part focus for the existing CPZ to allow for parking in non-residential areas on match days;
- With income derived from the above, to create a fund to source local traffic improvements (e.g. CPZ reassessments, removal of local pinch-points and improvements to local car parks).

These and other panel recommendations are due to be considered by Cabinet in June 2013.

Housing Scrutiny

The panel Chair met with other local housing scrutiny leads (Homes for Haringey Performance Committee and Tenant Scrutiny Panels) to liaise on the development of future work programmes of

each body and to ensure that housing scrutiny is co-ordinated across the borough.

Strategic Enforcement

The panel began to scope and plan for work to assess the enforcement functions of the Council. The panel agreed that this would be a substantive piece of work for the year ahead (2013/14) and would focus on the following outcomes:

- An audit of enforceable functions of both the Council and its partners;
- Establish criteria for enforceable actions (for example, public safety, costs, public interest);
- Support the development of protocols that enable and support partnership working and information sharing among enforcement services.

Cabinet Q & A

The Cabinet members for Environment and Housing both attended the panel twice to respond to member questions on their portfolio and to discuss budget proposals for 2013/14.

10. North Central London Joint Health Overview & Scrutiny Committee (JOSC)

Haringey is a part of a joint health overview and scrutiny committee covering the boroughs of Barnet, Enfield, Camden, Haringey and Islington. Each borough has two representatives on the Committee. The Committee was established to scrutinise health issues common to the five boroughs and, in particular the local transition to the new structures for the NHS, which were implemented on 1 April 2013.

Amongst the issues discussed this year at the JHOSC were the following:

Barnet Enfield and Haringey Clinical Strategy – Implementation

The Committee has looked in detail at the implementation plans for the Barnet, Enfield and Haringey Clinical Strategy, which involved in reconfiguration of NHS services across the three boroughs and, in particular, hospital services. The JHOSC raised a number of concerns including:

- The lack of car parking facilities for patients at Barnet Hospital. Provision of additional spaces for has now been agreed by the hospital trust;
- Primary care investment. The strategy also involves improvements in primary care across the three boroughs. Committee has looked in detail at plans for this which have involved the investment of £47 million by the NHS and, in particular, proposals for better GP services;
- Maternity services. The Committee noted that there were 158 occasions in the last year when patients were diverted from maternity units between Barnet and Chase Farm hospitals. It sought reassurance from local NHS services that sufficient capacity will exist across the three boroughs to accommodate demand when maternity services at Chase Farm are de-commissioned. The Committee will continue to monitor performance.

Proposed Acquisition of Barnet and Chase Farm Hospitals by Royal Free

It was reported to the Committee that Barnet and Chase Farms hospitals were seeking an external partner in order to enable them to meet the necessary conditions to become a foundation trust. The Committee has since been appraised of moves by the Royal Free to acquire the hospital and will be looking at this in greater detail in order to ensure that any changes are not detrimental to local patients.

Urological Cancer Surgery

The Committee responded to a NHS public engagement process regarding proposed changes to urological cancer surgery

services. The proposals involved improving services through the centralising of complex surgical procedures in high quality specialist surgical centres. This would help achieve “critical mass” and therefore improve outcomes. The Committee supported the general principles behind the proposals but raised concerns in its formal response about accessibility, choice and the implications for other local hospitals. A response to the concerns that were raised is awaited from NHS commissioners. The Committee will also be considering whether the proposals should be subject to full public consultation.

Out-of-Hours Care

In the light of adverse media publicity about out-of-hours services, the Committee requested assurances from Harmoni, the provider of services in Camden, Haringey and Islington, that it was providing good services for residents. In particular, concerns were raised with Harmoni by the Committee at reports that the service was understaffed. The Committee will continue to monitor performance as part of its ongoing work plan.

11. Budget scrutiny

Councillors: Adamou, McNamara, Newton, Rice (Chair) and Winskill

Co-Optees: Yvonne Denny, Mariatta Ezeji, Helena Kania and Evan Reid.

The Draft Medium Term Financial Plan (MTFP) 13/14-15/16 was split between the four Panels and the Overview and Scrutiny Committee so that each body could consider aspects of the Draft MTFP within its remit.

Each Panel and the Overview and Scrutiny Committee held a dedicated meeting to consider the Draft MTFP, ask questions of Cabinet Members and Senior Officers and develop draft recommendations. These draft recommendations were then agreed

by the Overview and Scrutiny Committee and referred to Cabinet for a response.

A total of 27 recommendations were made by Overview and Scrutiny to Cabinet for consideration during the budget setting process. Areas where recommendations were made included the following:

Overview and Scrutiny Committee

- That Community Based budgeting be accelerated in order to improve services as well as developing integrated services;
- A renewed effort in developing shared services to achieve savings and greater value for money.

Adults and Health Panel

- An acceleration of the integration of health and social care services to improve service user outcomes;
- The full NHS Grant to Support Care and Benefit Health continue to be given to Adults Services in future years.

Children and Young People's Panel

- That the Council take a lead with local businesses and schools regarding careers and further educational advice.

Environment and Housing Panel

- The charge of holding events at Finsbury Park should be further considered to ensure that the council is getting maximum benefit from events;
- That the allotment service be revenue neutral and any surplus be redirected back into the allotment service.

Communities Panel

- Options to obtain external funding to promote sport should be explored;
- Options of working jointly with other boroughs and/or service providers be explored to enable to continuation of the mobile library service.

12. How to get involved in scrutiny?

It is important that Scrutiny is as an accessible and open process and as a consequence, all meetings of Overview and Scrutiny Committee are held in public. Meetings are also more flexible than other council committees in that everyone is welcome to attend and that you may be able to ask questions at the meeting if you have requested this from the Chair in advance.

People can get involved in Scrutiny by contributing oral or written evidence to the Overview & Scrutiny Committee or to a Scrutiny Panel by:

- Submitting questions to a Scrutiny meeting
- Being invited to participate in a Scrutiny Review
- Suggesting topics for which the Committee or Panel may wish to investigate
- Becoming a co-optee on the Committee, Panel or review

You can get more information about how to get involved in scrutiny from the scrutiny pages on the Haringey website (haringey.gov.uk).

Appendix A – The function and service areas covered by scrutiny bodies.

Scrutiny body	Scrutiny function	Policy areas covered
Overview and Scrutiny Committee	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Scrutiny work programme ▪ Ratifying reports of Panels ▪ Budget Scrutiny ▪ Borough wide/cross cutting topics ▪ Call-in ▪ Councillor Call for Action ▪ Updates on previous reviews ▪ Updates from scrutiny panels 	<ul style="list-style-type: none"> ▪ Corporate services (IT, Legal, Property) ▪ Council Budget, Policy, Performance & Strategy ▪ Customer Services ▪ Local benefits and taxation ▪ Regeneration (e.g. Tottenham & St Ann's) ▪ Employment/worklessness ▪ Community cohesion ▪ Partnership arrangements
Adults and Health Scrutiny Panel	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews ▪ Substantial variations (health) 	<ul style="list-style-type: none"> ▪ Adult social care ▪ Public Health ▪ Link with CCG ▪ Health and Wellbeing Board ▪ Adult health services ▪ Children's health services ▪ Transition ▪ Changes to service provision ▪ Voluntary sector
Children and Young People Scrutiny Panel	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Looked after Children ▪ Fostering and adoption ▪ Education e.g. exam results & school improvements ▪ Youth offending ▪ Safeguarding ▪ Child poverty ▪ Effectiveness of partnership working
Environment And Housing Scrutiny Panel	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Carbon reduction ▪ Waste and recycling ▪ Highways ▪ Sustainable transport ▪ Parking ▪ Parks and Open spaces ▪ Planning & Licensing ▪ Enforcement ▪ Strategic housing policy, social housing, housing allocations.
Communities Scrutiny Panel	<ul style="list-style-type: none"> ▪ Cabinet Q & A ▪ Performance ▪ Policy and strategy ▪ Budget scrutiny ▪ Updates on previous scrutiny reviews 	<ul style="list-style-type: none"> ▪ Crime and disorder ▪ Libraries ▪ Culture ▪ Leisure ▪ Equalities ▪ Domestic violence ▪ Area Forums and Committees

For further information:

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 **Strategy & Business Intelligence, 7th Floor, River Park House, Wood Green, London. N22 8HQ**

Actions arising from OSC

Voluntary Sector Strategy	1.	Adults agreed to look into a webpage which has information on what grants/pots of money are coming available when and who can bid for what. Relevant forms should also be on the webpage.	Barbara Nicholls	<i>In progress</i> <i>Chased for response – chased again 4.6.13</i>
	2.	Yvonne Denny and Barbara Nicholls to meet to discuss charges to leaseholders who apply for grants on Haringey estates.	Barbara Nicholls	<i>In progress</i> <i>Chased for response – chased again 4.6.13</i>
	3.	OSC requested a short briefing on how contracts under the Voluntary Sector strategy are monitored.	Barbara Nicholls	<i>In progress</i> <i>Chased for response – chased again 4.6.13</i>
12 March 2013				
Emergency response to major incidences	4.	Andrew Meek to consider how Ward Members are adequately informed of situations within their wards.	Andrew Meek	<i>Information to be provided in 'to follow' pack</i>
	5.	A note to be circulated to OSC via Felicity Parker assuring the Committee that the West of the borough is being sufficiently engaged with.	Martin Tucker	Briefing note attached
	6.	Information to be sent to Cllr McNamara on volunteering to be a	Martin Tucker	There is no mentoring scheme at the moment, but the service is looking to develop one over the summer and will

		mentor under the Jobs for Haringey programme.		contact Councillor McNamara when this is established.
7.		Short briefing note to be circulated to OSC via Felicity Parker on how the Jobs for Haringey programme is engaging with people with disabilities and mental health needs.	Martin Tucker	Briefing note attached
8.		Suggestions requested by the Chair as to how the relationship between Area Committees and OSC can be strengthened.	Melanie Ponomarenko to email OSC	

Overview and Scrutiny Committee June 2013

Jobs for Haringey – Disabled People

1. Introduction

Jobs for Haringey offers an enhance employment support service to Haringey residents.

The overriding aim of the employability support that forms part of JFH is to engage “socially excluded” residents who are not currently on a mainstream welfare to work scheme such as the Work Programme and support them into sustained employment.

Many socially excluded residents not in legitimate employment do not claim benefits (estimate of 178,000 across London)¹. Other groups such as lone parents and disabled residents, or those with a long-term illness, are not required to look for work and there is little support for or engagement of these groups. These residents, outside of the labour market, are defined as “economically inactive” and include:

- Employment Support Allowance claimants – disabled claimants or those with a long-term health issue
- Lone parents with children under the age of 5 claiming Income Support
- Residents not claiming an out-of-work benefit but may be claiming other benefits such as Carers’ Allowance, Disability Living Allowance, Housing Benefit and Council Tax Benefit.
- Residents not claiming any benefits

The JFH service is targeted mainly at economically inactive residents. JFH Employment Advisers actively engage residents through community outreach and partnership work with other agencies in the Borough supporting residents.

2. Disabled People – Actions and Progress

Jobs for Haringey has **a target of 10% of participants on the programme are people who have declared they have a disability**. Currently there 590 residents on the programme with **45 having declared they have a disability - 7.6%. Of the 45, 11 have been supported into work.**

Jobs for Haringey as part of its employability support offers **a programme of Health and Wellbeing courses** and support through one of its commissioned providers – Reed in Partnership – to support people health concerns to progress towards employment. The programme also offers a **Clinical Health & Wellbeing service** including a clinical assessment and clinical interventions including a psychologist and therapist for residents affected by a mild mental impairment such as anxiety or depression and an OT to help with pain management, administering medicines, recommending adjustments to the workplace (funding by JCP’s Access to Work). There are also non-clinical workshops to help people with their confidence who have been out of work for a long time for health reasons. The overall aim is to help residents manage health conditions in the workplace to minimise these as a barrier to work.

Referral mechanisms and procedures have been agreed with the Council’s Adult Services enabling colleagues referral residents to Jobs for Haringey for assessment and support.

¹ London Skills & Employment Observatory (2011) *Work Programme in London: Information for stakeholders as the Work Programme starts*

Economic Development financially **supports the Wolves Lane Nursery to support people with learning difficulties with a range of work experience, training and employment opportunities.**

3. Supporting disabled people into employment: what works?

Although the barriers faced by disabled people and their needs can be complex and varied depending on their disability and circumstances, there a number of common features that have been identified that are crucial in any programme to support disabled people into employment. A 2007 DWP commissioned report (European Social Fund: Good practice in helping disabled people back into work) summarised these features, which are presented in the table below with recognition of how this is reflected in the Council’s Jobs for Haringey programme:

Supporting disabled people into employment – best practice features

Feature	How this is reflected in Jobs for Haringey
<p>Attracting clients – there should be a plan to engage with participants including:</p> <ul style="list-style-type: none"> • Visiting organisations • Mailing presentations • Encouraging word of mouth referrals • Using publicity in appropriate venues • Using local media and mailshots (with care) • Engaging with employers by sector or location 	<ul style="list-style-type: none"> • The Economic Development Service has engaged, through meetings and presentations, with a range of different services who refer to Jobs for Haringey including <ul style="list-style-type: none"> ○ JCP ○ Drug and Alcohol Action Team ○ Temporary Accommodation Team ○ Homes for Haringey ○ Housing Associations • Residents can self refer to Jobs For Haringey • Leaflets have been produced that give residents and organisations details of the Jobs for Haringey service offer and details of how they can refer • Jobs for Haringey posters are displayed in council and other public and voluntary sector buildings • Employers in Haringey and outside of the borough are engaged from a variety of sectors including: retail, manufacturing, green skills, education and creative and cultural
<p>Assessing needs – this includes:</p> <ul style="list-style-type: none"> • Early assessment • Having trials and tasters to get more accuracy and detail in assessing skills • Ongoing assessment 	<ul style="list-style-type: none"> • Each person on Jobs for Haringey is assigned an employment adviser who will do a thorough initial assessment, lasting at least an hour, of their barriers to employment and the support that can be made available to help overcome them

Feature	How this is reflected in Jobs for Haringey
<ul style="list-style-type: none"> Using specialist technical or clinical assessments 	<ul style="list-style-type: none"> A variety of training and work experience options are available to help people develop their skills On average each person on Jobs for Haringey is reassessed on a two weekly basis Clinical advice and support is available through a team of health and wellbeing advisers made available through one of the Council's delivery partners – Reed in Partnership
<p>Planning and taking action – this includes:</p> <ul style="list-style-type: none"> Making activities relevant and interesting to clients Flexible and tailored activities to help meet client needs Having appropriate venues that are accessible to disabled people Offering personal mentoring and support Providing regular contact with a trusted person Working with employers and providing them with an after care service Reviewing progress regularly 	<ul style="list-style-type: none"> There are a variety of support options available to people including one to one support and guidance, group workshops, work experience and vocational training All activities are based on an personalised assessment of need and have been developed and tailored to meet this individual need All venues used to provide support are DDA compliant Each person is assigned a personal advisor who will stay with them throughout their whole time on Jobs for Haringey and be in regular contact In work support is offered to clients and employers for up to a year in employment On average each person on Jobs for Haringey is reassessed on a two weekly basis
<p>Job search – this should include:</p> <ul style="list-style-type: none"> Training in job search strategies Build or share a job-broking or employment team Consider specialising by sector, skill or location Use all available routes and sources for jobs Celebrate success 	<ul style="list-style-type: none"> Each participant on Jobs for Haringey is offered employability skills training, which does include sessions on job search The Economic Development Service has a function that brokers jobs for all participants on Jobs for Haringey Employers in Haringey and outside of the borough are engaged from a variety of sectors including: retail, manufacturing, green skills, education and creative and cultural, and from entry level upwards As Jobs for Haringey progresses and

Feature	How this is reflected in Jobs for Haringey
	people sustain in employment this will be publicised widely
<p>In work help and beyond - this includes:</p> <ul style="list-style-type: none"> • Treating employers as customers • Be available after work has started to offer help and advice • Offering basic advice on adjustments • Using Access to Work and with JCP Disability Employment advisors • Developing and supporting graduated return to work plans 	<ul style="list-style-type: none"> • In work support is offered to clients and employers for up to a year in employment • The Economic Development Service has a good relationship with Jobcentre Plus and will refer clients to receive advice on in work financial support and adjustments • Each person on Jobs for Haringey will have an action plan that will be reviewed, on average, on a 2 weekly basis and tailored to fit in within a person's progress towards finding and sustaining employment

It should be noted that many of the areas of best practice highlighted in the table above are applicable to a variety of different disadvantaged groups and indeed these groups should also be the focus of labour market interventions, as is currently the case with Jobs for Haringey. This is highlighted by the fact that while disabled people had the poorest labour market outcomes between 1993 and 2005, this changed in 2006 with people with the lowest qualifications having the poorest labour market outcomes. In order to move back towards full employment and sustained economic growth the reality is that this will only be achieved by improving labour market outcomes for all these disadvantaged groups.

Overview and Scrutiny Committee

Jobs for Haringey – Engaging residents in the West of the Borough

Jobs for Haringey is a borough wide programme seeking to support workless residents into employment.

In 2012/13 590 residents were active on the programme with 460 from Tottenham and 130 coming from the west of the borough (22 %.) Of the 590 233 were supported into employment with 196 from Tottenham and 37 from the west of the borough. In April 2013 a further 15 residents were supported into work 10 from Tottenham and 5 from Hornsey and Wood Green.

Jobs for Haringey advisers are running regular sessions from Central Library in Wood Green for residents from Hornsey and Wood Green. RSLs including London & Quadrant and Metropolitan Housing are referring residents to these sessions.

Jobs for Haringey is registered as a LMS Opportunity with JCP enabling JCP advisers to refer customers to the programme and Wood Green Jobcentre which covers post codes N22, N8 and N10 are making increasing number of referrals to Jobs for Haringey.

Further Jobcentre Plus have a dedicated adviser working with residents of the YMCA hostel in Hornsey and if residents need “enhanced” support to progress towards employment – employability support, training etc – they are referred by JCP to Jobs for Haringey.

Martin Tucker
Economic Development Manager
June 2013

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